



# ADMINISTRATIVE REPORT

**DATE:** SEPTEMBER 22, 2017

**TO:** MAYOR AND CITY COUNCIL  
ERIC CASH, CITY ATTORNEY

**FROM:** MICHELLE FITZER, CITY MANAGER

## PLACES TO BE

Date and Time	Event	Location
Monday, Sept. 25, 2017 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, October 3, 2017 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, Oct. 17, 2017 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

### • DUMPSTER DAY – SEPTEMBER 23<sup>RD</sup>

The Dumpster Day event will be Saturday, September 23rd from 7:30 am to 11:30 am (or when dumpsters are full). The event will close earlier if dumpsters are full. This year the event location is 3799 Pinole Valley Road (parking lot at Pinole Valley Park Soccer Field). The event is for residential customers only. **\*\* Photo ID or utility bill with Pinole address required \*\***

**ACCEPTED ITEMS:** box springs, mattresses, rugs/padding, wood, dishwashers, washers & dryers, refrigerators, ovens/stoves, computer monitors & components, CPUs, laptops & peripherals, microwaves, TVs, servers, fax machines, copiers, routers, cell phones & telephones, batteries, fluorescent tubes, toner & ink cartridges, glass, clothing, furniture, broken toys.

**NOT ACCEPTED:** construction waste; green waste; household hazardous waste; sharps; tires; paint; oil; bug spray; chemicals; oven cleaner; propane tanks; vehicle batteries; prescription medicine; needles; syringes; or lancets. Visit [www.recyclemore.com](http://www.recyclemore.com) for information on household hazardous waste disposal.

- 1 car or truck load per resident; no trailers.
- No illegal dumping or scavenging - violators will be cited.

For more information call the Pinole Public Works Department at (510)724-9842.

- **SOCK HOP OCTOBER 14<sup>TH</sup>**

The Senior Center will be hosting a **Sock Hop** on Saturday, October 14<sup>th</sup>. Tickets are \$20 and can be purchased at the Senior Center. There will dinner, dancing, a no host bar, and a raffle (we have REALLY amazing prizes!).

This is a fundraiser for the center and everyone is invited! Feel free to post our flyer, which is attached.

## **ITEMS OF INTEREST**

- **PINOLE POLICE/YOUTH LITERACY PROGRAM KICK-OFF**

Chief Gang and our Police Officers had a great time at our inaugural Police-Youth Literacy Program at the Pinole Library on Wednesday, September 13<sup>th</sup>. We were honored to be presented with a Congressional Recognition by Congressman Mike Thompson for our partnership with the Library for the "Making It Better" program. We had a great group of children and parents join us and we look forward to continuing the program and making it better in our community.



- **GFOA'S CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING RECEIVED**

We received notice from the Government Finance Officers Association (GFOA) that Pinole again received the Achievement for Excellence in Financial Reporting for our comprehensive annual financial report (CAFR) for fiscal year ended 2016. This is the 20<sup>th</sup> year we have

received this recognition. Please join me in congratulating our Finance Department staff on an outstanding job.

- **COUNCIL DECIDES TO BAN ALL CANNABIS BUSINESS ACTIVITIES**

At the September 5<sup>th</sup> meeting the City Council directed staff to prepare an amendment to the Municipal Code to extend the current ban on medicinal marijuana to uses under Prop 64, the Adult Use of Marijuana Act. Therefore, all that will be allowed is the interior growth of up to six (6) plants for personal use. There will not be any personal outdoor growing, commercial growing or other activities, or retail sales of cannabis. Although the State has indicated that cities who do allow these activities will be eligible for public safety grant funding, at this time no information is available about the amount of funding, other eligibility requirements, etc. So until the pending urgency legislation is implemented and the public safety funding is better vetted, the Council prefers to ban activities. The matter can be reconsidered at a future date when more information is available.

- **PAWS ON PATROL – NEW POLICE DEPARTMENT PROGRAM**

“Paws on Patrol” is a crime awareness program that is part of the National Association of Town Watch - Dog Walker Watch. The program encourages dog walkers everywhere to assist as extra eyes and ears for local law enforcement. Help us create safer neighborhoods by being an observant dog walker. Police are dependent on our community members to report suspicious or illegal activity.

The Pinole Police Department will have a training session on how to look for suspicious activity. The training will be held on Saturday, October 14, 2017, 1pm – 2pm at the Pinole Police Department, in the Alex Clark room. Please join us and get an official Pinole Police doggy bandana for your furry friend!



- **CURRENT BUILDING PERMIT ACTIVITY**

Below is a brief summary of the City's building permit activity for the past thirteen months.

Month	Number of Building Permits	Value
August 2017	50	\$1,009,627.62
July 2017	51	\$1,389,639.70
June 2017	81	\$988,971.75
May 2017	57	\$526,708.14
April 2017	69	\$1,082,904.00
March 2017	82	\$907,090.00
February 2017	70	\$522,505.01
January 2017	79	\$1,339,727.00
December 2016	71	\$1,000,089.47
November 2016	56	\$881,181.38
October 2016	43	\$720,059.25
September 2016	61	\$537,347
August 2016	60	\$1,611,319

*Source: Development Services Department September 1, 2017*

- **CODE ENFORCEMENT ACTIVITY SUMMARY**

Below is a brief summary of the City's Code Enforcement activity for the past thirteen months.

Month	New Cases	Cases Closed
August 2017	12	81
July 2017	22	109
June 2017	16	45
May 2017	21	39
April 2017	21	29
March 2017	14	21
February 2017	16	19

January 2017	25	17
December 2016	11	7
November 2016	116	118
October 2016	9	44
September 2016	68	18
August 2016	23	31

**Source: Development Services Department – September 1, 2017**  
**New Cases – Cases initiated in a given month**  
**Cases Closed – Cases closed in a given month**

- **ALHAMBRA VALLEY ROAD REPAIR PROJECT**

Attached are the most recent aerial photos taken of this project.







-END-

The City of Pinole Public Works Department & Community Services Commission present

**FREE EVENT FOR PINOLE RESIDENTS**

# **DUMPSTER DAY**

**SATURDAY SEPT 23**

**Pinole Valley Park  
7:30 - 11:30 a.m.**

**> Photo ID or utility bill with Pinole address required<**

**ACCEPTED ITEMS:** box springs, mattresses, rugs/padding, wood, dishwashers, washers & dryers, refrigerators, ovens/stoves, computer monitors & components, CPUs, laptops & peripherals, microwaves, TVs, servers, fax machines, copiers, routers, cell phones & telephones, batteries, fluorescent tubes, toner & ink cartridges, glass, clothing, furniture, broken toys.

**NOT ACCEPTED:** NO CONSTRUCTION WASTE; NO GREEN WASTE; NO HOUSEHOLD HAZARDOUS WASTE; NO SHARPS. No tires, paint, oil, bug spray, chemicals, oven cleaner, propane tanks, vehicle batteries, prescription medicine, needles, syringes, lancets). Visit [www.recyclemore.com](http://www.recyclemore.com) for information on household hazardous waste disposal.

- 1 car or truck load per resident; no trailers.
- No illegal dumping; no scavenging; violators will be cited.
- Event ends when all dumpsters are filled.

**>For more information, call Pinole Public Works at (510)724-9842<**





# Sock Hop

## Saturday October 14, 2017

### Open to the community. Ages 18+

### Cost: \$20.00 per person

*Tickets available at Pinole Senior Center 2500 Charles Ave. Pinole  
510-724-9800*

*Doors Open at 5:00pm Dinner at 6:00 pm*

*Dance from 7:00pm to 10:00pm*

*Menu: Hamburgers, Hot Dogs, Chips, Macaroni Salad,  
Popcorn and Root Beer Floats!  
No Host Bar and Raffle!*



**GREASE**  
*is the word!*







GOVERNMENT FINANCE OFFICERS ASSOCIATION  
**NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

09/06/2017

**For more information contact:**  
**Todd Buikema, Acting Director/TSC**  
**Phone: (312) 977-9700**  
**Fax: (312) 977-4806**  
**E-mail: [tbuikema@gfoa.org](mailto:tbuikema@gfoa.org)**

(Chicago, Illinois)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Pinole** by Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s) or department designated by the government as primarily responsible for preparing the award-winning CAFR.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

*Government Finance Officers Association is a major professional association servicing the needs of nearly 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington, D.C.*

# **Friends of the Pinole Library Book Sale**

**Saturday, October 21, 2017**

The Pinole Library  
2935 Pinole Valley Road  
510-758-2741

**Additional parking at The Pinole Valley Community Church**

## **Book Sale Hours:**

**Members:** 9:00 am      **General Public:** 10:00 am – 4:00 pm

New memberships are available at the door starting at 9:00 am.



*'The Bookworm'*

**Sunday, October 22, 2017**

## **Stuff-a-Sack Sale**

**The Pinole Library - 10:00 am - 2:00 pm**

**You will receive a large, double paper bag for \$5.00 that may be filled with books, games, and puzzles.**

**Help the Pinole Library    Help Your Community    Help the Earth**

# CONSTRUCTION NEWS

September 2017

Edition 14



## CONSTRUCTION MANAGER'S CORNER

Work is moving forward on the Classroom buildings with steel erected for the second Classroom building and interior walls framed and overhead piping and ductwork installed. The Gymnasium had significant progress with work on the roof decking and placement of concrete in the corridors and auxiliary rooms. Building footings were started at the Cafeteria and Library allowing us to really get rolling on multiple areas of the site.



## UPCOMING CONSTRUCTION ACTIVITIES

- Sitework - PG&E will de-energize and remove existing transformer
- Performing Arts - Footing excavation continues, followed by rebar work
- Library - Continue forming and place rebar in footings
- East Classroom - Continue MEP & framing at 1st & 3rd floors
- East Classroom - Begin roofing install
- West Classroom - Weld structural steel and install metal decking
- Gymnasium - Framing of mansard roof and curbs for skylights



## POTENTIAL IMPACT TO NEIGHBORS

Impacts this coming month will be similar to what occurred last month. They will include the following:

- Dust
- Increased truck traffic
- Noise
- Crane on site



Performing Arts Building Footings



## WORK COMPLETED IN AUGUST

- Performing Arts- Continued erection of structural steel
- Performing Arts - Began excavation, forming, and rebar footing placement
- Library and Cafeteria - Began excavation and forming footings
- East Classroom - Continued MEP, framing & begin gypsum board install at 1st, 2nd & 3rd floors
- West Classroom - Erection and welding of structural steel
- Gymnasium - Slab on grade pour for corridor between Main Gymnasium and Auxiliary Gymnasium
- Gymnasium - Grouting bottoms of tilt panels
- Gymnasium - Underground electrical vault and conduits placed



## MONITORING AND STATISTICS

### Dust Control

Dust control measures such as a water truck are being utilized daily to minimize impact on surrounding area.

### Storm Water Pollution Prevention Program (SWPPP)

This site is getting prepared for winter rains and all appropriate SWPPP measures are in place.



Classroom Building Steel and Scaffold



Gymnasium Building Underground Conduit



## CONTACT INFORMATION:

Rich Miller (916) 224-5249  
Inez Ayerra (510) 502-1850



# The Pinole Youth Foundation is recruiting new Board Members.

The Pinole Youth Foundation is a non-profit, philanthropic organization. The volunteer Board of Directors works to enhance and support programs and activities of the Pinole Youth Center.

Bring your:

- Time
- Talent
- And commitment to Pinole Youth.

There a commitment of one meeting per month, along with fundraising activities. You can join the planning and implementation of the Pinole Fun Run, A Toast to Youth—Wine Tasting, Halloween Carnival and other fundraising efforts.

For more information, contact Hector De La Rosa  
[hdelarosa@ci.pinole.ca.us](mailto:hdelarosa@ci.pinole.ca.us) 510-741-3864



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