



# ADMINISTRATIVE REPORT

**DATE:** AUGUST 18, 2016

**TO:** MAYOR AND CITY COUNCIL  
BEN REYES, CITY ATTORNEY

**FROM:** MICHELLE FITZER, CITY MANAGER

## PLACES TO BE

Date and Time	Event	Location
Monday, August 22, 2016 7:00 pm	Planning Commission Meeting - <b>CANCELLED</b>	City Council Chamber 2131 Pear Street
Wednesday, August 31, 2016 3:00 pm	Finance Subcommittee Meeting	City Council Chamber 2131 Pear Street
Tuesday, September 6, 2016 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Monday, September 12, 2016 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street

- **ANNUAL COASTAL CLEAN-UP DAY – SEPTEMBER 17<sup>TH</sup>**

If you are interested in spending a nice morning helping our community, please volunteer for the 31<sup>st</sup> annual Coastal Cleanup Day, sponsored by the California Coastal Commission. This event helps combat marine debris by removing trash that has accumulated over the past year on the San Pablo Bay shoreline and along Pinole Creek from I-80 to the Bay. The event is on Saturday, September 17<sup>th</sup> at Bay Front Park (end of Tennent Ave) from 8:30 a.m. to noon. Registration is conducted onsite. Please bring gloves and wear work clothing and shoes. Breakfast and a BBQ lunch will be provided for all volunteers.

- **DUMPSTER DAY SEPTEMBER 24<sup>TH</sup>**

The Dumpster Day event will be Saturday, September 24<sup>th</sup> from 7:30 a.m. to 11:30 a.m. The event will close earlier if dumpsters are full. This year the event location is 3799 Pinole Valley Road (parking lot at Pinole Valley Park Soccer Field). The event is for residential customers only. Bring a photo ID or current utility bill showing your Pinole address. Standard size pickup trucks are okay, but no U-Haul size trucks or trailers. One load per household.

## ITEMS OF INTEREST

- 2016 ELECTION

Congratulations to Pete Murray, Roy Swearingen, and Maureen Toms, as they were unopposed for their Council seats! Congratulations also go out to Dina Rosales, who was the sole candidate for City Treasurer! We thank Virginia Fujita for her interim Treasurer service.

- FULL CLOSURE OF I-80 THIS WEEKEND

We received the following notice from CCTA.

“As you may know, the Contra Costa Transportation Authority (CCTA), the California Department of Transportation (Caltrans), the Metropolitan Transportation Commission, and the City of San Pablo broke ground on an interchange improvement project on Interstate 80 at San Pablo Dam Road earlier this year.

To facilitate the next phase of work, we must temporarily close a section of the freeway in order to help ensure public and motorist safety.

What to Expect:

- Interstate 80 will be temporarily closed in the eastbound and westbound directions between San Pablo Avenue and San Pablo Dam Road
- The closure will occur from Saturday, August 20th at 11:00 p.m. until 7:00 a.m. Sunday, August 21st
- Temporary detours will be in effect (please see the detour maps below and on pages two and three of the attached document)
- Motorists should follow the instructions posted on all on-site signage

Now that the roadway deck has been poured for a new pedestrian overcrossing at Riverside Avenue, which will replace the current overcrossing, these closures will enable crews to remove the false work (support structures) that were previously constructed. When complete later this year, the new overcrossing will extend across Amador Street, enhancing safety for Riverside Elementary School students and the community.”

Please see the attached letter for more information and detour routes.

- STATE REVOLVING FUND LOAN UPDATE

The City of Pinole is awaiting its amended Installment Sale Agreement (ISA) from the State to commence requesting reimbursement for construction costs. On August 10<sup>th</sup>, the City of Hercules executed their ISA and is now waiting for the State's signature. Once signed, both parties can request reimbursement for final design costs.

- **CONTRA COSTA TRANSPORTATION AUTHORITY (CCTA) TO RUN ½ CENT SALES TAX MEASURE IN NOVEMBER**

CCTA has received the support of all 19 Contra Costa County cities, and the Board of Supervisors, for a new 30 year Transportation Expenditure Plan and will place a ½ cent sales tax measure on the November 2016 ballot.

Please see the attached press release for more information, or visit the CCTA website at <http://keepcontracostamoving.net/>.

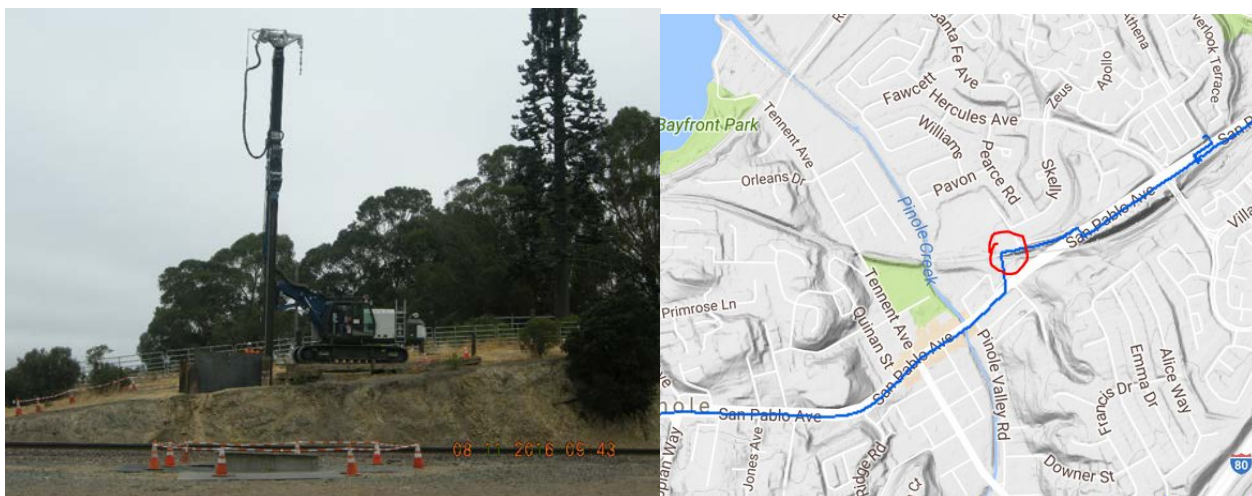
- **ADVISORY BOARDS VACANCIES**

Staff will be inviting application for vacancies on various City approved Advisory Boards. Currently, there are three (3) vacancies for the Community Services Commission, one (1) vacancy on the Traffic and Pedestrian Safety Committee (TAPS), and a vacancy for a representative and alternate for the Contra Costa Library Commission.

Notices of vacancies are posted on the City's Website, Cable services, and in the City Hall lobby. If you aware of any citizens who are interested in serving their community as a Board member please have them apply at City Hall.

- **PG&E INSPECTION OF LARGE DIAMETER GAS TRANSMISSION LINE**

PG&E is inspecting the large diameter gas transmission line near Charles Avenue. The effort to inspect the line will take several weeks as the contractors prepare safe access by constructing several large shored excavation pits on both sides of the railroad tracks. The photo shows construction of the second of the two access excavations. The location map shows the location. PG&E has a webpage which provides information about their natural gas system: [https://www.pge.com/en\\_US/safety/how-the-system-works/natural-gas-system-overview/frequently-asked-questions/frequently-asked-questions.page](https://www.pge.com/en_US/safety/how-the-system-works/natural-gas-system-overview/frequently-asked-questions/frequently-asked-questions.page).



- **ASSEMBLY MEMBER TONY THURMOND OFFICE HOURS**

Assembly 15<sup>th</sup> District Representative Tony Thurmond will be available to meet with constituents from 12:30 pm to 4:30 pm between June 22<sup>nd</sup> and October 26<sup>th</sup>. Please call (510) 286-1400 to set up an appointment. See attached flyer for more information.

- **GATEWAY WEST/SPROUTS DEVELOPMENT**

The Gateway West project is continuing its development with the Sprouts, Starbucks and retail shops building being erected. It is estimated that the opening dates for the Starbucks and retail shops will be by the end of this calendar year.



- **NEW METAL BUILDING AT 651 PINOLE SHORES DR**

Now we really have walls! And doors too!





- **PINOLE VALLEY HIGH SCHOOL CONSTRUCTION**



- **CURRENT BUILDING PERMIT ACTIVITY**

Below is a brief summary of the City's building permit activity for the past thirteen months.

Month	Number of Building Permits	Value
July 2016	50	\$493,397
June 2016	65	\$920,545
May 2016	76	\$1,253,780
April 2016	80	\$10,736,830
March 2016	62	\$613,059
February 2016	57	\$964,320
January 2016	51	\$837,264
December 2015	47	\$723,177
November 2015	49	\$439,436
October 2015	67	\$885,659
September 2015	64	\$908,516
August 2015	74	\$853,804
July 2015	93	\$873,305

Source: Development Services Department August 1, 2016

- **CODE ENFORCEMENT ACTIVITY SUMMARY**

Below is a brief summary of the City's Code Enforcement activity for the past thirteen months.

Month	New Cases	Cases Closed
July 2016	14	8
June 2016	39	17
May 2016	21	6
April 2016	10	18
March 2016	15	13
February 2016	11	7
January 2016	12	12
December 2015	11	11
November 2015	9	2
October 2015	11	10
September 2015	18	18
August 2015	17	9
July 2015	13	6

**Source: Development Services Department – August 1, 2016**

**New Cases – Cases initiated in a given month**

**Cases Closed – Cases closed in a given month**

- **PINOLE MUNICIPAL CODE - 17.52.050 PROHIBITED SIGNS**

Signs have been popping up citywide. Many are not allowed. The Pinole Municipal Code regulates signage throughout the City. Section 17.52 discusses signage in whole, and Section 17.52.050 focuses on prohibited signs. Section 17.52.050 is included below. Please help keep Pinole beautiful, if you have signage that is prohibited, please remove it.

#### **17.52.050 PROHIBITED SIGNS.**

The signs listed in this section are inconsistent with the purposes and requirements of this chapter as described below and as such are prohibited in all zoning districts, unless specifically authorized by another requirement of this chapter.

- A. Any sign not specifically in accordance with the requirements of this chapter.
- B. Roof signs or signs placed above the roof line (except for mansard roofs).
- C. Animated signs or flashing signs.
- D. Pennants, banners; balloons; pinwheels; signs that utilize two (2) or more light bulbs in a wire string; paraphernalia composed of paper unless displayed inside a window; or signs

displayed outdoors that are composed of paper or other lightweight material that could not be securely anchored, would easily degrade, or could not withstand limited exposure to the elements (e.g., a paper sign whose writing would become illegible if exposed to water, or a cardboard sign taped to a building exterior that could easily blow away).

E. Signs which are mobile, rotate, or move.

F. Signs placed on the public right-of-way or affixed to an element or structure on the public right-of-way, or located on a publicly owned tree, fence, or utility pole or otherwise posted on public property, except where required by a governmental agency or permitted as part of a sign program, or as provided in Chapter 17.54 (Signs on City Property); and signs on private property affixed to a fence (except as provided in Section 17.52.060 (Permanent On-Site Sign Requirements), or signs affixed to a tree, shrub, rock, or other natural object on private property, except where required by a governmental agency or permitted as part of a sign program.

G. A-frame signs.

H. Inflatable balloon signs, including, but not limited to, individual balloons, balloon strings, and other inflatable objects made of a flexible material and inflated so as to be lighter than air, except as provided in Section 17.52.070 (Temporary On-Site Sign Requirements).

I. Painted signs, such as signs painted upon a fence, excluding murals as exempted pursuant to Section 17.52.040 (Exempt Signs).

K. Signs affixed to vehicles or trailers that advertise or promote a business. This prohibition does not apply to signs permanently affixed to the side of a business or commercial vehicle or to signs required by state or federal law (e.g., contractor's license number) as exempted in the definition of a sign.

L. Signs attached to light standards unless part of a sign program or street banner program.

M. Signs affixed to a structure or property not owned by the person installing the signs without the written consent of an owner.

N. Signs that are dilapidated, abandoned, or in disrepair or dangerous condition. (Ord. 2010-02 § 1 (part), 2010)

### • **CERTIFICATE OF ACHIEVMENT FOR EXCELLENCE IN FINANCIAL REPORTING**

The Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to the City of Pinole for its Comprehensive Annual Financial Report (CAFR) for fiscal year ending June 30, 2015. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant achievement by a government and its management. This is the nineteenth consecutive year the City has received this prestigious award. Congratulations to our Finance Director Andrea Miller and her staff for their outstanding work!

- **BACK TO SCHOOL!**

School will be back in session Monday, August 22<sup>nd</sup>. In order to heighten the public's awareness of the importance of compliance with traffic laws to ensure the safety of all children and parents, the Police Department will be deploying our **"Watch for Children, School's in Session"** campaign. We will be targeting all the school zones starting Monday, the 22<sup>nd</sup>, with special education and enforcement to address speeding, not stopping for pedestrians in crosswalks, following too closely, passing school buses loading/unloading, passing in school zones, parking, and pedestrian violations. Our goal is to provide a safe environment for students, pedestrians, and drivers in school zones and areas where parents and children are walking to schools and using crosswalks.

-END-





CONTRA COSTA

## transportation authority

Dear Elected Officials and Business and Community Partners:

As you may know, the Contra Costa Transportation Authority (CCTA), the California Department of Transportation (Caltrans), the Metropolitan Transportation Commission, and the City of San Pablo broke ground on an interchange improvement project on Interstate 80 at San Pablo Dam Road earlier this year.

To facilitate the next phase of work, we must temporarily close a section of the freeway in order to help ensure public and motorist safety.

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Thank you for your cooperation and patience during this important work.

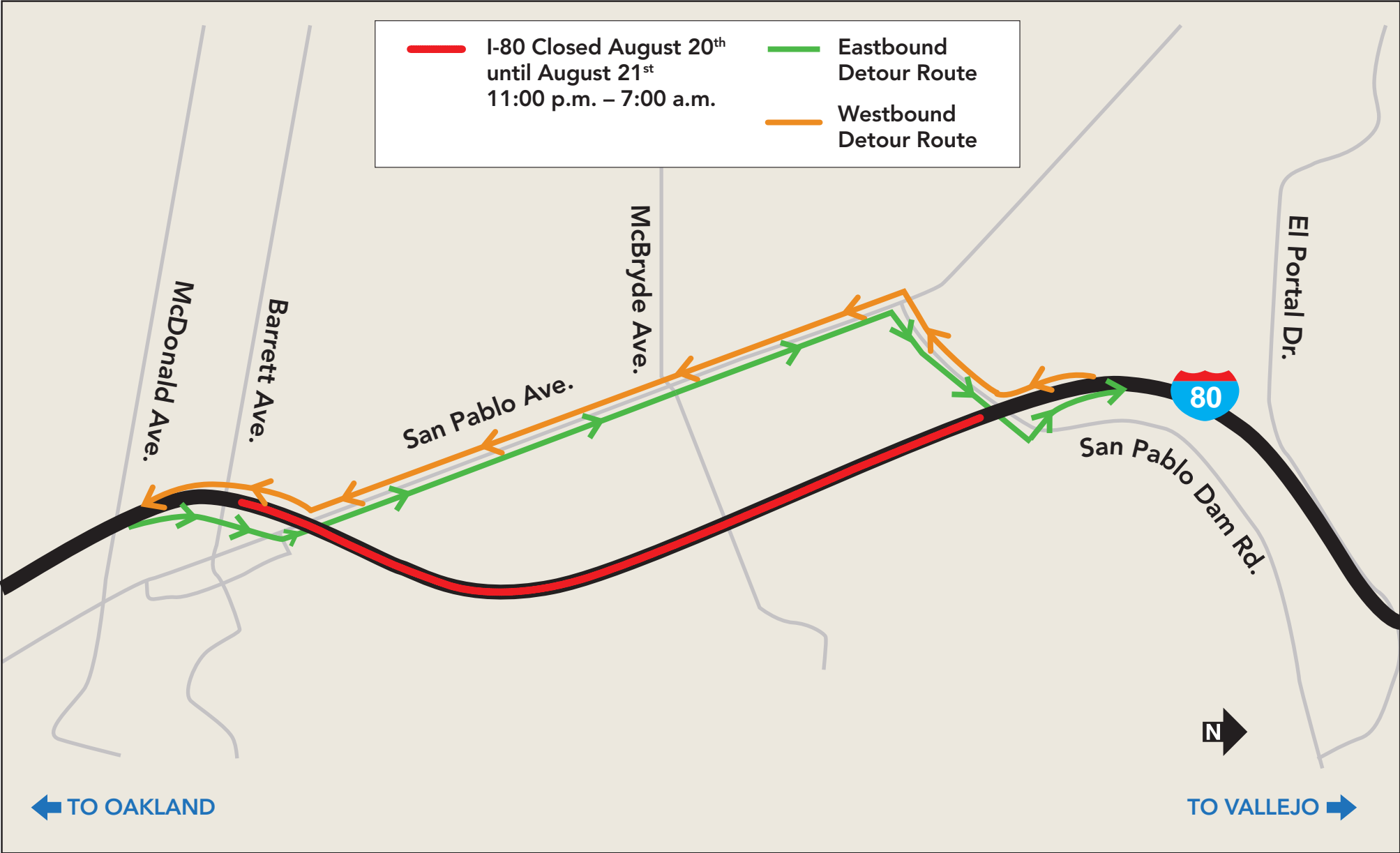
For more information, please visit <http://www.ccta.net/sanpablodamroad> or call the project hotline at (510) 277-0444. Construction updates will also be posted to Twitter at [@i80spdr](https://twitter.com/i80spdr).

We will keep you informed about future closures and other essential work to support construction as the project moves forward.

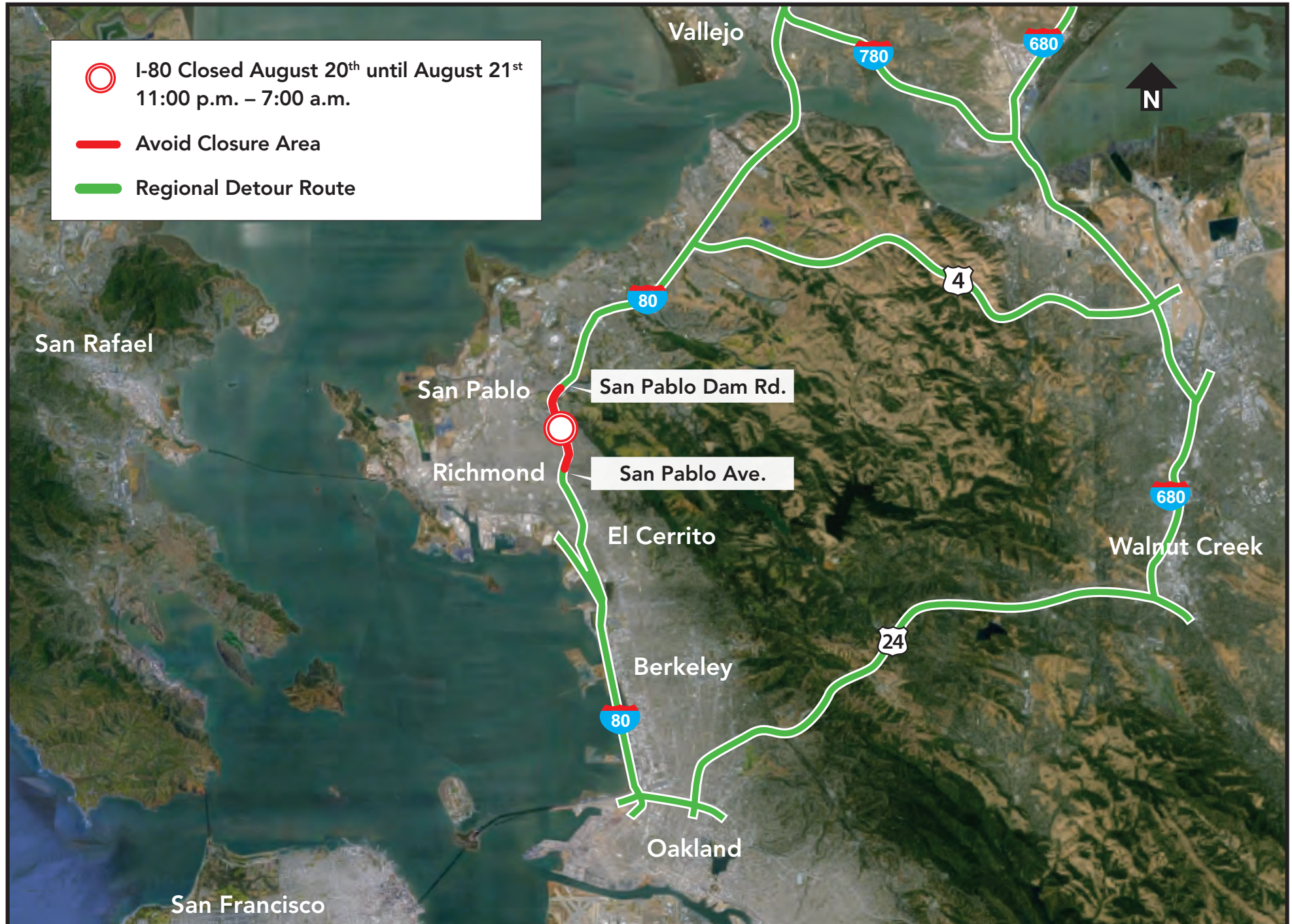
### **About the I-80/San Pablo Dam Road Interchange Reconstruction**

The Interstate 80/San Pablo Dam Road interchange provides access between residential areas north and east of the interchange and Bay Area employment centers. The first phase of the project will relocate the El Portal Drive on-ramp to westbound I-80 to the north, extend the auxiliary lane along westbound I-80 between the San Pablo Dam Road off-ramp and the El Portal Drive on-ramp, and reconstruct the Riverside Avenue pedestrian overcrossing. The \$118.8 million project is being constructed by the Contra Costa Transportation Authority in partnership with Caltrans, the Metropolitan Transportation Commission, and the City of San Pablo. For more information, please visit <http://www.ccta.net/sanpablodamroad> or call the project hotline at (510) 277-0444.

# Full Overnight Closure of I-80 at San Pablo Dam Road Local Detour Map



# Full Overnight Closure of I-80 at San Pablo Dam Road Regional Detour Map



# CONTRA COSTA TRANSPORTATION AUTHORITY ADOPTS TRANSFORMATIVE 30-YEAR PLAN AND APPROVES THE PLACEMENT OF TAX MEASURE ON NOVEMBER 8 BALLOT

If voters approve the measure, the tax revenue will fund the 30-Year Transportation Expenditure Plan

## FOR IMMEDIATE RELEASE:

July 27, 2016

## CONTACT:

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Director of External Affairs, CCTA  
[lwillis@ccta.net](mailto:lwillis@ccta.net)  
(925) 256-4728

## ISSUED BY:



**Walnut Creek, CA** – The Contra Costa Transportation Authority (CCTA) believes that the future success of Contra Costa County includes offering safe, reliable mobility for all. To provide funding for this goal, on Wednesday, July 20<sup>th</sup>, the Contra Costa Transportation Authority board – which includes representatives from all parts of the County – voted unanimously to put a tax measure on the November 8 ballot. If approved by voters, the ballot measure will fund transportation improvements throughout Contra Costa County, as outlined in CCTA’s transformative 30-year Transportation Expenditure Plan.

The proposed Transportation Expenditure Plan (TEP) is the culmination of months of extensive public outreach, stakeholder engagement, and advocate input. The TEP has also been approved by all of Contra Costa’s 19 cities and towns, as well as the Contra Costa County Board of Supervisors. The plan focuses on innovative strategies and new technologies to promote a strong economy, protect the environment, and enhance the quality of life for all of Contra Costa’s diverse communities.

“The CCTA Board is incredibly proud of the TEP. This is a transportation plan that reflects the values of our diverse region, has garnered broad support across the county, and will guide the next 30 years of transportation planning. If a supermajority of voters approve the tax measure in November, the tax revenue will provide necessary funding for the transportation improvements included in the TEP,” said Authority Board Special Meeting Chair Don Tatzin.

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Contra Costa residents have made significant contributions to their transportation infrastructure since 1988, when voters passed Measure C, a half-cent sales tax dedicated to maintaining the ability of residents to travel safely and conveniently throughout the county. Measure C helped fund the BART extension to Pittsburg/Bay Point, built the Richmond Parkway, improved bicycle and pedestrian trails in the county, and invested more than \$30 million in senior and disabled transit services.

In 2004, voters passed Measure J, which renewed the half-cent sales tax through 2034. Measure J has helped deliver the Fourth Bore of the Caldecott Tunnel, generated \$1.3 billion dollars of investments to Highway 4 in Eastern Contra Costa County, including a BART extension to Antioch, and combined with Measure C has provided \$286 million to Contra Costa's cities and towns to maintain and repair local streets. The measure, which will appear on the November 8 ballot, will ask Contra Costa voters to approve a new half-cent sales tax that will generate \$2.9 billion in revenues over 30 years to continue to improve the transportation system in Contra Costa.

The TEP includes plans to reduce congestion and smooth traffic; improve BART, bus, ferry, and train service; and fix local streets and roads. It also dedicates unprecedented funding to new technologies and bicycle and pedestrian improvements in every part of the county, to give commuters viable alternatives to driving and in the process help get them out of traffic.

The TEP builds on CCTA's strong record of fiscal responsibility and includes strong taxpayer protections and accountability. A public oversight committee will provide independent review of all funds raised and spent. It will ensure that funds are spent only in accordance with the voter-approved plan and only to benefit Contra Costa County.

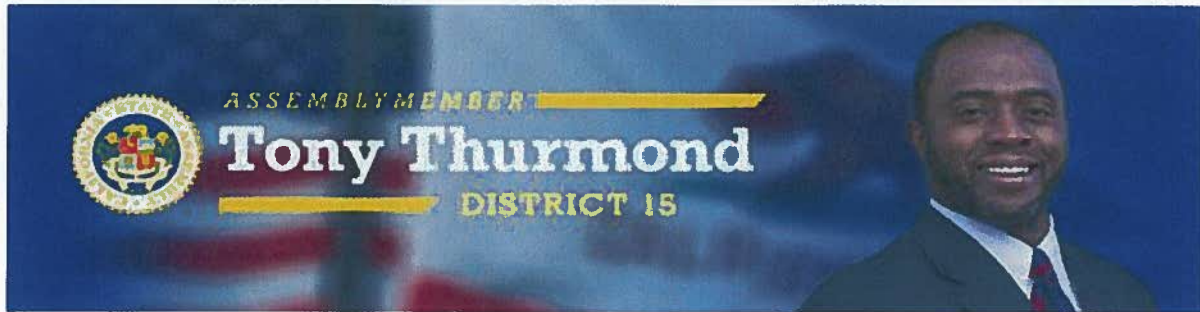
"As we move into the future, Contra Costa's economic strength is going to depend on people being able to travel quickly and conveniently throughout the county – to jobs, shopping and entertainment destinations, and everywhere else they need to go. This plan – and the measure that will fund the improvements it describes – helps make sure that is a reality in years to come," said Tatzin.

To find out more information about the transportation improvements planned for the next 30 years – including projects in each of Contra Costa's 19 cities and towns – and the tax measure, which will fund those plans if approved by voters on November 8, 2016, visit [KeepContraCostaMoving.net](http://KeepContraCostaMoving.net).



### **About The Contra Costa Transportation Authority**

The Contra Costa Transportation Authority (CCTA) is a public agency formed by Contra Costa voters in 1988 to manage the county's transportation sales tax program and oversee countywide transportation planning efforts. CCTA is responsible for planning, funding and delivering critical transportation infrastructure projects and programs that connect our communities, foster a strong economy, increase sustainability, and safely and efficiently get people where they need to go. CCTA also serves as the county's designated Congestion Management Agency, responsible for putting programs in place to keep traffic levels manageable. More information about CCTA is available at [ccta.net](http://ccta.net).



## Assemblymember Tony Thurmond 2016 Satellite Office Hours

### West Contra Costa County

**Assembly 15<sup>th</sup> District Representatives** are available to meet with constituents **by appointment** on the following dates in West Contra Costa County. Please call (510) 286-1400 **24 hours in advance** to schedule an appointment or visit our website [www.asmdc.org/members/a15](http://www.asmdc.org/members/a15).

#### Richmond:

- 1<sup>st</sup> Wednesday from 12:30pm-4:30pm: June 1, July 6, August 3, September 7, October 5, November 2 and December 7
- 3<sup>rd</sup> Saturday from 9:00am-12:00pm: July 16, August 20, September 17, October 15 and November 19

**San Pablo:** May 25 and September 28 from 12:30pm-4:30pm

**Hercules:** June 22 and October 26 from 12:30pm-4:30pm

**Pinole:** July 27 from 12:30pm-4:30pm

**El Cerrito:** August 24 from 12:00pm-4:00pm

Constituent Services	State Information	Legislative Services
<ul style="list-style-type: none"> <li>• Department of Motor Vehicles</li> <li>• Foreclosure Prevention Programs</li> <li>• Consumer Complaints</li> <li>• Veterans' Benefits</li> <li>• Unemployment &amp; Disability Insurance</li> <li>• State Taxes</li> <li>• Professional Conduct &amp; Licensing Complaints</li> <li>• Medi-Cal &amp; Covered CA</li> </ul>	<ul style="list-style-type: none"> <li>• Consumer Protection</li> <li>• State Budget</li> <li>• State Agency Phone Numbers</li> <li>• Reports Issued by the Legislature &amp; State Agencies</li> <li>• State Capitol Tours</li> <li>• Government Forms &amp; Publications</li> </ul>	<ul style="list-style-type: none"> <li>• Express an Opinion</li> <li>• Propose a New Law</li> <li>• Ask for Copies, Summaries &amp; Information on Bills</li> <li>• Get Involved in the Legislative Process</li> <li>• Find Information on How a Bill Becomes a Law</li> <li>• Be Notified of Legislative Hearings</li> <li>• Report Agency Misconduct</li> </ul>

**For more information, contact our office at 510-286-1400.**

*Assemblymember Tony Thurmond's 15<sup>th</sup> Assembly District represents the East Bay communities from Hercules to Oakland, including Albany, Berkeley, Emeryville, Piedmont, El Cerrito, Pinole, Richmond, San Pablo, El Sobrante and Kensington. [www.asmdc.org/members/a15](http://www.asmdc.org/members/a15)*