



ADMINISTRATIVE REPORT

DATE: JUNE 23, 2017

TO: MAYOR AND CITY COUNCIL
ERIC CASH, CITY ATTORNEY

FROM: MICHELLE FITZER, CITY MANAGER

PLACES TO BE

Date and Time	Event	Location
Monday, June 26, 2017 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, July 11, 2017 6:00 pm	Special City Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, July 18, 2017 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
August 1, 2017	Council Meeting Cancelled for National Night Out	

- SWIM CENTER TO OPEN!

The City and the Seals Swim Team are working on finalizing an agreement to open the Swim Center for the 2017 season. We hope to have the Center open any day now. Thank you to the Seals for stepping up when the YMCA backed out so that we can offer recreational open swim to the community this summer. City staff will be working during the off season on an approach for 2018 and beyond which will hopefully return some of the classes that the community previously enjoyed. Thank you again to the Seals!

- PIZZA WITH THE POLICE – SATURDAY, JUNE 24TH

Please join Pinole Police Officers and Crime Prevention Officers at MOD Pizza, 2830 Pinole Valley Road on Saturday, June 24th, from 11 a.m. to 1 p.m., for informal conversation.

- **CITYWIDE GARAGE SALE – JUNE 25TH**

The 2017 Pinole City-Wide Garage Sale will be held on Sunday June 25, 2017, 8:00 a.m. - 1:00 p.m. This fundraiser invites Pinole residents to participate in a unique community event by hosting a garage sale at home, or by doing some shopping and visiting the sale sites.

Garage Sales that were registered by the June 9th deadline will be listed on the City-Wide Map of Garage Sales and will be included in our online distribution. Treasure hunters will be directed straight to you. Print and online maps are currently available. All proceeds for this fundraiser will benefit the Pinole Senior Center.

- **VISIT THE POLICE DEPARTMENT TABLE AT THE PINOLE FARMER'S MARKET**

The Pinole Police Department's Crime Prevention Officers staff a table at the Farmer's Market several Saturdays each month. We would love to visit with you there! Upcoming dates are July 1st, July 15th, July 29th, August 12th, and August 26th.

ITEMS OF INTEREST

- **ERIC CASHER NAMED CITY ATTORNEY**

Eric Casher was sworn in on Tuesday night as the new City Attorney, after the resignation of Benjamin Reyes due to his appointment to the Superior Court bench. Please join us in congratulating Eric on his appointment. We look forward to working with him for many years to come.

- **JULY 4TH COUNCIL MEETING CANCELLED**

The July 4th Council meeting is cancelled for the holiday. The next regular meeting is as stated above, July 18th.

- **NEW CITY WEBSITE**

Earlier this year, the City issued a Request for Proposals (RFP) for the design of a new City website. Seven proposals were received with three selected companies to be interviewed. Staff will be interviewing the three companies in the coming weeks, followed by a recommendation to award a contract to the selected firm at the August 15th City Council meeting.

The new website design is estimated to be completed within 8 to 25 weeks after award of a contract.

- **THANK YOU FOR YOUR SUPPORT OF SPECIAL OLYMPICS!**

The annual Bike the Bridges fundraiser for Special Olympics was held on Saturday, June 10th. Seven Police Department employees and a former Police Explorer staffed the rest stops for the event. Many City of Pinole staff members and the Pinole community supported the bike riders. There were over 500 riders and nearly \$85,000 was raised!

The Contra Costa County leg of the Law Enforcement Torch Run was held on Tuesday, June 20th, with most Police Departments in the County participating. The Pinole Police Department received the torch from the Drug Enforcement Administration (DEA) runners, and passed it to Hercules Police Department runners. The Pinole Police Department team was represented by five Department employees, four community members, and four Special Olympic athletes. As of June 20th, nearly \$104,000 has been raised!

- **2017 SIDEWALK PROGRAM**

Public Works has begun the 2017 Sidewalk Program. The Sidewalk Program seeks to remove offsets in the City's sidewalks. The City's contractor will focus on offsets in the sidewalks ranging from one half an inch to 2 inches. The areas to be completed first are the ones that have the highest pedestrian traffic. The contractor started working on Fitzgerald Drive this week. Impact to vehicle and pedestrian traffic is expected to be minimal. The contractor uses a diamond cutting blade that is on a hand held grinder. The crew will vacuum the sidewalk grindings as they go. The number of offsets we will be able to mitigate will be limited based on funding constraints. The City hopes to continue the program annually seeking eventually to correct all offsets suitable for mitigation with this technique.



- **THE PINOLE YOUTH FOUNDATION IS RECRUITING NEW BOARD MEMBERS**

The Pinole Youth Foundation is a local non-profit, philanthropic organization. The volunteer Board of Directors works to enhance and support programs and activities of the Pinole Youth Center.

There a commitment of one meeting per month, along with fundraising activities. You can join the planning and implementation of the Pinole Fun Run, A Toast to Youth—Wine Tasting, Halloween Carnival and other fundraising efforts. This volunteer effort would have a lasting impact on the community and youth of Pinole.

For more information, contact Rochelle Johnson; RJohnson@ci.pinole.ca.us; (510) 724-9062.

- **GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!**

The Pinole City Council invites residents to apply for the following:

Contra Costa Library Commission (2 year term as Delegate or Alternate Delegate):

The Contra Costa County Library Commission was established by the Contra Costa County Board of Supervisors in March 1991. The Commission was created to serve in an advisory capacity to the Board of Supervisors and the County Librarian. The Library Commission is comprised of 24 members:

- 18 members representing the cities/towns in Contra Costa County - these Commissioners are appointed by the city/town councils (Richmond does not participate)
- 5 members represent Contra Costa County - each member of the Board of Supervisors appoints one Commissioner
- 1 member representing the Central Labor Council.

Currently the Commission meets every other month, on the fourth Thursday evening at 7:00 p.m. at the Library Administration in Martinez <http://guides.ccclib.org/Commission>

Please submit your **Letter of Interest** to Rosa Acosta, Pinole City Clerk at racosta@ci.pinole.ca.us or call 510-724-8928 for additional information.

Contra Costa Transportation Authority Citizens Advisory Committee (4 year term):

The Contra Costa Transportation Authority (CCTA) maintains a standing Citizens Advisory Committee (CAC) to provide citizen perspective, participation and involvement in the CCTA's \$3 billion voter-approved Transportation Expenditure Plan and Growth Management Program.

The CAC is comprised of 23 members: 20 are appointed by each of the 20 local jurisdictions within Contra Costa (the cities, towns, and the County); three “at large” members are nominated by community-based stakeholder organizations within Contra Costa, and subsequently appointed to the CAC by CCTA.

Currently the Committee meets the fourth Wednesday of the month at 6:30 p.m. in the CCTA’s Walnut Creek office. More information can be found on their website at: <http://www.ccta.net/>.

For an application or additional information, please contact Rosa Acosta, Pinole City Clerk at racosta@ci.pinole.ca.us or by phone at (510) 724-8928. Candidates must be recommended by action of the City Council to be appointed to the Commission.

- **PVHS PROJECT NEWSLETTER**

The latest version (Edition 11) is attached for reference.

- **HIATUS OF ADMINISTRATIVE REPORT**

Due to the upcoming holiday and cancelled Council meeting, this Report will be on hiatus until July 21st.

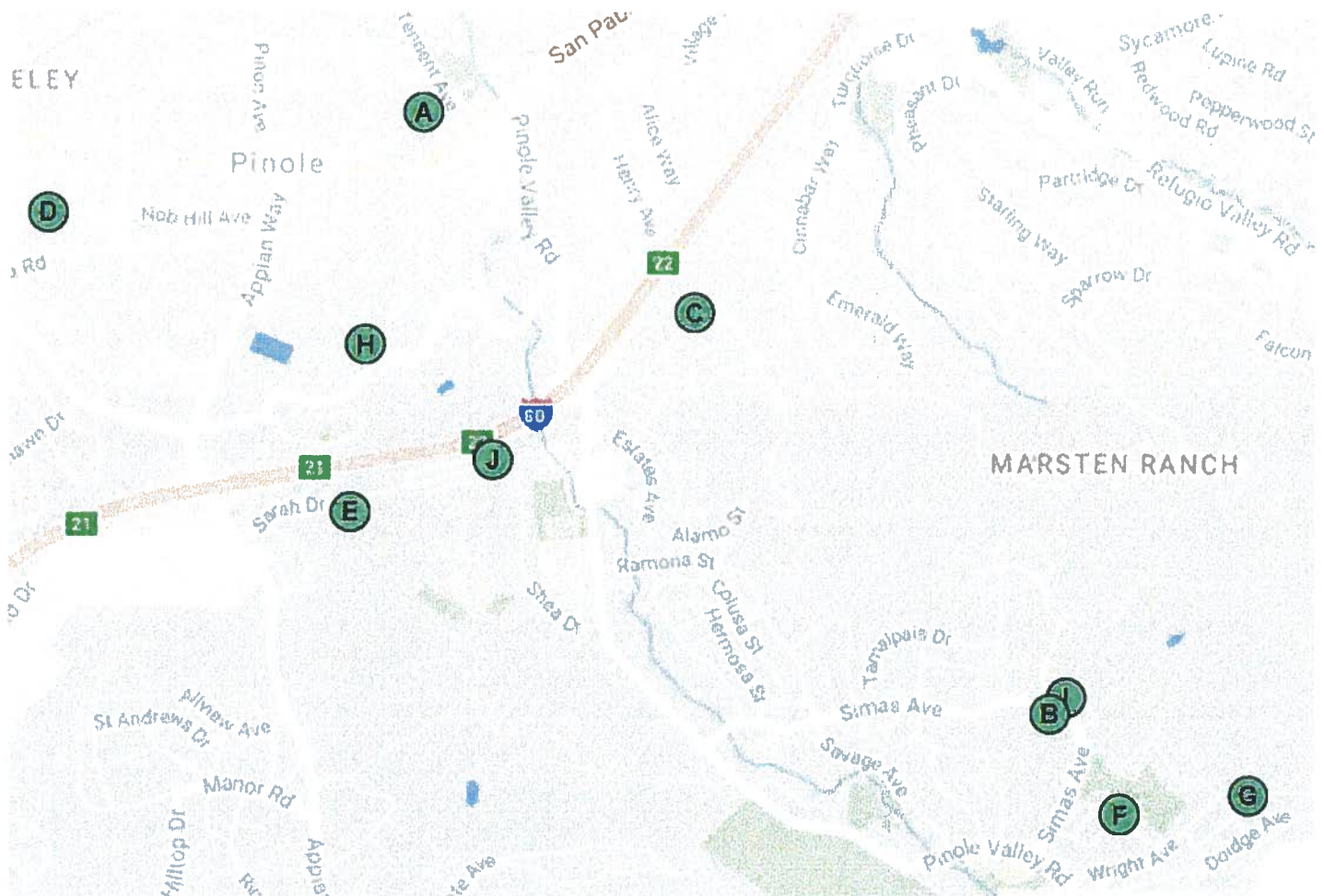
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CITY-WIDE GARAGE SALE

Sunday, June 25th 8:00am – 1:00pm



	Street	City	Goods for Sale
A	610 Quinan St	Pinole	Clothes, Dishes, Ceramics, Toys
B	2826 Simas Ave	Pinole	Furniture, Tools, Memorabilia
C	3573 Ponderosa Trail	Pinole	Baby Goods, Kid Items, House wares
D	823 Nob Hill Ave	Pinole	Household Goods, Jewelry
E	2519 Duncan Road	Pinole	Kids Items, Video Games
F	3747 Carol Street	Pinole	Books, Clothing, Toys
G	2620 Wright Ave	Pinole	Tools, Garden Equipment, Christmas
H	1368 Ridgecrest Road	Pinole	Antique Dresser, Household Items
I	2848 Buckskin Road	Pinole	Tools, Furniture, Clothes
J	2119 Sarah Drive	Pinole	Variety of Clothes & Shoes, Furniture





**American
Red Cross**

Give Blood. Thrilling Fun.

Donate blood and you could
win the time of your life!

Blood Drive **Pinole Community**

Main Hall
2500 Charles Avenue
Pinole, CA 94564

Wednesday, July 19, 2017
1:30 PM to 5:30 PM

To schedule your appointment or for more information visit redcrossblood.org and enter sponsor code :PINOLE or call 1-800 RED CROSS (1-800-733-2767).

Streamline your donation experience and save up to 15 minutes by visiting RedCrossBlood.org/RapidPass to complete your pre-donation reading and health history questions on the day of your appointment.

If you have questions regarding your eligibility to donate blood, please call 1-866-236-3276.

As a special thank you to all donors and volunteers, Cedar Fair theme parks is offering discounted ticket pricing for their 2017 season and will donate \$2 of every ticket sale back to the Red Cross. These tickets are good for any Cedar Fair theme park across the U.S. Visit redcross.cedarfair.com by Sept. 4, 2017 to purchase discounted tickets.

Cedar Point

Worlds of Fun

**Kings
Island**

Valleyfair

**California's
Great America**

Carowinds

**Kings
Dominion**

**Michigan's
Adventure**

**Knott's
BERRY FARM**

**Knott's
SOAK CITY
WATER PARK**

**Dorney Park
& Wildwater Kingdom**

**Cedar Point
SHORES
WATERPARK**

redcrossblood.org/cedarfair | 1-800-RED CROSS | redcrossblood.org | Download the Blood Donor App

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The Pinole Youth Foundation is recruiting new Board Members.

The Pinole Youth Foundation is a non-profit, philanthropic organization. The volunteer Board of Directors works to enhance and support programs and activities of the Pinole Youth Center.

Bring your:

- Time
- Talent
- And commitment to Pinole Youth.

There a commitment of one meeting per month, along with fundraising activities. You can join the planning and implementation of the Pinole Fun Run, A Toast to Youth—Wine Tasting, Halloween Carnival and other fundraising efforts.

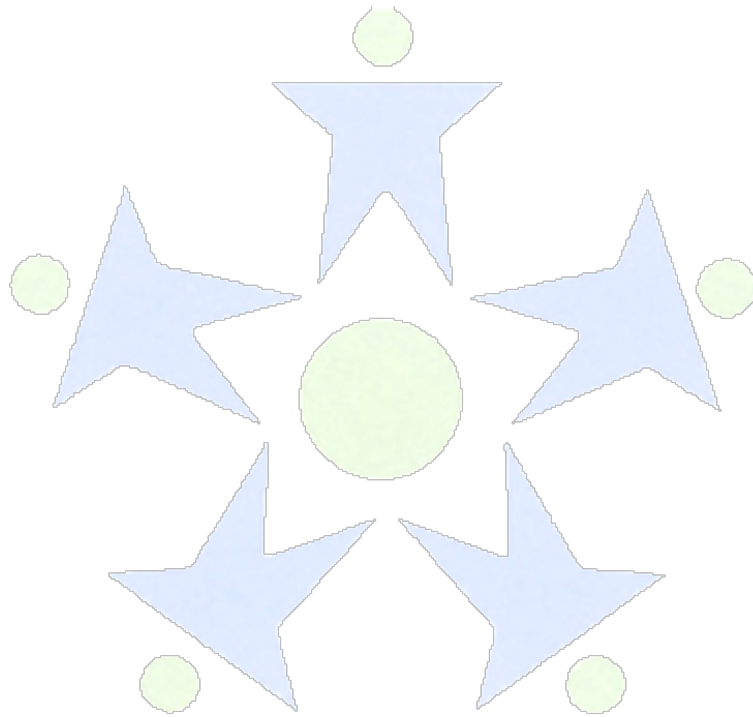
For more information, contact Rochelle Johnson

RJohnson@ci.pinoles.ca.us

510-724-9062



Tax ID 68-048079



Pinole Youth
FOUNDATION



CONSTRUCTION MANAGER'S CORNER

We've gotten through May without a day of rain, and progress has been accelerating accordingly. The Performing Arts building is taking shape with more walls being poured and piping and electrical conduit being installed. The Classroom building now has concrete decks of the second and third floors. The long awaited lifting of the Gymnasium walls is scheduled to begin in early June - so keep an eye out!



UPCOMING CONSTRUCTION ACTIVITIES

- Lifting and placing of Gymnasium tilt-up walls.
- Work to begin on primary utility yard.
- Performing Arts building tilt-up walls to be poured.
- Classroom building roof work (drainage, HVAC curb placement etc.)
- Classroom building footing layout, excavation, rebar installation.



POTENTIAL IMPACT TO NEIGHBORS

Impacts this coming month will be similar to what occurred last month. They will include the following:

- Dust
- Noise
- Increased truck traffic
- Crane on site
- Potential work Saturday



Classroom Building Deck and Stairs



WORK COMPLETED IN MAY

- Theater enclosure walls were waterproofed.
- Performing Arts building cast-in-place walls in progress.
- Performing Arts building underslab electrical conduits placed.
- Classroom building elevator pit poured and stairs installed.
- Classroom building HVAC/piping layout on all floors.
- Classroom building 2nd and 3rd floor concrete decks poured.



MONITORING AND STATISTICS

Street Sweeping

None this month.

Air Monitoring

None this month.

Storm Water Pollution Prevention Program (SWPPP)

The SWPPP specialist is on site weekly for monitoring



Performing Arts Building Wall Forming



Performing Arts Building Waterproofing



CONTACT INFORMATION:

Rich Miller (916) 224-5249
Inez Ayerra (510) 502-1850