



ADMINISTRATIVE REPORT

DATE: **SEPTEMBER 22, 2016**

TO: **MAYOR AND CITY COUNCIL**
 BEN REYES, CITY ATTORNEY

FROM: **MICHELLE FITZER, CITY MANAGER**

PLACES TO BE

Date and Time	Event	Location
Monday, September 26, 2016 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, October 4, 2016 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, October 18, 2016 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Monday, October 24, 2016 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street

- **DUMPSTER DAY SEPTEMBER 24TH**

The Dumpster Day event will be Saturday, September 24th from 7:30 a.m. to 11:30 a.m. The event will close earlier if dumpsters are full. This year the event location is 3799 Pinole Valley Road (parking lot at Pinole Valley Park Soccer Field). The event is for residential customers only. Bring a photo ID or current utility bill showing your Pinole address. Standard size pickup trucks are okay, but no U-Haul size trucks or trailers. One load per household.

- **HALLOWEEN CARNIVAL – OCTOBER 29TH, 1PM-5PM**

The City of Pinole Recreation Department is pleased to announce the 2016 Halloween Carnival scheduled for Saturday, October 29th. Everyone is welcome! Bounce houses, face painting, balloon animals, carnival games, and music. Come dressed up in your Halloween costume for the parade that starts at 3:30pm. For more information or to volunteer please, contact Ally Renshaw at (510) 724-9004 or youth@ci.pinole.ca.us.

ITEMS OF INTEREST

- **PINOLE VALLEY HIGH SCHOOL CONSTRUCTION PROJECT STATUS**

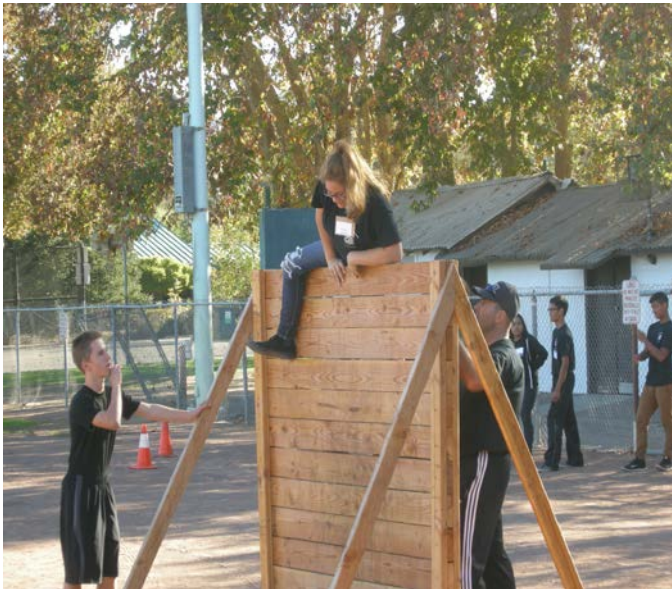
WCCUSD has provided the latest 3-week look ahead construction schedule and the 2nd edition of Construction News. Both are attached for reference.

- **COUNCIL APPROVES 5-YEAR CAPITAL IMPROVEMENT PLAN**

At the September 20th meeting the City Council approved the FY 2016/17 – 2020/21 Capital Improvement Plan (CIP), and the budget appropriations for the current fiscal year projects. Of course, our big project continues to be the upgrade to the Water Pollution Control Plant, which will continue through calendar year 2018. The full report is available on our website at: <http://www.ci.pinoles.ca.us/admin/docs/cc-rda/2016/2016-09-20/08A.pdf>

- **PINOLE POLICE YOUTH ACADEMY**

The Pinole Police Department is planning a Youth Academy, beginning on Saturday, October 15th, at 9 a.m., and continuing through November 19th at the Police Department. The Youth Academy is open to youths 14 - 17 years old who live or attend school in Pinole. Speakers and activities include: CSI/Evidence, K9 Policing, Physical Agility, and more. Please see the attached flyer and application.



- **CONTRA COSTA COUNTY HEALTH REQUESTS YOUR INPUT**

The Contra Costa County Environmental Health Division is requesting public input in the issue of prescription medication disposal. We received the below message:

The misuse of prescription medication has become a serious public health issue in Contra Costa County and across the nation. We need your input to help identify the best methods of disposing unused, expired or unwanted, and left-over prescription medication. If you are an adult resident of Contra Costa County, please take a moment to complete our survey on prescription drug disposal options.

We want your input!

https://www.surveymonkey.com/r/Contra_Costa_Prescription_Drug_Disposal_Survey

- **ADVISORY BOARDS VACANCIES**

Staff will be inviting application for vacancies on various City approved Advisory Boards. Currently, there are three (3) vacancies for the Community Services Commission, one (1) vacancy on the Traffic and Pedestrian Safety Committee (TAPS), and a vacancy for a representative and alternate for the Contra Costa Library Commission.

Notices of vacancies are posted on the City's Website, Cable services, and in the City Hall lobby. If you aware of any citizens who are interested in serving their community as a Board member please have them apply at City Hall.

- **CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC) VACANCY**

The West Contra Costa Unified School District is seeking Pinole residents interested in serving on the School's Citizens' Bond Oversight Committee. There is currently one (1) position open which is for a two (2) year term.

The purpose of the Committee is to inform the public concerning the expenditures and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditures of taxpayer's money for school construction.

To apply go to the CBOC website <http://www.wccusd-bond-oversight.com>, select "Join the CBOC Team", complete and submit the application and supporting documents. For more Information, call or email Anton Jungherr, Secretary CBOC, at (510) 697-7212 (cell) or jungherr3@aol.com

Appointments will be made by the Board of Education, West Contra Costa Unified School District.

-END-

HALLOWEEN Carnival

Saturday, October 29th, 1:00-5:00pm
Fernandez Park, Pinole

Tickets sold at
information booth

\$2 JUMPERS

\$2 FACE PAINTING

\$2 BALLOONS

\$5 MEGA PASS

Includes unlimited jumper pass,
1 face painting & 1 balloon



**Come and enjoy FREE music,
kids crafts, pumpkin patch,
& costume parade!**

Parade starts at 3:30,
all ages welcome!

All proceeds benefit Pinole youth

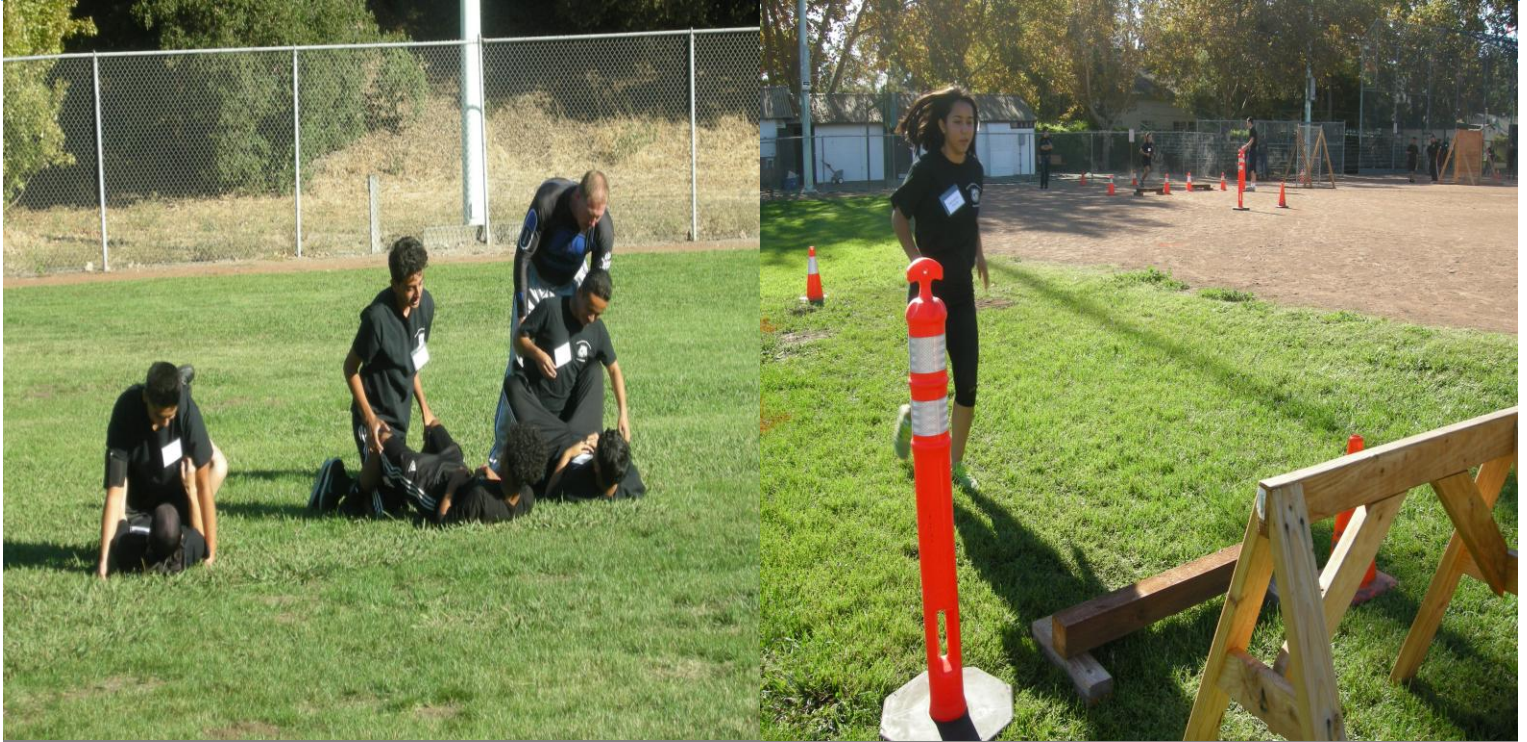


Pinole Youth
FOUNDATION

BROUGHT TO YOU BY THE PINOLE RECREATION
DEPARTMENT AND THE PINOLE YOUTH FOUNDATION



Pinole Police Department



2016 Youth Academy

Free For Youths 14-17 Years Old

The Youth Academy is designed to give an inside look at the Pinole Police Department. The Youth Academy is open to youths ages 14-17 who live or attend school in Pinole, or whose parents work in Pinole. Speakers will include the Chief of Police, Police Officers, Detectives, Dispatcher and others.

Sign-up today!

Complete the attached Application and submit it to the Crime Prevention Unit

Class Dates: October 15 through November 19
(5 Sessions-No class on November 12)
Class Times: Saturday mornings 9a-12p
Class Location: Pinole Police Department

Topics Include:

- CSI/Evidence
- K9 Policing
- Physical Agility
- And More...



Pinole Police Department Youth Academy

Application Form

Name: _____
Last First

Date of Birth: _____ Driver's License Number _____

Address: _____
Street

City State Zip Code

Telephone: _____
Home Work

List any medications or allergies we may need to know about:

Have you ever been convicted of a criminal offense or have current criminal charges pending other than traffic infractions? If yes, please explain.

Parent or Guardian Name _____

Address _____

Telephone: Home _____ Work _____

Shirt Size: _____

Mail or fax to: Pinole Police Department
Crime Prevention Unit
880 Tennent Avenue
Pinole, CA 94564
FAX: (510) 724-9061

For more information please call:

Jennifer Witschi John Palmini
ph. 510.741.3892 ph. 510.724.8961

September 7, 2016

Edition 2



CONSTRUCTION MANAGER'S CORNER - ACTIVITY IN AUGUST

Construction during the nice weather months is moving along as expected. As a result, the mass grading of the site is complete. The building pads for some of the buildings are now easily definable, and lime treatment was completed to be ready for winter. The underground work is in process and will continue throughout September. There are a number of trenches on site for the placement of infrastructure. Also taking place this month is the digging and removal of dirt for the theater pit.

This month also saw the return of PVHS students. They serve as an on-going reminder of the importance and purpose of our work. Welcome back Spartans!



Site Grading



Site-Thrust Blocks



Lime Treatment



UPCOMING CONSTRUCTION ACTIVITIES

- Underground piping continues for sewer and water infrastructure
- Underground site concrete
- Footings for theater building and gymnasium
- Place rebar and concrete for footings
- Start layout for classroom buildings
- Underground installation of electrical



POTENTIAL IMPACT TO NEIGHBORS

Impacts this coming month will be similar to what occurred last month. They will include the following:

Activity

Noise

Dust

Potential Saturday work

Minor truck traffic on Pinole Valley Road



MONITORING AND STATISTICS

Street Sweeping

Street sweeping occurs on the days that there is removal for dirt from the site (also referred to as excess materials). Street sweeping happened throughout the month and will be on-going during the month of September.

Air Monitoring (Dust)

None this month.

Storm Water Pollution Prevention Program (SWPPP)

The SWPPP specialist is on site weekly for monitoring. This month there were no events that caused the site to be out of compliance with SWPPP practices and requirements.



CONTACT INFORMATION:

Rich Miller (916) 224-5249

Janette Yamamoto (510) 325-7279

Pinole High School		M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
Task ID	9/20/16	9/19	9/20	9/21	9/22	9/23			9/26	9/27	9/28	9/29	9/30			10/3	10/4	10/5	10/6	10/7			10/10	10/11	10/11	10/12	10/13	
Site1050	SWPP control	X	X	X	X	X			X	X	X	X	X			X	X	X	X	X		X			X	X		
Site1080	Demo- concrete,AC																											
Site1090	Earthwork,rough grading & off haul		O	O	O	O			O	O	O	O	O			O	O	O	O	O								
Site1150	Install SS U.G. piping	X	X	X	X	X			X	X	X	X	X			X	X	X	X	X		X			X	X		
Site1160	Install SD U.G. piping	X	X	X	X	X			X	X	X	X	X			X	X	X	X	X		X			X	X		
Site1230	Install DW U.G. piping	X	X	X	X	X			X	X	X	X	X															
Site1240	Install FW U.G. piping	X	X	X	X	X			X	X	X	X	X															
Site1220	Install CHWS&R U.G. piping																					X	X	X	X	X		
Site1166	Install perimeter underdrains																											
Site7000	lime treat access roads																											
Site7500	lime treat south parking lot.																											
Site1250	UG Conduit Site																											
AFDN1000	Building Layout - Bldg. A - Phase 1	X														X	X	X	X	X		X			X	X		
AFDN1010	Layout footings - Bldg. A- Phase 1	X	X	X																								
AFDN1020	Excavate footings - Bldg A- Phase 1	X	X	X	X	X																						
AFDN1030	Footling Sleeves - Bldg. A- Phase 1	X	X	X	X	X																						
AFDN1140	Underground electrical - Bldg A - 1	X	X	X	X	X			X	X	X	X	X															
AFDN1140	Underslab electrical - Bldg A - 1																											
AFDN1050	Place rebar in ftgs.-Bldg A - Phase 1			X	X	X			X	X	X	X	X			X	X											
AFDN1060	Rebar templates - Bldg. A Phase 1								X							X												
AFDN1070	Rebar dowels - Bldg. A Phase 1								X	X	X	X	X			X	X	X	X	X		X						
AFDN1080	Set anchor bolt/embeds- Bldg. A 1															X	X	X	X	X		X			X	X		
AFDN1090	Place concrete in footings Bldg A 1															X	X	X	X	X		X			X	X		
AFDN1400	Form orch pit/rigging/stern walls A1																											
AFDN1100	Strip forms/clean footing tops - A 1																											
AFDN1110	Underslab drains/Theatre - Bldg. A	R	F	I																								
AFDN1115	Underlab plumbing - Bldg A Phase 1																											
EFDN1020	Excavate footings - Bldg E																											
	CD - 5 Remediate Ftgs.																											
EFDN1040	Install fire riser - E		X																									
EFDN1050	Place rebar in footings - E	X	X	X	X	X			X	X	X	X	X															
EFDN1060	Rebar templates - E	X	X	X	X	X			X																			
EFDN1070	Footling dowels - E																											
EFDN1080	Set anchor bolts - Bldg. E	X	X	X	X	X			X	X	X	X	X															
EFDN1080	Set embeds - Bldg E								X	X	X	X	X			X	X											
EFDN1030	Footling sleeves - Bldg E	X	X	X					X	X	X	X	X															
EFDN1090	Place concrete in footings - E																											
EFDN1100	Strip forms/clean footing tops - E																											
EFDN1110	Form/pour stem walls @perim ftg. - E																											
EFDN1140	Underslab drainage perf. pipe- Bldg. E																											
EFDN1130	Underground electrical - Bldg E E107	X	X	X	X	X																						
EFDN1130	Underslab electrical - Bldg E																											
EFDN1125	Underslab plumbing - Bldg E																											
CFDN1000	Building layout - Bldg. C																											
CFDN1010	Layout footings - Bldg C																											
CFDN1020	Excavate footings - Bldg C																											
CFDN1130	Underground electrical - Bldg C	X	X	X	X	X																						
CFDN105	Place rebar in footings - Bldg C																											