



ADMINISTRATIVE REPORT

DATE: JUNE 24, 2016

TO: MAYOR AND CITY COUNCIL
BEN REYES, CITY ATTORNEY

FROM: MICHELLE FITZER, CITY MANAGER

PLACES TO BE

Date and Time	Event	Location
Monday, June 27, 2016 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Wednesday, June 29, 2016 5:30 p.m.	Special Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, July 5, 2016 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

- **A TOAST TO YOUTH – JUNE 25TH**

The best way to enjoy local flavors and support an amazing fund raiser is to attend A Toast to Youth (formerly, Celebration of Wine Tasting). The event will be held at the Pinole Senior Center on Saturday, June 25th from 4:00 - 8:00 pm. Tickets are \$20 before May 25th and \$25 after. Tickets are available at the Pinole Youth Center—635 Tennent Avenue, Pinole Senior Center—2500 Charles Avenue, and AToastToYouth.eventbrite.com.

This event will include tasting tables from local wineries including Four Fools, Rosenblum, Boissette Wine Living at Home and more. A Toast to Youth features live music, chocolate and cheese pairing as well as food samples from local Pinole eateries.

For additional information, contact Rochelle at 510-724-9062 or Recreation@ci.pinole.ca.us.

- **NORTHERN CALIFORNIA CRUISERS CAR SHOW – SUNDAY JUNE 26TH**

Come enjoy a great day downtown this Sunday between 8:00 am and 5:00 pm at the 25th annual Northern California Cruisers Car Show. Cars will be displayed on San Pablo Avenue and in Fernandez Park.

ITEMS OF INTEREST

- 4TH OF JULY FIRE SERVICES

The Fire Department will be operating two (2) engine companies on the 4th of July. Depending on weather conditions, we may operate on the 2nd and 3rd as well. We provide this extra service to ensure there are additional resources available in the event a need arises, given the fire danger of this particular holiday.

- WATER POLLUTION CONTROL PLANT PROJECT STATUS

Construction has begun at the Plant for our 30 month upgrade project. Periodically aerial photographs will be taken throughout construction, and we will share some of those as they are available.

Unfortunately, during the construction period the Plant will be closed to the public for safety reasons – this is a very active and tightly constrained construction zone. We are already looking forward to the public grand unveiling/ribbon cutting ceremony we'll have when the project is complete.

- NEW FORMAT FOR NATIONAL NIGHT OUT – AUGUST 2ND

The Pinole Police Department will be changing its National Night Out format this year to coincide with the National Night Out mission of bringing neighborhoods together. Instead of having a police caravan travel to several, separate events throughout the City, we will have **ONE EVENT** at **ONE LOCATION**. The goal of this new format is to build friendships and partnerships with the City's neighborhoods and create a more sense of overall community.

Another added benefit to this new format will be our ability to address the other mission of National Night Out and that is to increase the public's awareness of police programs and resources. So bring your food, invite your friends and come join us at Fernandez Park on August 2nd, where we can celebrate together as one community. Please see the attached flyer for more information.

- UPDATE ON REFUNDING OF 2006 WASTEWATER BONDS

The City is in the process of finalizing documents to prepare to close on a private placement refinancing of the 2006 Wastewater Bonds on June 30, 2016. Sterling Bank has agreed to purchase the Bonds at a fixed interest of 2.95%. The refunding will result in a decrease of the annual debt service payment in the amount of \$110,000 or \$2,237,951 through 2036.

Staff will prepare and present a report to the City Council at a future meeting, to discuss how the Council would like to allocate the annual savings.

- **UPDATE ON THE FIRE STATION 74 CONVERSION**

Staff has been in recent contact with representatives of State Parks Department inquiring about the status of the City's conversion application. Staff was informed that the City's prior representative has moved on and that a new person was assigned to the project. The new State parks representative has become familiar with the project and stated that they will be forwarding the City's application to the National Parks Service for review.

Accordingly, the City should have a response if additional information is required within the next few weeks.

- **ADVISORY BOARDS VACANCIES**

Staff will be inviting application for vacancies on various City approved Advisory Boards. Currently, there are three (3) vacancies for the Community Services Commission, two (2) vacancies on the Traffic and Pedestrian Safety Committee (TAPS), and a vacancy for a representative and alternate for the Contra Costa Library Commission.

Notice of vacancies will be posted on the City's Website, Cable services, and in the City Hall lobby. If you aware of any citizens who are interested in serving their community as a Board member please have them apply at City Hall.

- **POLICE DEPARTMENT DUI/COMMAND CENTER HAS ARRIVED**

As part of our continuing partnership with the California Office of Traffic Safety to increase traffic safety, we recently took delivery of the DUI/Mobile Command Post trailer purchased with the STEP (Selective Traffic Enforcement Program) Grant. It will be used for conducting DUI checkpoints and as a mobile command center for major incidents. Additionally, it will be deployed for public relations during special events. Come out and see the new DUI/Mobile Command trailer at this Sunday's Northern California Cruisers Car Show.



- **CONTRA COSTA COUNTY FISH AND WILDLIFE COMMITTEE**

The Contra Costa County Internal Operations Committee of the Board of Supervisors is now accepting applications from individuals to fill one (1) At-large Alternate member seat on the Contra Costa County Fish and Wildlife Committee. Applications are due by July 1, 2016 at 5:00 P.M.

The Fish and Wildlife Committee has ten members: five District representatives nominated by individual members of the Board of Supervisors, four At-large positions and one Alternate At-large position nominated by the Internal Operations Committee.

For more information regarding the Fish and Wildlife Committee, please visit the Committee's website at: <http://www.co.contra-costa.ca.us/4317/Fish-Wildlife-Committee-FWC>. A fillable application is available on the website and also attached to this email for your convenience.

Applicants must be a resident of Contra Costa County and submit an application by July 1, 2016 at 5:00 P.M. to the Clerk of the Board:

The Internal Operations Committee will review applications and interviews will be scheduled in July. If you have any questions please contact Maureen Parkes, staff to the Fish and Wildlife Committee, directly by phone at 925-674-7831 or email at maureen.parkes@dcd.cccounty.us.

- **PINOLE SKATE PARK**

The Pinole Skate Park had developed some cracks in the concrete surfacing. Cracks in concrete are common and often are the result of the natural properties of concrete. However, these improvements are still under warranty. The City requested the contractor who built the Park to repair the cracks under the warranty. The cracks were repaired with a special concrete mix that cures in 30 minutes. This allowed the skaters to use the Park with minimal disruption. The contractor will survey the rest of the Skate Park at a later date to see if any other cracks have occurred that need repairing.



- **BAY FRONT PARK RESTROOM CLOSURE**

We apologize for the inconvenience, but starting Tuesday, June 21st the restrooms at Bay Front Park will be closed for the duration of the improvements that are currently taking place at the Pinole / Hercules Water Pollution Control Plant. The improvements are expected to be completed by December 2018. If you have any questions or concerns, please contact the City of Pinole Public Works Department at 510-724-9010.

- **COMMUNITY PLAYHOUSE PRODUCTION – LEGALLY BLONDE**

The Teen/College Company will produce the Broadway musical *Legally Blonde* in July. An international award-winning musical based on the adored movie, *Legally Blonde The Musical*.

High school and College students are welcome to participate in an open casting call on Monday, June 20th. All members of the workshop will become members of the cast.

Performances:

Friday, July 22 at 8:00 p.m.
Sunday, July 24 at 2:00 p.m.

Saturday, July 23 at 2:00 p.m. and 8:00 p.m.

Interested parties can call (510) 724-9844 with any questions.

- **CODE ENFORCEMENT ACTIVITY SUMMARY**

Below is a brief summary of the City's Code Enforcement activity for the past fourteen months.

Month	New Cases	Cases Closed
June 2016	19	11
May 2016	21	6
April 2016	10	18
March 2016	15	13
February 2016	11	7
January 2016	12	12
December 2015	11	11
November 2015	9	2

October 2015	11	10
September 2015	18	18
August 2015	17	9
July 2015	13	6
June 2015	27	25
May 2015	22	12

Source: Development Services Department - June 22, 2016

New Cases – Cases initiated in a given month

Cases Closed – Cases closed in a given month

- **ASSEMBLYMEMBER TONY THURMOND OFFICE HOURS**

Assembly 15th District Representative Tony Thurmond will be available to meet with constituents from 12:30 pm to 4:30 pm between June 22nd and October 26th. Please call (510) 286-1400 to set up an appointment. (See attached Flyer)

-END-

WINE TASTING FUNDRAISER

A graphic featuring a row of stylized wine bottles in the background. In the foreground, there are two clusters of grapes, one on the left and one on the right, each with a wine glass. The entire graphic is set against a background of purple and pink watercolor splatters.

A TOAST TO YOUTH

PINOLE YOUTH FOUNDATION

SATURDAY • JUNE 25 • 4-8PM

**PINOLE SENIOR CENTER
2500 CHARLES AVE, PINOLE CA**

\$20 PER PERSON BEFORE MAY 25 • \$25 AFTER

TICKETS AT SENIOR CENTER • OR • ATOASTTOYOUTH.EVENTBRITE.COM



POLICE • COMMUNITY PARTNERSHIPS



NATIONAL NIGHT OUT 2016

One Community-One Event-One Location

TUESDAY, AUGUST 2, 2016

4PM-8PM

FERNANDEZ PARK

THE EVENT WILL INCLUDE:

**K9 Demonstration
DUI/Command Center
Crime Prevention
Traffic/Motor Unit**

**DJ-Music by Pistello
Bounce House
Snow Cones
Local Vendors**

We encourage everyone to bring your block party to Fernandez Park and join the Pinole Police Department in celebrating National Night Out!

**Department of
Conservation and
Development**

30 Muir Road
Martinez, CA 94553

Phone: 1-855-323-2626

**Contra
Costa
County**



John Kopchik
Director

Aruna Bhat
Deputy Director

Jason Crapo
Deputy Director

Maureen Toms
Deputy Director

Kara Douglas
Assistant Deputy Director

Victoria Mejia
Business Operations Manager

June 1, 2016

To all parties interested in the Contra Costa County Fish and Wildlife Committee:

The Contra Costa County Internal Operations Committee of the Board of Supervisors is now accepting applications from individuals to fill one (1) At-large Alternate member seat on the Contra Costa County Fish and Wildlife Committee. Applications are due by July 1, 2016 at 5:00 P.M.

The Fish and Wildlife Committee has ten members: five District representatives nominated by individual members of the Board of Supervisors, four At-large positions and one Alternate At-large position nominated by the Internal Operations Committee. The Internal Operations Committee considers applications from all interested individuals and conducts interviews even when an existing At-large member seeks reappointment.

Fish and Wildlife Committee meetings are held on the third Wednesdays of each month from 3 to 5 p.m. For more information regarding the Fish and Wildlife Committee, please visit the Committee's website at: <http://www.co.contra-costa.ca.us/4317/Fish-Wildlife-Committee-FWC>. A fillable application is available on the website for your convenience.

Applicants must be a resident of Contra Costa County and submit an application by July 1, 2016 at 5:00 P.M. to the Clerk of the Board:

Address: Contra Costa County
Clerk of the Board
651 Pine Street
1st Floor, Room 106
Martinez, CA 94553

Fax: 925-335-1913
E-mail: clerkoftheboard@cob.cccounty.us

The Internal Operations Committee will review applications and interviews will be scheduled in July. If you have any questions please contact Maureen Parkes, staff to the Fish and Wildlife Committee, directly by phone at 925-674-7831 or email at maureen.parkes@dcd.cccounty.us.

Sincerely,

Maureen Parkes
Fish and Wildlife Committee Staff



Contra
Costa
County

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted

Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County

CLERK OF THE BOARD

651 Pine Street, Rm. 106

Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: (Last Name) (First Name) (Middle Name)

2. Address: (No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: (Home No.) (Work No.) (Cell No.)

4. Email Address:

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate ☐

Give Highest Grade or Educational Level Achieved

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <input type="text"/>	<input type="text"/>	Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
B) <input type="text"/>	<input type="text"/>	Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
C) <input type="text"/>	<input type="text"/>	Yes No <input type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			
<input type="text"/>	<input type="text"/>	<input type="text"/>				

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="display: flex; justify-content: space-around;"><div style="border: 1px solid black; width: 40px; height: 30px;"></div><div style="border: 1px solid black; width: 40px; height: 30px;"></div></div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div style="display: flex; justify-content: space-around;"><div style="border: 1px solid black; width: 40px; height: 30px;"></div><div style="border: 1px solid black; width: 40px; height: 30px;"></div></div> <p>Hrs. per week <div style="border: 1px solid black; width: 30px; height: 15px;"></div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title</p> <div style="border: 1px solid black; height: 25px;"></div> <p>Employer's Name and Address</p> <div style="border: 1px solid black; height: 100px;"></div>	<p>Duties Performed</p> <div style="border: 1px solid black; height: 150px;"></div>
<p>B) Dates (Month, Day, Year) <u>From</u> <u>To</u> <div style="display: flex; justify-content: space-around;"><div style="border: 1px solid black; width: 40px; height: 30px;"></div><div style="border: 1px solid black; width: 40px; height: 30px;"></div></div> <p>Total: <u>Yrs.</u> <u>Mos.</u> <div style="display: flex; justify-content: space-around;"><div style="border: 1px solid black; width: 40px; height: 30px;"></div><div style="border: 1px solid black; width: 40px; height: 30px;"></div></div> <p>Hrs. per week <div style="border: 1px solid black; width: 30px; height: 15px;"></div> . Volunteer <input type="checkbox"/></p> </p></p>	<p>Title</p> <div style="border: 1px solid black; height: 25px;"></div> <p>Employer's Name and Address</p> <div style="border: 1px solid black; height: 100px;"></div>	<p>Duties Performed</p> <div style="border: 1px solid black; height: 150px;"></div>
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7. How did you learn about this vacancy?

☐ CCC Homepage ☐ Walk-In ☐ Newspaper Advertisement ☐ District Supervisor ☐ Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No ☐ Yes ☐

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No ☐ Yes ☐

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____ Date: _____

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.

**THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA and for
Special Districts, Agencies and Authorities Governed by the Board Adopted Resolution
no. 2011/55 on 2/08/2011 as follows:**

IN THE MATTER OF ADOPTING A POLICY MAKING FAMILY MEMBERS OF THE BOARD OF SUPERVISORS INELIGIBLE FOR APPOINTMENT TO BOARDS, COMMITTEES OR COMMISSIONS FOR WHICH THE BOARD OF SUPERVISORS IS THE APPOINTING AUTHORITY

WHEREAS the Board of Supervisors wishes to avoid the reality or appearance of improper influence or favoritism;
NOW, THEREFORE, BE IT RESOLVED THAT the following policy is hereby adopted:

- I. SCOPE: This policy applies to appointments to any seats on boards, committees or commissions for which the Contra Costa County Board of Supervisors is the appointing authority.
- II. POLICY: A person will not be eligible for appointment if he/she is related to a Board of Supervisors' Member in any of the following relationships:
1. Mother, father, son, and daughter;
 2. Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 3. Great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, and great-granddaughter;
 4. First cousin;
 5. Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 6. Sister-in-law (brother's spouse or spouse's sister), brother-in-law (sister's spouse or spouse's brother), spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouse's grandson;
 7. Registered domestic partner, pursuant to California Family Code section 297.
 8. The relatives, as defined in 5 and 6 above, for a registered domestic partner.
 9. Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

**CITY OF PINOLE RECREATION DEPARTMENT
SCHOOL OF PERFORMING ARTS
TEEN/COLLEGE MUSICALS COMPANY
PRESENTS**

THE 2016 SUMMER PRODUCTION OF

**LEGALLY
BLONDE**
The Musical

Based on the Metro-Goldwyn-Mayer Motion Picture

**DIRECTED AND CHOREOGRAPHED BY
ANJEE NORGAAARD-GALLIA
MUSICAL DIRECTION BY CHIE TREAGUS**

Vocal Direction by Leah Wilson

Set Design by Fernando Ochoa

Produced by Special Arrangements with Music Theatre International

**SUMMER PROGRAM IS OPEN TO PERFORMERS
AGES 14 THROUGH COLLEGE AGE.**

**REGISTRATION AND AUDITIONS AT THE FIRST SESSION
ON JUNE 20 from 1:00 p.m. – 4:00 p.m.**

**WORKSHOP MEETS WEEKDAYS: June 20 through July 22
FROM 1:00 – 4:00 P.M.**

Performances:

Friday, July 22 at 8:00 p.m.

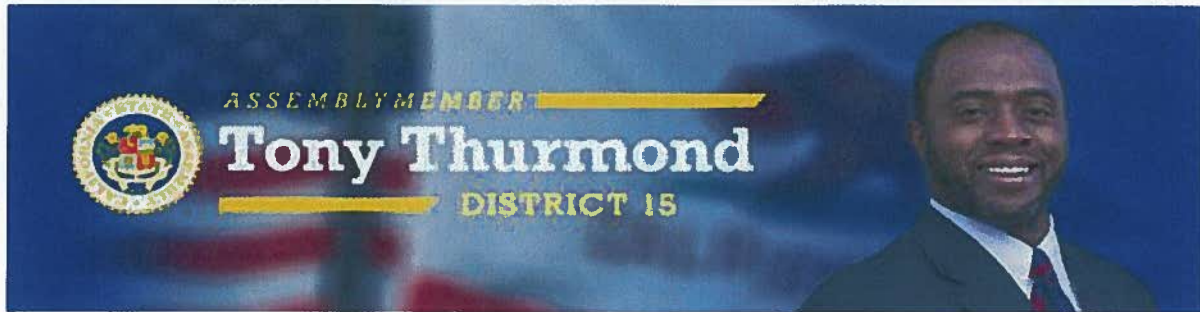
Saturday, July 23 at 2:00 p.m. and 8:00 p.m.

Sunday, July 24 at 2:00 p.m.

PINOLE COMMUNITY PLAYHOUSE, 601 Tennent Avenue, Pinole k

Cost: Pinole Residents: \$100 Non-Residents: \$125

For more information: Call the director at 510-388-3262



Assemblymember Tony Thurmond 2016 Satellite Office Hours

West Contra Costa County

Assembly 15th District Representatives are available to meet with constituents **by appointment** on the following dates in West Contra Costa County. Please call (510) 286-1400 **24 hours in advance** to schedule an appointment or visit our website www.asmdc.org/members/a15.

Richmond:

- 1st Wednesday from 12:30pm-4:30pm: June 1, July 6, August 3, September 7, October 5, November 2 and December 7
- 3rd Saturday from 9:00am-12:00pm: July 16, August 20, September 17, October 15 and November 19

San Pablo: May 25 and September 28 from 12:30pm-4:30pm

Hercules: June 22 and October 26 from 12:30pm-4:30pm

Pinole: July 27 from 12:30pm-4:30pm

El Cerrito: August 24 from 12:00pm-4:00pm

Constituent Services	State Information	Legislative Services
<ul style="list-style-type: none"> • Department of Motor Vehicles • Foreclosure Prevention Programs • Consumer Complaints • Veterans' Benefits • Unemployment & Disability Insurance • State Taxes • Professional Conduct & Licensing Complaints • Medi-Cal & Covered CA 	<ul style="list-style-type: none"> • Consumer Protection • State Budget • State Agency Phone Numbers • Reports Issued by the Legislature & State Agencies • State Capitol Tours • Government Forms & Publications 	<ul style="list-style-type: none"> • Express an Opinion • Propose a New Law • Ask for Copies, Summaries & Information on Bills • Get Involved in the Legislative Process • Find Information on How a Bill Becomes a Law • Be Notified of Legislative Hearings • Report Agency Misconduct

For more information, contact our office at 510-286-1400.

Assemblymember Tony Thurmond's 15th Assembly District represents the East Bay communities from Hercules to Oakland, including Albany, Berkeley, Emeryville, Piedmont, El Cerrito, Pinole, Richmond, San Pablo, El Sobrante and Kensington. www.asmdc.org/members/a15