



ADMINISTRATIVE REPORT

DATE: DECEMBER 8, 2016

TO: MAYOR AND CITY COUNCIL
BEN REYES, CITY ATTORNEY

FROM: MICHELLE FITZER, CITY MANAGER

PLACES TO BE

Date and Time	Event	Location
Monday, December 12, 2016 6:00 pm	Planning Commission	City Council Chamber 2131 Pear Street
Tuesday, December 20, 2016 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Monday, January 23, 2016 6:00 pm	Planning Commission	City Council Chamber 2131 Pear Street
Tuesday, January 17, 2017 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

- COMMUNITY PLAYHOUSE THEATRE – DECEMBER 16TH – 18TH

The Community Playhouse will be presenting a rendition of “Sounds of the Season” at the Community Theatre on December 16, 17, and 18th. Pre-sale tickets are available online for \$20 per person by calling the box office at 510-724-9844. Tickets can be purchased at the door the day of the event for \$25 per person, if available.

For a listing of date, times and future shows visit the following link:
<http://pinoleplayers.org/index.shtml>.

- **SENIOR CENTER CRAB FEED – JANUARY 14TH**

Tickets are on sale for the Pinole Senior Center's 24th Annual Crab Feed Dinner. The event will be held on Saturday, January 14th, 2017. Doors open at 5 pm, with dinner service at 6 pm.

Spend a night eating delicious crab, pasta, salad and garlic bread, as well as enjoying fun company and winning fantastic raffle prizes - all while contributing to the Center's biggest fundraiser of the year! In addition to a delicious and filling menu, there will be a no host bar offering beer, wine, and select soft drinks (*No outside beverages permitted*). This year the Center will be offering an early bird special on tickets: \$40 per ticket before December 1st, \$45 per ticket after that. Tickets can be purchased at the Senior Center front desk. See the attached flier for full details.

ITEMS OF INTEREST

- **NEW CITY COUNCIL MEMBER APPOINTED**

On Tuesday night the City Clerk presented the Oath of Office to Councilmember Pete Murray, Roy Swearingen, and Maureen Toms. The three Councilmembers ran unopposed and will service terms of 4 years, 4 years and 2 years, respectively. Also, sworn in as the City Treasurer was Dina Rosales.

At the same meeting, Debbie Long was selected by the Council to serve as the Mayor, and Tim Banuelos was selected to serve as the Mayor Pro Tem. These appointments were effective immediately and will run until the first meeting in December 2017. Congratulations to the incumbent Councilmembers and to Mayor Long and Mayor Pro Tem Banuelos.



- **TREE PREPARATION**



City Public Works crews worked to get the City Christmas Tree ready for the formal Lighting Celebration. Crews placed over 5000 lights of the tree which was cut fresh for the City from the forest nears Auburn.

- **DECEMBER 3, 2016 TREE LIGHTING CELEBRATION**

The City of Pinole was pleased to host the 2016 Tree Lighting Celebration. A special “thank you” to all the participants who made this event a success including: Girl Scout Troop 30268, the Obstreperous Behavior Band, the Pacific Choral Academy, Concert and Show Choirs of Pinole Valley High School and the Pinole Valley High School Marching Band.

Please join us in thanking our generous sponsors, East Bay Coffee Company, Pinole Youth Foundation, and Sequoia Real Estate. The dedicated staff of the City of Pinole Police, Fire, Public Works, PCTV, and Recreation staff worked collectively to produce a unified event. Special thanks to Mayor Pro Tem Debbie Long and Council Member Tim Banuelos for emceeing the event and sharing holiday carols and jokes.



We hope that you will consider joining us in 2017 as we celebrate the Holiday Season once more. For information on volunteer, vendor, or sponsorship opportunities please email Rochelle Johnson at RJohnson@ci.pinoles.ca.us.



- **REPUBLIC SERVICE 2017 GARBAGE RATE INCREASE**

Please see attached notice of CPI rate adjustment to be effective 1/1/17.

- **UPCOMING CITY HALL CLOSURES**

City Hall administrative offices will be closed December 26th through January 2nd, reopening Tuesday, January 3rd. However, all other public safety services will continue as normal.

- **PINOLE POLICE DEPARTMENT ANNUAL TOY DRIVE**

Again this year, the Police Department will be participating in a Toy Drive at Target at the Pinole Vista Center. It will be held on Thursday, December 15th, from 3 – 9 p.m. The Police Department will park the Mobile Command Center outside the Target store and will invite shoppers to help fill it with toys. All toys collected will be delivered to the UCSF Benioff Children's Hospital in Oakland before Christmas.

- **GATEWAY SHOPPING CENTER UPDATE**

The first three building within the Gateway project are nearing completion. The Starbucks coffee shop adjacent to the Kaiser Medical Center will be opening this weekend with the Sprouts grocery store and the remaining retail building including Habit Burger, Tropicana Smoothie, Orange Theory Fitness Club, and Jovance Hair Salon & Barbering opening in a few weeks.

Below are some photos of the interior of the Sprouts store.



- **OVERSIGHT COMMITTEE STILL VACANT**

The Pinole seat on the West Contra Costa County Unified School District Bond Oversight Committee remains vacant. If you are interested in being considered for appointment, see the District's website at:

<http://www.wccusd.net/site/default.aspx?PageType=3&DomainID=1&ModuleInstanceID=6159&ViewID=047E6BE3-6D87-4130-8424-D8E4E9ED6C2A&RenderLoc=0&FlexDataID=12739&PageID=1>

- **ADVISORY BOARDS VACANCIES**

Staff is accepting application for vacancies on various City approved Advisory Boards. Currently, there are three (3) vacancies for the Community Services Commission, one (1) vacancy on the Traffic and Pedestrian Safety Committee (TAPS), and a vacancy for a representative and alternate for the Contra Costa Library Commission.

Notices of vacancies are posted on the City's Website, Cable services, and in the City Hall lobby. If you aware of any citizens who are interested in serving their community as a Board member please have them apply at City Hall.

- **NOTICE TO MERCHANTS – BUSINESS LICENSE RENEWAL TIME**

Attention Business Owners – 2016 Pinole Business Licenses will expire on December 31, 2016. Business license taxes for 2017 are due on January 1, 2017 and become delinquent on February 1, 2017, at which time unpaid taxes are subject to a 50% penalty. There is a change to the business license tax rate for calendar year 2017. The tax for the basic business license is \$138.00 per year.

Business license renewal forms were mailed out November 23, 2016 for calendar year 2017. If you do not receive a renewal form, it is the business owner's responsibility to pay the business license tax by January 31, 2017. Please remit your payment to:

**City of Pinole Attn: Business License Dept
2131 Pear St, Pinole, CA 94564**

For your convenience, information is available on our website at www.ci.pinole.ca.us. Select **Business License** from the *I'm looking for...* box in the upper right hand corner or select *Administration* then *Finance Dept* from the Department list on the left side of our home page.

If you are no longer conducting business please check the Inactive box in the upper right hand corner of the courtesy renewal form, sign it and return it to us. This will prevent any unnecessary collection activity.

- **CURRENT BUILDING PERMIT ACTIVITY**

Below is a brief summary of the City's building permit activity for the past thirteen months.

Month	Number of Building Permits	Value
November 2016	56	\$881,181
October 2016	43	\$720,060
September 2016	61	\$537,347
August 2016	60	\$1,611,319
July 2016	50	\$493,397
June 2016	65	\$920,545
May 2016	76	\$1,253,780
April 2016	80	\$10,736,830
March 2016	62	\$613,059
February 2016	57	\$964,320
January 2016	51	\$837,264
December 2015	47	\$723,177
November 2015	49	\$439,436

Source: Development Services Department December 2, 2016

- **CODE ENFORCEMENT ACTIVITY SUMMARY**

Below is a brief summary of the City's Code Enforcement activity for the past thirteen months.

Month	New Cases	Cases Closed
November 2016	116	118
October 2016	9	44
September 2016	68	18
August 2016	23	31
July 2016	14	8
June 2016	39	17
May 2016	21	6
April 2016	10	18
March 2016	15	13
February 2016	11	7
January 2016	12	12
December 2015	11	11
November 2015	9	2

Source: Development Services Department – December 2, 2016

New Cases – Cases initiated in a given month

Cases Closed – Cases closed in a given month

- There was an elevated number of new Code Enforcement case for the month of November due to multiple complaints from one resident.

-END-

24th Annual Crab Feed

Saturday January 14, 2017



\$40.00 by December 1st

\$45.00 after December 1st

**Generous servings of crab, pasta,
salad, bread, and dessert!**

**No Host Bar
Raffle**

Doors open @ 5 Dinner @ 6

Pinole Senior Center 2500 Charles Ave.

Pinole 510-724-9800

**REPUBLIC SERVICES
COLLECTION SERVICE RATES
EFFECTIVE JANUARY 1, 2017**

CITY OF PINOLE 2017 RESIDENTIAL SERVICE RATES							
	2016 Collection Rate	2017 CPI 3.56% Adjust	2017 Collection Charge	2017 City AB 939	2017 City Solid Waste Fee	2017 IRRF Surcharge	2017 Combined Mo. Rate
35-gallon	\$22.25	\$0.79	\$23.04	\$0.83	\$1.73	\$8.52	\$34.12
65-gallon	38.74	\$1.38	\$40.12	1.51	3.22	15.85	60.70
95-gallon	55.31	\$1.97	\$57.28	2.19	4.84	23.78	88.09
20-gallon	21.39	\$0.76	\$22.15	0.83	0.98	4.86	28.82
Senior 35-gallon	19.73	\$0.70	\$20.43	0.83	1.73	8.52	31.51

CITY OF PINOLE 2017 COMMERCIAL SERVICE RATES *					
Bin Size	Times Per Week				
	1	2	3	4	5
1 Yard	263.69	467.07	670.35	873.81	1,077.05
2 Yard	443.88	818.16	1,192.63	1,566.83	1,941.29
3 Yard	614.17	1,150.52	1,686.90	2,223.26	2,759.64
4 Yard	779.38	1,473.31	2,167.37	2,861.47	3,555.39
5 Yard	941.42	1,791.26	2,640.93	3,490.82	4,340.51
6 Yard	1,102.29	2,107.00	3,111.84	4,116.85	5,121.54
7 Yard	1,262.09	2,421.94	3,582.15	4,741.97	5,901.86

* Includes \$44.85 per yard/per month/per pick-up per week IRRF Surcharge.

CITY OF PINOLE INDUSTRIAL RECYCLING SERVICE RATES* <<<<< FOR INDUSTRIAL CUSTOMERS ONLY !! >>>>>					
Recycling Bin Size	Times Per Week				
	1	2	3	4	5
1 Yard	131.85	233.54	335.18	436.91	538.53
2 Yard	221.94	409.08	335.18	783.42	970.65
3 Yard	307.09	575.26	843.45	1,111.63	1,379.82
4 Yard	389.69	736.66	1,083.69	1,430.74	1,777.70
5 Yard	470.71	895.63	1,320.47	1,745.41	2,170.26
6 Yard	551.15	1,053.50	1,555.92	2,058.43	2,560.77
7 Yard	631.05	1,210.97	1,791.08	2,370.99	2,950.93

* For City information only.

Pinole Police Department's Annual

TOY DRIVE

December 15th 3-9 PM
Target 1400 Fitzgerald

Fill our Mobile Command Center trailer
and enjoy hot chocolate while helping
us spread the joy.

Benefitting


UCSF Benioff Children's Hospital
Oakland



 TARGET

