ADMINISTRATIVE REPORT

DATE: **OCTOBER 6, 2016**

TO: **MAYOR AND CITY COUNCIL**
BEN REYES, CITY ATTORNEY

FROM: **MICHELLE FITZER, CITY MANAGER**

PLACES TO BE

Date and Time	Event	Location
Tuesday, October 18, 2016 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Monday, October 24, 2016 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street

- ***HALLOWEEN CARNIVAL – OCTOBER 29TH, 1PM-5PM***

The City of Pinole Recreation Department is pleased to announce the 2016 Halloween Carnival scheduled for Saturday, October 29th. Everyone is welcome! Bounce houses, face painting, balloon animals, carnival games, and music. Come dressed up in your Halloween costume for the parade that starts at 3:30pm. For more information or to volunteer please, contact Ally Renshaw at (510) 724-9004 or youth@ci.pinole.ca.us.

- ***VETERANS DAY MEMORIAL AND FLAG RETIREMENT CEREMONY – NOVEMBER 11TH, 11AM TO NOON***

The Pinole Historical Society and the City of Pinole invite you to attend the 9th Annual Veterans Day festivities at Fernandez Park. Please join in to honor Veterans, past and present. See attached flyer for more details.

- ***CONTRA COSTA COLLEGE STUDENT VETERANS RESOURCE CENTER, THURSDAY NOVEMBER 10, 11AM TO 1:00PM***

Grand Opening & Veterans Day Celebration join us for lunch and activities as we dedicate the new Student Veteran Resource Center, honor student, faculty and staff. See attached flyer for more details.

- ***FIRE PREVENTION WEEK – PINOLE FIRE DEPARTMENT TOURS***

The Pinole Fire Department is keeping with our long standing tradition of Promoting Fire Safety and National Fire Prevention Week. This year, the Pinole FD is hosting Fire Station Tours on Saturday October 8th. The public is welcomed to visit Fire Station 73 at 880 Tennent Ave. for Fire Station Tours from 10 a.m. to 1 p.m. Fire Safety and Disaster Preparedness information will be available as well. For questions or more information, please call 510-724-9053.

ITEMS OF INTEREST

- ***POLICE OFFICERS ARE WEARING PINK PATCHES FOR BREAST CANCER AWARENESS MONTH***

Pinole Police Officers are wearing pink patches for the month of October to promote breast cancer awareness. You may see pink t-shirts under the Officer's uniforms as well. There are a limited number of Police patches available for purchase by patch collectors. The cost is $5. Please contact Beth Bartke in the Police Chief's office (510-724-8955) to purchase a patch.

October is also Domestic Violence Awareness Month. Our friends at STAND! For Families Free of Violence continue to work to end the cycle of family violence for families in Contra Costa County.

- ***POLICE CRIME PREVENTION BULLETIN***

The Police Department issues a weekly bulletin with helpful tips and crime statistics. You can view the latest Crime Prevention Bulletin at the following link:
http://www.ci.pinole.ca.us/police/crimeprev.html#bulletin

- ***PINOLE VALLEY HIGH SCHOOL CONSTRUCTION PROJECT STATUS***

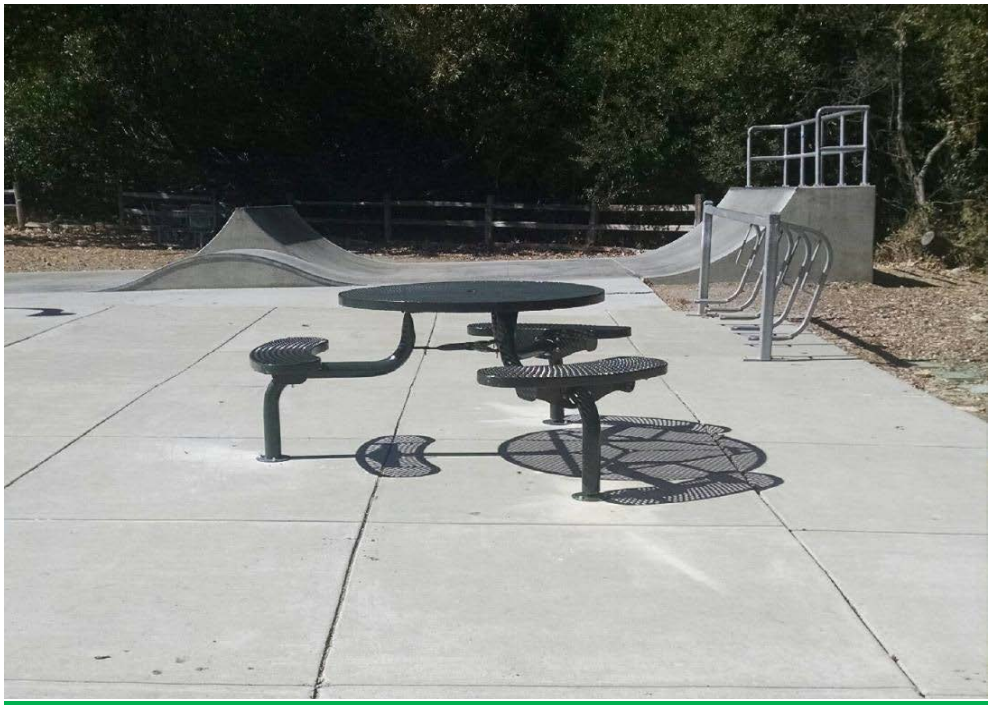
WCCUSD has provided the latest 3-week look ahead construction schedule and the 2nd edition of Construction News. Both are attached for reference.

- ***PINOLE HERCULES WATER POLLUTION CONTROL PLANT UPGRADE***

Progress continues to be made on the Pinole Hercules Water Pollution Control Plant Upgrade Project. The headworks is the important, critical path, component of the project. The photograph below highlights the areas of major construction. Construction remains on schedule with completion expected in December 2018.

- ***NEW BENCH AT THE DOG PARK***

- ***NEW TABLE AT THE SKATE PARK***



- ***SWEEPER SCHEDULE INTERRUPTED BY EQUIPMENT BREAKDOWN***

The City's sweeper has reached the age of 21 years. The typical service life of a municipal sweeper is 10 years. The City has worked diligently to extend the life of the sweeper to keep our overall street sweeping costs down. Several weeks ago as we commenced the September sweeping schedule, the sweeper broke down. We are sending it to a specialty mechanic in Tracy to be assessed and repaired, if it is possible. As soon as, as the sweeper is repaired, we will place it into service to recommence the sweeper routes where it left off assuming it is repairable.

- ***CONTRA COSTA COUNTY VOTING DROP-OFF BOXES***

Residents can save postage and time with this expanding vote-by-mail program

Contra Costa residents will find it easier to vote in the upcoming November 8th Election, as the Contra Costa Elections Office once again partners with local agencies to provide convenient "CoCo Vote-N-Go" drop off locations, prior to and on Election Day.

Voters will find the drop-off boxes at all Contra Costa city halls and the County Administration Building, located at 651 Pine St. in Martinez, starting the week of October 10th -- when permanent vote-by-mail ballots are mailed.

There are six new drop-off locations in Contra Costa County for the November 2016 election; the Discovery Bay Community Center, the Kensington Library, the El Sobrante Library, the Crockett Library, the Ygnacio Valley Library and the Dougherty Station Library.

- ***CURRENT BUILDING PERMIT ACTIVITY***

Below is a brief summary of the City's building permit activity for the past thirteen months.

Month	Number of Building Permits	Value
September 2016	61	$537,347
August 2016	60	$1,611,319
July 2016	50	$493,397
June 2016	65	$920,545
May 2016	76	$1,253,780
April 2016	80	$10,736,830
March 2016	62	$613,059
February 2016	57	$964,320
January 2016	51	$837,264
December 2015	47	$723,177
November 2015	49	$439,436
October 2015	67	$885,659
September 2015	64	$908,516

Source: Development Services Department October 3, 2016

- ***CODE ENFORCEMENT ACTIVITY SUMMARY***

Below is a brief summary of the City's Code Enforcement activity for the past thirteen months.

Month	New Cases	Cases Closed
September 2016	68	18
August 2016	23	31
July 2016	14	8
June 2016	39	17
May 2016	21	6
April 2016	10	18
March 2016	15	13
February 2016	11	7
January 2016	12	12
December 2015	11	11
November 2015	9	2
October 2015	11	10
September 2015	18	18

Source: Development Services Department – October 3, 2016
New Cases – Cases initiated in a given month
Cases Closed – Cases closed in a given month

* There was an elevated number of new Code Enforcement case for the month of September due to multiple complaints from one resident.

- ***CONTRA COSTA COUNTY HEALTH REQUESTS YOUR INPUT***

The Contra Costa County Environmental Health Division is requesting public input in the issue of prescription medication disposal. We received the below message:

The misuse of prescription medication has become a serious public health issue in Contra Costa County and across the nation. We need your input to help identify the best methods of disposing unused, expired or unwanted, and left-over prescription medication. If you are an

adult resident of Contra Costa County, please take a moment to complete our survey on prescription drug disposal options.

We want your input!

https://www.surveymonkey.com/r/Contra_Costa_Prescription_Drug_Disposal_Survey

- ***ADVISORY BOARDS VACANCIES***

Staff will be inviting application for vacancies on various City approved Advisory Boards. Currently, there are three (3) vacancies for the Community Services Commission, one (1) vacancy on the Traffic and Pedestrian Safety Committee (TAPS), and a vacancy for a representative and alternate for the Contra Costa Library Commission.

Notices of vacancies are posted on the City's Website, Cable services, and in the City Hall lobby. If you aware of any citizens who are interested in serving their community as a Board member please have them apply at City Hall.

- ***CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC) VACANCY***

The West Contra Costa Unified School District is seeking Pinole residents interested in serving on the School's Citizens' Bond Oversight Committee. There is currently one (1) position open which is for a two (2) year term.

The purpose of the Committee is to inform the public concerning the expenditures and uses of bond revenues. The Committee's legal charge is to actively review and report on the expenditures of taxpayer's money for school construction.

To apply go to the CBOC website http://www.wccusd-bond-oversight.com, select "Join the CBOC Team", complete and submit the application and supporting documents. For more Information, call or email Anton Jungherr, Secretary CBOC, at (510) 697-7212 (cell) or jungherr3@aol.com

Appointments will be made by the Board of Education, West Contra Costa Unified School District.

-END-

HALLOWEEN Carnival

Saturday, October 29th, 1:00-5:00pm
Fernandez Park, Pinole

Tickets sold at information booth

$2 JUMPERS
$2 FACE PAINTING
$2 BALLOONS

$5 MEGA PASS

Includes unlimited jumper pass, 1 face painting & 1 balloon

Come and enjoy FREE music, kids crafts, pumpkin patch, & costume parade!

Parade starts at 3:30, all ages welcome!

All proceeds benefit Pinole youth

Brought to you by the Pinole Recreation Department and the Pinole Youth foundation

Pinole Youth FOUNDATION

City of Pinole Recreation

The Pinole Historical Society
and the
City of Pinole

invite you to participate in the
9th annual

VETERANS DAY MEMORIAL AND FLAG RETIREMENT CEREMONY

Friday, November 11, 2016
11 a.m.-noon, Fernandez Park, Pinole

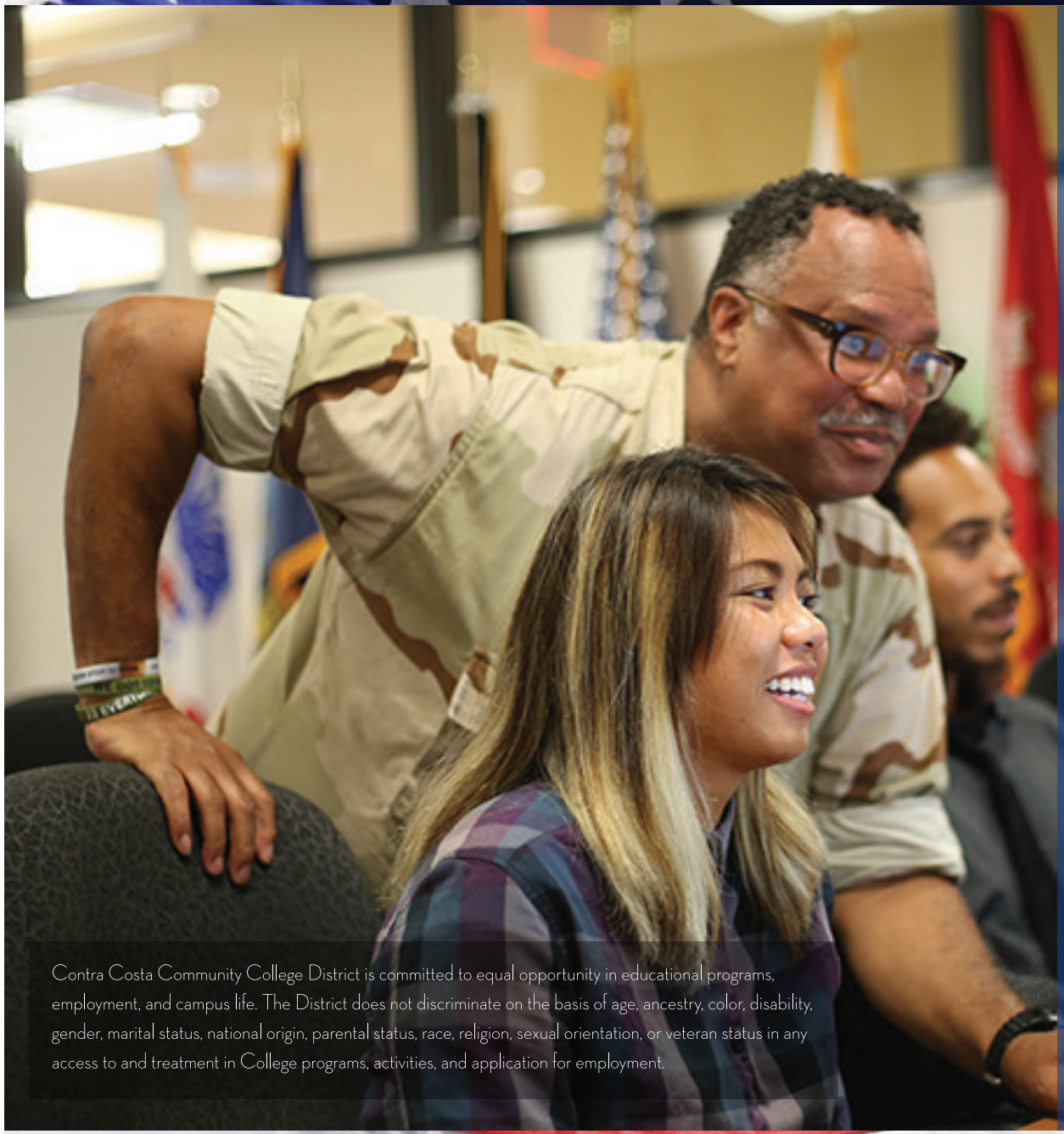
Please join us as we honor our veterans, past and present, living and deceased.

To donate a flag for the retirement ceremony, please call (510) 724-9507 or e-mail info@PinoleHistoricalSociety.org.

For more information, contact the Pinole Historical Society
www.PinoleHistoricalSociety.org
info@PinoleHistoricalSociety.org

Pinole
Historical
Society

CITY OF PINOLE CALIFORNIA
1903



Contra Costa Community College District is committed to equal opportunity in educational programs, employment, and campus life. The District does not discriminate on the basis of age, ancestry, color, disability, gender, marital status, national origin, parental status, race, religion, sexual orientation, or veteran status in any access to and treatment in College programs, activities, and application for employment.

CONTRA COSTA COLLEGE

STUDENT VETERANS RESOURCE CENTER

Grand Opening & Veterans Day Celebration

Thursday, November 10

11:00 a.m. – 1:00 p.m.

2600 Mission Bell Drive, San Pablo CA 94806
Student Activities Building Amphitheate

RSVP at cccsvrcgrandopening.eventbrite.com.

Join us for lunch and activities as we dedicate the new Student Veteran Resource Center, honor student, faculty and staff veterans & thank the center sponsor:

SENTINELS OF FREEDOM

	Pinole High School	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
Task ID	**9/20/16**	9/19	9/20	9/21	9/22	9/23			9/26	9/27	9/28	9/29	9/30			10/3	10/4	10/5	10/6	10/7			10/10	10/11	10/11	10/12	10/13	
Site1050	SWPP control	X	X	X	X	X			X	X	X	X	X			X	X	X	X	X			X	X	X	X	X	
Site1080	Demo- concrete,AC																											
Site1090	Earthwork,rough grading & off haul		O	O	O	O			O	O	O	O	O			O	O	O	O	O								
Site1150	Install SS U.G. piping	X	X	X	X	X			X	X	X	X	X															
Site1160	Install SD U.G. piping	X	X	X	X	X			X	X	X	X	X			X	X	X	X	X			X	X	X	X	X	
Site1230	Install DW U.G. piping	X	X	X	X	X			X	X	X	X	X															
Site1240	Install FW U.G. piping	X	X	X	X	X			X	X	X	X	X															
Site1220	Install CHWS&R U.G. piping																						X	X	X	X	X	
Site1166	Install perimeter underdrains																											
Site7000	lime treat access roads																											
Site7500	lime treat south parking lot.																											
Site1250	UG Conduit Site															X	X	X	X	X			X	X	X	X	X	
AFDN1000	Building Layout - Bldg. A - Phase 1	X																										
AFDN1010	Layout footings - Bldg. A- Phase 1	X	X	X																								
AFDN1020	Excavate footings - Bldg A- Phase 1	X	X	X	X	X																						
AFDN1030	Footing Sleeves - Bldg. A- Phase 1	X	X	X	X	X																						
AFDN1140	Underground electrical - Bldg A- 1	X	X	X	X	X			X	X	X	X	X															
AFDN1140	Underslab electrical - Bldg A - 1																											
AFDN1050	Place rebar in ftgs.-Bldg A - Phase 1			X	X	X			X	X	X	X	X			X	X											
AFDN1060	Rebar templates - Bldg. A Phase 1								X	X	X	X	X			X												
AFDN1070	Rebar dowels - Bldg. A Phase 1															X	X	X	X	X			X	X				
AFDN1080	Set anchor bolt/embeds- Bldg. A 1															X	X	X	X	X			X	X	X	X	X	
AFDN1090	Place concrete in footings Bldg A 1																		1					2			3	
AFDN1400	Form orch pit/riggging/stem walls A1																											
AFDN1100	Strip forms/clean footing tops - A 1																						X	X	X	X	X	
AFDN1110	Underslab drains/Theatre - Bldg. A	R	F	I																								
AFDN1115	Underlab plumbing - Bldg A Phase 1																											
EFDN1020	Excavate footings - Bldg E																											
	CD - 5 Remediate Ftgs.																											
EFDN1040	Install fire riser - E		X																									
EFDN1050	Place rebar in footings - E	X	X	X	X	X			X	X	X	X	X															
EFDN1060	Rebar templates - E	X	X	X	X	X			X																			
EFDN1070	Footing dowels - E			X	X	X			X	X	X																	
EFDN1080	Set anchor bolts - Bldg. E	X	X	X	X	X			X	X	X	X	X															
EFDN1080	Set embeds - Bldg E					X			X	X	X	X	X			X	X											
EFDN1030	Footing sleeves - Bldg E	X	X	X																								
EFDN1090	Place concrete in footings - E										1					2		3										
EFDN1100	Strip forms/clean footing tops - E											X	X			X	X	X	X	X								
EFDN1110	Form/pour stem walls @perim ftg - E																						X	X	X	X	X	
EFDN1140	Underslab drainage perf. pipe- Bldg. E																											
EFDN1130	Underground electrical - Bldg E E107	X	X	X	X	X																						
EFDN1130	Underslab electrical - Bldg E																						X	X	X	X	X	
EFDN1125	Underslab plumbing - Bldg E															X	X	X	X	X			X	X	X	X	X	
CFDN1000	Building layout - Bldg. C												X			X												
CFDN1010	Layout footings - Bldg C															X	X	X	X	X								
CFDN1020	Excavate footings - Bldg C																	X	X	X			X	X	X	X	X	
CFDN1130	Underground electrical - Bldg C	X	X	X	X	X																						
CFDN105	Place rebar in footings - Bldg C																								X	X	X	

PINOLE VALLEY HIGH SCHOOL

CONSTRUCTION NEWS

September 7, 2016 **Edition 2**

CONSTRUCTION MANAGER'S CORNER - ACTIVITY IN AUGUST

Construction during the nice weather months is moving along as expected. As a result, the mass grading of the site is complete. The building pads for some of the buildings are now easily definable, and lime treatment was completed to be ready for winter. The underground work is in process and will continue throughout September. There are a number of trenches on site for the placement of infrastructure. Also taking place this month is the digging and removal of dirt for the theater pit.

This month also saw the return of PVHS students. They serve as an on-going reminder of the importance and purpose of our work. Welcome back Spartans!

Site Grading

Site-Thrust Blocks

Lime Treatment

UPCOMING CONSTRUCTION ACTIVITIES

- Underground piping continues for sewer and water infrastructure
- Underground site concrete
- Footings for theater building and gymnasium
- Place rebar and concrete for footings
- Start layout for classroom buildings
- Underground installation of electrical

POTENTIAL IMPACT TO NEIGHBORS

Impacts this coming month will be similar to what occurred last month. They will include the following:

Activity
Noise
Dust
Potential Saturday work
Minor truck traffic on Pinole Valley Road

MONITORING AND STATISTICS

Street Sweeping

Street sweeping occurs on the days that there is removal for dirt from the site (also referred to as excess materials). Street sweeping happened throughout the month and will be on-going during the month of September.

Air Monitoring (Dust)

None this month.

Storm Water Pollution Prevention Program (SWPPP)

The SWPPP specialist is on site weekly for monitoring. This month there were no events that caused the site to be out of compliance with SWPPP practices and requirements.

CONTACT INFORMATION:
Rich Miller (916) 224-5249
Janette Yamamoto (510) 325-7279

Joseph E. Canciamilla
County Clerk-Recorder and
Registrar of Voters

Scott O. Konopasek
Assistant County Registrar

CONTRA COSTA COUNTY ELECTIONS DIVISION

555 Escobar Street, Martinez, CA 94553
(925) 335-7800

FOR IMMEDIATE RELEASE
October 4, 2016

CONTACT: Paul Burgarino, Community Education and Engagement Specialist
PHONE: 925-335-7805

DROP-OFF BOXES RETURN TO CONTRA COSTA CITY HALLS THIS MONTH

Residents can save postage and time with this expanding vote-by-mail program

Contra Costa residents will find it easier to vote in the upcoming November 8th Election, as the Contra Costa Elections Office once again partners with local agencies to provide convenient "CoCo Vote-N-Go" drop off locations, prior to and on Election Day.

Voters will find the drop-off boxes at all Contra Costa city halls and the County Administration Building, located at 651 Pine St. in Martinez, starting the week of October 10th -- when permanent vote-by-mail ballots are mailed.

There are six new drop-off locations in Contra Costa County for the November 2016 election; the Discovery Bay Community Center, the Kensington Library, the El Sobrante Library, the Crockett Library, the Ygnacio Valley Library and the Dougherty Station Library.

"We are excited to work with all of these local partners to be able to offer voters this opportunity to drop off their ballots in a safe and secure fashion," said Joe Canciamilla, Contra Costa Registrar of Voters. "We urge voters to take advantage of this service."

The City of Pinole's drop off box is located at City Hall, 2131 Pear Street.

Contra Costa voters can drop their ballot at any location, regardless of where they live. The distinguishable boxes will be available during normal business hours.

The postage for vote-by-mail envelopes this election is 68 cents; however, the drop-off box service eliminates the need for those stamps.

City staff members will have the popular "I Voted" stickers available for those who drop off their ballots.

Ballots must be postmarked on or before November 8th. Ballots may also be dropped off between 8:00 am and 5:00 pm at the Contra Costa Elections Office in Martinez, located at 555 Escobar Street, or at any polling place on Election Day.

For more information about voting by mail, call 925-335-7800 or visit the Elections Office website at www.cocovote.us.
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