

# ADMINISTRATIVE REPORT

DATE: SEPTEMBER 7, 2018

TO: MAYOR AND CITY COUNCIL

**ERIC CASHER, CITY ATTORNEY** 

FROM: MICHELLE FITZER, CITY MANAGER

#### PLACES TO BE

Date and Time	Event	Location
Tuesday, Sep. 18, 2018 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Monday, Sep. 24, 2018 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, Oct. 2, 2018 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

## • <u>BAY TRAIL CONNECTION AT BAY FRONT PARK TO BE OPEN BY SEPTEMBER</u> 12<sup>TH</sup>

The long awaited extension to the East Bay Regional Park District Bay Trail to Bay Front Park will be open on September 12<sup>th</sup>. Please come down and take a stroll or bike ride along the new trail, including the flyover of the railroad tracks. The panoramic views are beautiful.

#### • COASTAL CLEAN UP DAY - SEPTEMBER 15TH

Join the City of Pinole for the annual Coastal Clean Up Day! CoastalCleanup@ci.pinole.ca.us

COASTAL CLEAN-UP DAY Saturday, September 15, 2018 8:30 AM - noon

Meet at Bayfront Park. Please bring gloves and wear work clothing.

#### HOUSEHOLD HAZARDOUS WASTE EVENT - SEPTEMBER 22<sup>ND</sup>

City of Pinole residents can drop off Household Hazardous Waste such as chemicals, electronic waste, antifreeze, gas and oil, batteries, paint and paint thinner, pool chemicals, fluorescent lights, garden chemicals such as fertilizer and more for free at this one day event! Bring proof of residency.

Place: Galileo Club parking lot; 371 South 23rd Street, Richmond

Date: Saturday, September 22, 2018

Time: 8am - 1pm

Questions? Call 888-412-9277 or visit www.RecycleMore.com

If you can't make it to the HHW event, two permanent HHW facilities are available to City of Pinole residents year round! Take your HHW to:

- Republic Services HHW Facility
   101 Pittsburg Ave. in Richmond Wed-Sat 9am-4pm
- El Cerrito Recycling & Environmental Resource Center 7501 Schmidt Ln, El Cerrito Tuesdays 9am to 4pm (Closed for lunch 12 to 12:30)
- ANNUAL DUMPSTER DAY OCTOBER 6<sup>TH</sup>

#### Save the Date! Dumpster Day is October 6, 2018!

Requirements: Pinole residents only, self-unload, one car per household, no trailers. If you can't attend Dumpster Day, please call Republic Services at (510) 262-7100. Pinole residents are entitled to the following waste services:

- 1 on-call clean up for a cubic yard of material every six months (total 2 per year)
- 1 on-call curbside pickup per year for bulky items such as e-waste, couch, refrigerator, mattress & box spring

Please feel welcome to contact Public Works for more information (510) 724-9842

ACCEPTED: household items, glass, clothing, metal chairs, tables, couches, small appliances, broken toys, rugs/padding, wood, dishwashers, washers & dryers, refrigerators, ovens/stoves microwaves.

<u>NOT ACCEPTED</u>: No box springs, no mattresses. No green waste or yard waste. No tires. No concrete or construction waste. No household hazardous waste (such as paint, oil, bug spray, oven cleaner, propane tanks, oil, car batteries, prescription medicine, needles, syringes).

#### **ITEMS OF INTEREST**

#### • NEW YOUTH PROGRAMS STARTING!

The Recreation Department is excited to announce that registration is now open for the new YOUTH PROGRAMS at the Pinole Youth Center. These programs include 6 Enrichment classes, 3 Afterschool Drop In Classes, 3 Sports, and 4 Camps. The Enrichment classes offered are Cooking Around the World, Chopped Junior, Little Decorators, Young Bakers, Lego Play-Well Teknologies, Spanish class, Mixed Media Art, and Science, Technology, Engineering, Art, & Math (S.T.E.A.M.).

The Pinole Youth Center will also offer three after school Drop in programs, Discovery Zone, Recess Hour, and Smarties. Youth will have the opportunity to create and explore the theme of the day, participate in structured outdoor group games, and participate in academic activities.

For Sports, we are proud to introduce 3 Sports programs by Skyhawks sports for children ages 2-5 years old. Lastly, we also offer day camps during school breaks such as Thanksgiving, Winter, Spring Break, and Summer Camps.

We are very excited to introduce these new programs to the community of Pinole. Registration is available via our online registration system at https://pinolerec.recdesk.com/community. For additional questions and inquiries about the YOUTH PROGRAMS please contact the Recreation Coordinator at youth@ci.pinole.ca.us.

#### • <u>SENIOR CENTER – WEEKDAY LUNCHES</u>

The Pinole Senior Center serves lunch daily and is open to the public. The Senior Center serves hot, chef prepared lunches that vary every day. Lunch is open to all ages! An entrée is served with salad, soup, and dessert. You have the option of sandwich and soup only. Call 510-724-9805 to place your "to go" order. Please visit our website for the menu at <a href="https://www.ci.pinole.ca.us/senior/services">www.ci.pinole.ca.us/senior/services</a> and click on view menu.

Monday-Thursday at 12 pm; Fri at 11:30 am \$5.50 for a full lunch - \$6.00 for lunch to go

#### • POLL WORKERS NEEDED FOR THE NOVEMBER 6, 2018 ELECTION

The Contra Costa County Elections Division is looking for civic-minded men and women to volunteer as poll workers on Election Day. To find out more about providing this vital service for democracy and to sign up, go to <a href="https://www.cocoteam.us/PollWorkerReview.aspx">https://www.cocoteam.us/PollWorkerReview.aspx</a>.

Visit the Contra Costa County Elections website <a href="https://www.cocovote.us/inspiring-engagement/were-hiring/">https://www.cocovote.us/inspiring-engagement/were-hiring/</a> for information on a variety of temporary employment opportunities.

#### GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!

The City is recruiting to fill vacancies on the following boards and commissions! If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available. These vacancies will remain open until filled:

#### Fowler House Re-Use Committee – (1 position)

The City Council is seeking applicants to participate in this Committee. The Committee will be charged with analyzing options for the reuse of the Fowler Property located at 2548 Charles St., meeting with parties on potential joint use opportunities for the site, and making recommendations to the City Council and, if necessary, the Planning Commission. The Committee is to be comprised of two City Council Members, the Development Services Director/City Engineer, two Senior Center Board members, a member of the Community Services Commission, and a community member.

Applicants may be invited to an interview to discuss their interest in serving on the Committee. All selected members of this Committee will be appointed by a vote of the Council. It is anticipated that the Committee will remain in existence until it presents its final recommendations to the City Council or until the Council dissolves the Committee.

The application is available on the City's website. For more information, you are encouraged to contact the City Clerk's office at 510-724-8928 or email <a href="mailto:racosta@ci.pinole.ca.us">racosta@ci.pinole.ca.us</a>.

#### **Community Services Commission (3 positions - 2 year term):**

The Pinole Community Services Commission seeks to enhance quality of life for the citizens of Pinole through responsive and interactive community services. A critical aspect of the Commission is their community advocacy. They provide feedback for a number of organizations and projects.

The Commission also weighed in on issues such as the Skate Park, Swim Center, No Smoking in Parks policy and exploration of the Charter School concept. Commissioners regularly talk to community members and bring ideas back to the Commission and Recreation Department on what our community needs and wants. http://www.ci.pinole.ca.us/play/csc.html

The application is available on the City's website. For more information, you are encouraged to contact the City Clerk's office at 510-724-8928 or email racosta@ci.pinole.ca.us.

#### Contra Costa Transportation Citizens Advisory Committee (1 position - 4 year term):

The Contra Costa Transportation Authority (CCTA) maintains a standing Citizens Advisory Committee (CAC) to provide citizen perspective, participation and involvement in the CCTA's \$3 billion voter-approved Transportation Expenditure Plan and Growth Management Program.

The CAC is comprised of 23 members: 20 are appointed by each of the 20 local jurisdictions within Contra Costa (the cities, towns, and the County); three "at large" members are nominated by community-based stakeholder organizations within Contra Costa, and subsequently appointed to the CAC by CCTA.

Currently the Committee meets the fourth Wednesday of the month at 6:30 p.m. in the CCTA's Walnut Creek office. More information can be found on their website at: http://www.ccta.net/.

#### Contra Costa Library Commission (1 position - 2 year term as Alternate Delegate):

The Contra Costa County Library Commission was established by the Contra Costa County Board of Supervisors in March 1991. The Commission was created (March 1991) to serve in an advisory capacity to the Board of Supervisors and the County Librarian. The Library Commission is comprised of 24 members:

- 18 members representing the cities/towns in Contra Costa County these Commissioners are appointed by the city/town councils (Richmond does not participate)
- 5 members represent Contra Costa County each member of the Board of Supervisors appoints one Commissioner
- 1 member representing the Central Labor Council.

Currently the Commission meets every other month, on the fourth Thursday evening at 7:00 p.m. at the Library Administration in Martinez http://guides.ccclib.org/Commission.

#### Contra Costa County Advisory Council on Aging (1 position - 2 year term):

The Contra Costa County Advisory Council on Aging (ACOA) is appointed by the Board of Supervisors to advise them on all matters associated with the planning, development and administration of programs relating to older adults. The ACOA consists of forty (40) members. Fifty percent (50%) of the ACOA must be age 60 and above.

Currently the ACOA meets on the third Wednesday of each month, 9:30 a.m. – 11:30 a.m. at 500 Ellinwood Way, Pleasant Hill in Board Rooms A & B.

Please submit your **Letter of Interest** and/or an application or additional information; please contact Rosa G. Acosta, Pinole City Clerk at <a href="mailto:racosta@ci.pinole.ca.us">racosta@ci.pinole.ca.us</a> or by phone at (510) 724-8928. Candidates must be recommended by action of the City Council to be appointed to the Commission.

# CITY OF PINOLE'S COASTAL CLEANUP

# Saturday, September 15, 2018 8:30 a.m. to noon

**Bayfront Park (on-site registration)** 

Please volunteer for the 33rd annual Coastal Cleanup Day,

Coastal Cleanup Day is a global volunteering event celebrated locally.

Volunteers come together to pick up trash on coastlines and creeks.

Come help beautify Pinole and help the environment.

Sponsored by the California Coastal Commission

#### Please bring gloves and wear work clothing.

For information call 724-9062 or e-mail: CoastalCleanup@ci.pinole.ca.us











# Household Hazardous Waste Collection Event One Day Only!



#### Accepted Items:

- Electronic waste with circuit boards (including microwaves, computers, TVs, & cell phones)
- Auto products (antifreeze, gasoline, batteries, used motor oil & filters)
- Propane gas cylinders, hazardous aerosols/cleaners/sprays & poisons
- Paints, solvents, thinners, and adhesives
- Household batteries, fluorescent lights, mercury thermometers and switches
- Garden products (pesticides and fertilizers)
- Pool & photo chemicals

Open to West County residents of: El Sobrante, Hercules, Richmond, Pinole, San Pablo, El Cerrito & unincorporated West County

#### \*\*Bring proof of residency

- No business waste or garbage
- No explosives, ammunition, medical waste, pharmaceuticals, sharps, or radioactive waste
- No appliances including stoves, refrigerators, washers/dryers, vacuums, toasters, coffeemakers
- No TV's in consoles or TV's over 36" (flatscreens are accepted)
- No treated wood waste or contaminated soil

State regulations limit the transportation of HHW to 15 gallons or 125 pounds per vehicle per visit. Individual containers are limited to a 5 gallon capacity.

#### Galileo Club parking lot; 371 South 23rd Street, Richmond

Date: Saturday, September 22, 2018

Time: 8am—1pm

Questions? Call 888-412-9277 or

visit www.RecycleMore.com

Our permanent HHW Facility is open year round! Take your HHW to 101 Pittsburg Ave. in Richmond Wed-Sat 9am-4pm



A free event in partnership with the City of Richmond, RecycleMore, West County Resource Recovery & Republic Services

# ¡Evento de Un Solo Día para la Recolección de Residuos Domésticos Peligrosos!



#### Artículos aceptados:

- Residuos electrónicos con tableros de circuito (incluyendo microondas, computadoras, televisores y teléfonos celulares)
- Productos automotrices (anticongelante, gasolina, baterías, aceite de motor y filtros usados)
- Cilindros de gas propano, aerosoles/ limpiadores/rociadores y venenos peligrosos
- Pinturas, solventes, diluyentes y pegamentos
- Baterías/pilas domésticas, lamparas fluorescentes, termómetros e interruptores con mercurio
- Productos para el jardín (pesticidas y fertilizantes)
- Productos químicos de piscinas y revelado de fotografías

Evento abierto

a los residentes en el oeste del Condado de Contra Costa: El Sobrante, Hercules, Richmond, Pinole, San Pablo, El Cerrito y áreas no incorporadas en el oeste del Condado

- \*\* Traiga prueba de residencia en el área
- No se aceptarán los residuos peligrosos de negocios; No basura
- No se aceptarán explosivos, municiones, desechos médicos, productos farmacéuticos, objetos punzocortantes o desechos radiactivos
- No se aceptarán aparatos electrodomésticos, incluyendo estufas, refrigeradores, lavadoras/ secadoras, aspiradoras, tostadores, cafeteras
- No se aceptarán los televisores con consola o televisores mayores de 36 pulgadas (se aceptan televisores de pantalla plana)
- No se aceptarán los residuos de madera tratada o tierra contaminada

Las regulaciones estatales limitan el transporte de Residuos Domésticos Peligrosos a 15 galones o 125 libras por vehículo por visita. Los contenedores individuales están limitados a una capacidad de 5 galones.

#### Estacionamiento de Galileo Club; 371 South 23rd Street, Richmond

Fecha: Sábado, 22 de Septiembre, 2018

Horario: 8am - 1pm

**¿Preguntas?** Llame al 888-412-9277

O ir a www.RecycleMore.com

iNuestro edificio permanente de Recolección de Residuos Domésticos Peligrosos está abierta todo el año! Lleve sus residuos peligrosos a 101 Pittsburg Ave. en Richmond, de Miércoles a Sábado de 9 a.m. a 4 p.m.



Un evento gratuito en colaboración con el Ciudad de Richmond, RecycleMore, West County Resource Recovery & Republic Services



#### PINOLE YOUTH CENTER

635 TENNENT AVE. PINOLE, 94564



#### SCHOOL BREAK CAMPS

# THANKSGIVING & WINTER CAMP

Dates:

NOV 19-21, DEC 26-28, JAN 2-4

**Ages:** 6 –14/Grades 1<sup>st</sup> – 8<sup>th</sup>)

*Time:* 8:30am–6:00pm

Price: \$200/week Resident Rate

\$233/week Non-resident rate **Early Care:** \$38 Res & \$43 Non-Res

#### LEGO PLAY-WELL TEKNOLOGIES

#### Thurs 3:30-4:30pm

1st –5th graders 9/6/18-10/25/18 \$210 RES



\$263 NON-RES

Level up your engineering skills with Play-Well TEKnologies and tens of thousands of LEGO® parts! Apply real-world concepts in PHYSICS, ENGINEERING, and ARCHITEC-TURE through engineer-designed projects such as Motorcycles, Aircraft Carriers, Conveyor Belts, and Rail Racers! Design and build as never before, and explore your craziest ideas in a supportive environment. There are no prerequisites for this course.

#### **SPORTS**

#### 1.SKYHAWK KINDERGARTEN BASKET BALL

**Wed. 2:30-3:15** Ages:5-6 yrs old 10/3/18 -12/12/18 \$136 RES



\$136 RES \$170 NON-RES

#### **SPORTS**

SKYHAWKS SPORTS BELOW SCHEDULED 10/6/18 - 12/15/18

#### **2.SKYHAWK MINI-HAWK**

SAT. 2:15-3PM AGES:4-5 YRS OLD \$136 RES \$170 NON-RES The multi-sport program includes 3 weeks of Soccer, 3 weeks of Baseball, & 3 weeks of Basketball.

#### **3 SKYHAWK TOTS SPORTS**

SAT. 3:10-3:50pm AGES:3 – 4yrs old \$136 RES \$170 NON-RES The multi-sport program includes 3 weeks of Soccer, 3 weeks of Baseball, & 3 weeks of Basketball.

#### 4. MOMMY/DADDY & ME SPORTS\*

SAT. 4-4:30PM Ages: 3-5 yrs old 10/6/18 -12/15/18

\$110 RES \$138 NON-RES \*PARENT PARTICIPATION REQ. The multi-sport tot program was de-

The multi-sport tot program was designed to allow kids a positive first step into athletics

#### **REGISTRATION INFO**

ALL programs require pre-registration. Restrictions may apply.

#### Register online.

- Go to the City of Pinole website: www.ci.pinole.ca.us
- On the home page, scroll down to the bottom of the screen. Click on the "Online Rec Registration" icon and follow the prompts.
- ENRICHMENT classes are found under PROGRAMS, YOUTH CENTER, ENRICHMENTS

\*All classes, camps, programs, & sports held at Pinole Youth Center Note: Activities are subject to change pending number of registrants, costs, and other unforeseen circumstances.

#### AFTERSCHOOL DROP IN CLASSES

#### **DROP IN CLASSES**

MON - FRI 2:45-6PM (No drop in classes during school breaks or holidays.)

Drop In classes start Aug 20th Ages:1st–8thgrade/6-14yrs old \$150/week for Res \$170/week for Non-Res \$12/hour for Res \$15/hour Non-Res

#### **LIST OF DROP IN CLASSES:**

#### 1. RECESS HOUR

2:45-3:45 PM

Recess Hour are drop in classes in which students will play a variety of outdoor or indoor games to encourage team building, physical movement, and non-competitive play.

#### 2. SMARTIES

3:45-4:45PM

Smarties are drop in classes in which students can get help with their homework, get challenged with some Math &, Language Arts activities, or do research and learn about something new.

#### 3. DISCOVERY ZONE

5:00-6PM

Discovery Zone are drop in classes in which students create new things with a variety of material and discover the inner engineer, artist, or genius inside each of them.

Register online at www.ci.pinole.ca.us and select the Online Rec Registration icon.





#### PINOLE YOUTH CENTER

635 TENNENT AVE. PINOLE, 94564



#### **COOKING**

#### **BAKING**

#### S.T.E.A.M.

### COOKING AROUND THE WORLD

Fridays 3-4:30 pm Ages:6-13 yrs old 9/7/18-10/26/18 Session 1 11/9/18-12/21/18 Session 2 \$150 RES/Session

\$188 NON-RES/Session
Cooking Round the World gives girls & boys awesome insight into the foods & ingredients from around the world, by cooking & eating! They will learn fun techniques, recipes, & ingredients, while cooking 1-2 authentic dishes from the country of the week! Completely hands-on, creative, fun and YUMMY!

#### **CHOPPED JR**

Monday 3-4:30 pm Ages:6-13 yrs old 9/10/18-10/22/18 Session 1 10/29/18-12/17/18 Session 2 \$150 RES/Session \$188 NON-RES/Session What can you make with lemon yogurt, avocado, pretzels & no recipe? Each week, the children in the "Chopped Junior" class will create a delicious solution using these & hundreds of ingredients to make a unique dish. They will work together in teams to make a tasty, appealing and beautifully presented dish using 3 new secret ingredients every week! "Chopped Junior" takes creative thinking, learning by doing, & getting to know your ingredients.

#### LITTLE DECORATORS

Tues. 3-4:30pm Ages 5-7 yrs old 9/11/18-10/2/18 10/16/18-11/6/18 \$150 RES/SESSION \$188 NON-RESIDENT/ SESSION Students will learn different techniques on how to decorate cupcakes, cake-pops, cookies, and petite cakes. Kids will take home the items they decorate in class.

#### **YOUNG BAKERS**

Thurs 5-6:30pm Ages:8-13 yrs old 9/13/18-10/4/18 Session 1 11/8/18-12/6/18 Session 2 \$120 RES/Session \$150 NON-RES/Session Students will be introduced to the world of baking, from following reci-pes to learning safe baking skills that they can follow at home. The sessions will cover cooking and baking. Kids will take home they cooked.

# Science, Technology, Engineering, Art, Math (S.T.E.A.M.) Thursdays 3:30-4:30 pm

FANTASTIC FICTION ISLAND

Thursdays 3:30-4:30 pm

Ages: 5-12 yrs old 9/6/18 -10/25/18 \$210 RES

\$263 NON-RESIDENT

Once upon a time there was a page turning island that transformed favorite children's books into action-packed STEAM adventures. Challenge Island's all new Fantastic Fiction Island© is a learning adventure of epic propor-tions. You & a tribe full of friends will engineer your way through stories ga-lore from the Magic Tree house to Captain Underpants to Harry Potter. This hot-off-the-presses island is sure to be a bestseller so reserve your spot today!

#### FOREIGN LANGUAGE

#### **SPANISH FOR ALL**

TUES or WED 3-4PM Ages 6-13 9/4/18/ - 10/17/18 Session 1 10/24/18 -12/19/18 Session 2 \$175-200/RES/Session \$219-250/NON-RES/Session Kids will learn Spanish in a fun way using creative activities involving different holidays of Latin America with the focus on family values.

#### MIXED MEDIA ART

#### WATERCOLOR/MIXED MEDIA ART

#### Wednesdays

2-3pm (5-6yrs old)
3:30-4:30 (7-9 yrs old)
5-6pm (10-12 yrs old)
9/5/18 - 10/25/18 Session 1
11/7/18 - 12/19/18 Session
2 \$120-160 RES/Session
\$150 - \$200 NON-RES/Session
The students will learn the basic techniques of watercolor painting, working wet on wet, adding salt, alcohol, resist, saran wrap, stamping and splatter.

Register online at www.ci.pinole.ca.us and select the Online Rec Registration icon.





**JOIN OUR ELECTION DAY TEAM:** 

Text cocoteam to 28683

# Foin us for Lunch

Served Daily at the Pinole Senior Center

12:00 PM • \$5.50 per person

Open to the Public 2500 Charles Ave in Pinole

