



# ADMINISTRATIVE REPORT

**DATE:** AUGUST 24, 2018

**TO:** MAYOR AND CITY COUNCIL  
ERIC CASH, CITY ATTORNEY

**FROM:** MICHELLE FITZER, CITY MANAGER

## PLACES TO BE

Date and Time	Event	Location
Monday, August 27, 2018 7:00 pm	Planning Commission Meeting <b>CANCELLED</b>	City Council Chamber 2131 Pear Street
Tuesday, Sep. 4, 2018 7:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, Sep. 18, 2018 7:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

- THE PARENT PROJECT IS COMING TO PINOLE - SEPTEMBER 5<sup>TH</sup>**

The Pinole Police Department is proud to be partnering with a nationally recognized program, The Parent Project, and will be offering the program to our community beginning on September 5<sup>th</sup>. The Parent Project, along with the Pinole Police Department, believes that parents are the answer. In their 28 years of experience, the Parent Project has worked with over half a million parents who have been challenged with raising difficult or out-of-control children. Their programs are based on experiences and successes, no matter how difficult the situation.

Parents will meet once a week over the course of 10 weeks. Parents will be provided the tools and skills necessary to assist their children to be a success in school and at home. This model has proven to be effective in reducing crime, building police/community relations and reducing juvenile related calls for service. Please see the attached flyer for more information.

- BAY TRAIL CONNECTION AT BAY FRONT PARK TO BE OPEN BY SEPTEMBER 12<sup>TH</sup>**

The long awaited extension to the East Bay Regional Park District Bay Trail to Bay Front Park will be open on September 12<sup>th</sup>. Please come down and take a stroll or bike ride along the new trail, including the flyover of the railroad tracks. The panoramic views are beautiful.

- **COASTAL CLEAN UP DAY - SEPTEMBER 15<sup>TH</sup>**

Join the City of Pinole for the annual Coastal Clean Up Day!  
[CoastalCleanup@ci.pinoles.ca.us](mailto:CoastalCleanup@ci.pinoles.ca.us)

**COASTAL CLEAN-UP DAY**  
**Saturday, September 15, 2018**  
**8:30 AM - noon**

**Meet at Bayfront Park. Please bring gloves and wear work clothing.**

- **HOUSEHOLD HAZARDOUS WASTE EVENT - SEPTEMBER 22<sup>ND</sup>**

City of Pinole residents can drop off Household Hazardous Waste such as chemicals, electronic waste, antifreeze, gas and oil, batteries, paint and paint thinner, pool chemicals, fluorescent lights, garden chemicals such as fertilizer and more for free at this one day event! Bring proof of residency.

**Place:** Galileo Club parking lot; 371 South 23rd Street, Richmond

**Date:** Saturday, September 22, 2018

**Time:** 8am-1pm

**Questions?** Call 888-412-9277 or visit [www.RecycleMore.com](http://www.RecycleMore.com)

If you can't make it to the HHW event, two permanent HHW facilities are available to City of Pinole residents year round! Take your HHW to:

- **Republic Services HHW Facility**  
101 Pittsburg Ave. in Richmond Wed-Sat 9am-4pm
- **El Cerrito Recycling & Environmental Resource Center**  
7501 Schmidt Ln, El Cerrito  
Tuesdays 9am to 4pm (Closed for lunch 12 to 12:30)

- **ANNUAL DUMPSTER DAY - OCTOBER 6<sup>TH</sup>**

**Save the Date! Dumpster Day is October 6, 2018!**

Requirements: Pinole residents only, self-unload, one car per household, no trailers.

If you can't attend Dumpster Day, please call Republic Services at (510) 262-7100. Pinole residents are entitled to the following waste services:

- 1 on-call clean up for a cubic yard of material every six months (total 2 per year)
- 1 on-call curbside pickup per year for bulky items such as e-waste, couch, refrigerator, mattress & box spring

Please feel welcome to contact Public Works for more information (510) 724-9842

**ACCEPTED:** household items, glass, clothing, metal chairs, tables, couches, small appliances, broken toys, rugs/padding, wood, dishwashers, washers & dryers, refrigerators, ovens/stoves microwaves.

**NOT ACCEPTED:** No box springs, no mattresses. No green waste or yard waste. No tires. No concrete or construction waste. No household hazardous waste (such as paint, oil, bug spray, oven cleaner, propane tanks, oil, car batteries, prescription medicine, needles, syringes).

## ITEMS OF INTEREST

- **MONTHLY ENERGY PRODUCTION REPORT FOR PINOLE YOUTH CENTER**

The Pinole Youth Center Solar System installed in 2014 continues to function effectively and reduce our energy bill. The reporting software for the solar system provides the following monthly report which shows the system generated 3.59 MWh of energy, effectively saving 64 trees.

Week	Peak Power	Energy Produced
07/01/2018 - 07/07/2018	21.3 kW	851 kWh
07/08/2018 - 07/14/2018	20.6 kW	907 kWh
07/15/2018 - 07/21/2018	20.7 kW	594 kWh
07/22/2018 - 07/28/2018	20.9 kW	868 kWh
07/29/2018 - 07/31/2018	19.8 kW	370 kWh
July 2018 Total:		3.59 MWh
Previous Month Total:		4.16 MWh
Year to Date:		22.3 MWh

For more details on these production results, please visit your [Enphase® system](#).



- **TRANSPORTATION SURVEY**

### **TAKE THE CITY OF PINOLE TRANSPORTATION SURVEY!**

The City of Pinole is conducting a transportation survey to learn more about residents' transportation habits, preferences, concerns, and aspirations for transportation in the City of Pinole. You can use the links below to take the survey online, or download the paper version and drop it off or mail it to City Hall. Please contact Public Works at (510)724-9842 for more information. Thank you for participating!

> [Online survey \(English\)](#) > [Online survey \(Spanish\)](#)

- **UTILITY USERS TAX RENEWAL MEASURE ON NOVEMBER BALLOT**

On the November ballot you will see a measure to renew the City's current Utility Users Tax (UUT). The UUT is 8% on certain utility bills. It has been in place since 1998 and is currently set to expire in December of 2020. This is the City's 3<sup>rd</sup> largest General Fund revenue source, bringing in about \$2 million each year – 14% of the General Fund budget. The General Fund is used to pay for things like Police, Fire, Public Works, Recreation, PCTV, facility maintenance, etc. One hundred percent (100%) of this money stays in Pinole.

We're trying to get ahead of the sunset date, so we're asking the Community this year if they would like to renew. One important aspect of this measure is that there is no sunset date. If approved, the UUT will remain in effect until voters (you) decide otherwise. We propose removing the sunset clause because we all know that costs are not going down, so to say we could go without our 3<sup>rd</sup> largest revenue source in future years is rather disingenuous.

Community informational materials will soon be available, and attached to future Admin Reports. Please continue to check this report for further information.

- **REQUEST FOR PROPOSALS FOR AFFORDABLE HOUSING – 811 SAN PABLO**

On June 22, 2018, the City of Pinole ("City") issued a request for proposals ("RFP") to develop an affordable housing rental project at 811 San Pablo Avenue. The RFP, which was circulated to over 30 affordable housing developers, is seeking a qualified nonprofit and/or for-profit developer to partner with the City to develop an affordable housing project.

As of the closing date (August 22<sup>nd</sup>), two proposals have been received. Prior to any discussion and/or action of the City Council, proposals will be reviewed for completeness, expertise and experience of development of affordable housing, design, costs and other factors as outlined in the RFP.

- **CAPITAL IMPROVEMENT PLAN ADOPTED**

The City Council approved the 5-Year Capital Improvement Plan on Tuesday night. It includes several important projects for the Community, including completion of the Water Pollution Control Plant upgrade, replacement of the Fernandez Park restrooms, \$2 million in pavement maintenance/repairs, and projects to address our sewer system inflow/infiltration issue. Please see the staff report on our website for the full details:

<https://www.ci.pinole.ca.us/admin/docs/cc-rda/2018/2018-08-21/9A.pdf>

- **DAVITA AND CVS PROJECTS MOVING ALONG**

If you've driven down Pinole Valley Road or Appian you've see construction on two of our current, large development projects. On Pinole Valley Road the activity next to Kaiser is the construction of a Davita Dialysis Center. The initial construction is work on their underground parking structure. On Appian at Canyon will be a new CVS, moving from their current location in the Safeway Center on Tara Hills. We are very excited to have these projects moving forward.

- **DEL NORTE BART STATION CONSTRUCTION ACCESS CHANGES**

As part of the City of El Cerrito's Ohlone Greenway Improvement Project, changes will be occurring at the station affecting access over the next few weeks. Please see below for details provided by BART including a map:

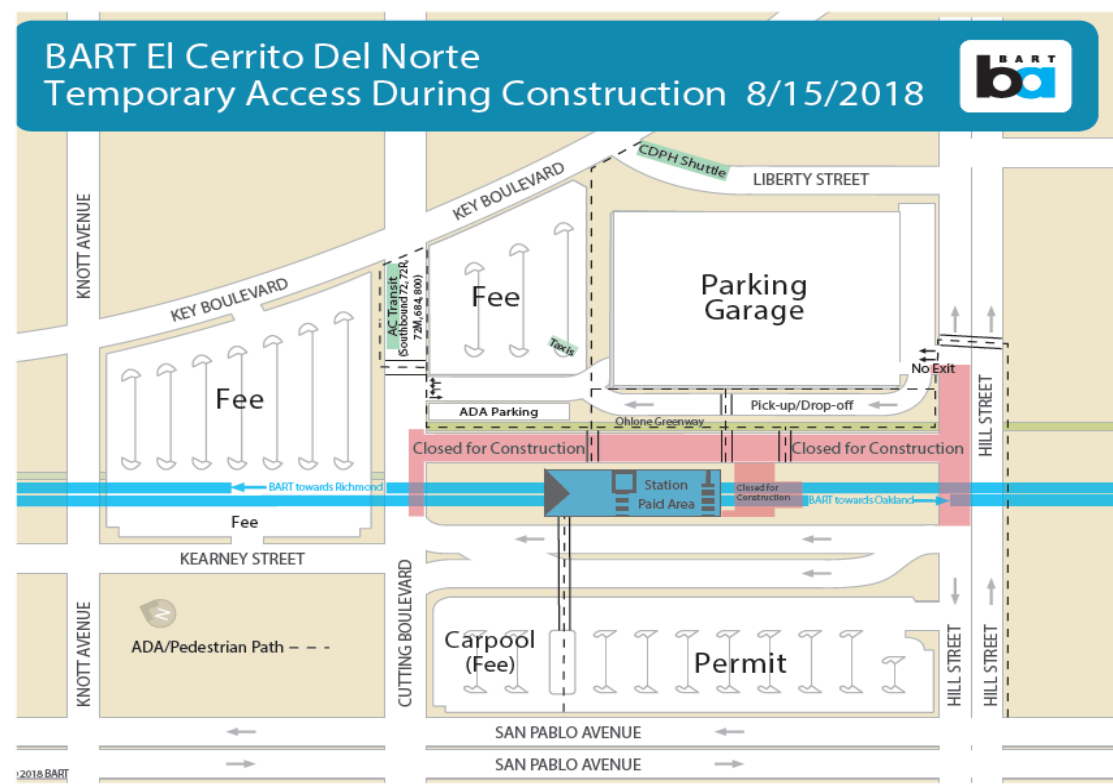
August 16<sup>th</sup> and 17<sup>th</sup>, the Ohlone Greenway shared use path will be paved on the segment adjacent to the station. One crossing between the station and the pick-up/drop-off and garage will be open at all times. Paving will be complete and open to pedestrians starting August 17<sup>th</sup>.

- Starting August 20<sup>th</sup>, the east side bus lane will be closed for approximately 2 weeks.
- AC Transit southbound 72, 72M, 72R, 684, and 800 stops will temporarily move to the corner of Cutting Blvd. at Key Blvd.
- CDPH Shuttle will move to Liberty St at Key Blvd behind the garage
- Taxis will move to the surface parking lot adjacent to the garage.
- The exit from the garage onto Hill Street will be closed, and two left lanes will be available to turn left from the surface parking lot and garage onto Cutting Blvd.
- The crosswalks across the east side bus lane at both ends of the station will be closed.

The pedestrian and ADA Accessible paths will change as follows:

- The Ohlone Greenway and the sidewalks adjacent to the garage will be open
- There will be at least on crossing available at all times between the station entrance and the garage, pick-up/drop-off, and taxis.
- Temporary crosswalks will be installed on the east side of the BART driveways into and out of the garage to Cutting Blvd and Hill St.
- A crosswalk will be available from the Ohlone Greenway to the WestCat buses on the south side of the station
- All crosswalks at the north and south ends of the station - across the east side bus lane and from the station across Cutting Blvd and Hill Street - will be closed.

BART apologizes for this inconvenience and appreciates your patience.



- **NEW YOUTH CENTER ENRICHMENT CLASSES STARTING!**

The Recreation Department is excited to announce that registration is now open for the new enrichment and drop in classes at the Pinole Youth Center. The Recreation Department has partnered with eight instructors who will be offering baking, art, cooking, STEM, sports, legos and a Spanish class.

The Pinole Youth Center will also offer three drop in programs, Discovery Zone, Recess Hour and Smarties. Youth will have the opportunity to create and explore the theme of the day, participate in structured outdoor group games and participate in academic activities.

We are very excited to introduce these new programs to the community of Pinole. Registration is available via our online registration system at <https://pinolerec.recdesk.com/community>. For additional questions and inquiries about the enrichment programs please contact the Recreation Coordinator at [youth@ci.pinole.ca.us](mailto:youth@ci.pinole.ca.us).

- **SENIOR CENTER – WEEKDAY LUNCHES**

The Pinole Senior Center serves lunch daily and is open to the public. The Senior Center serves hot, chef prepared lunches that vary every day. Lunch is open to all ages! An entrée is served with salad, soup, and dessert. You have the option of sandwich and soup only. Call 510-724-9805 to place your “to go” order. Please visit our website for the menu at [www.ci.pinole.ca.us/senior/services](http://www.ci.pinole.ca.us/senior/services) and click on view menu.

Monday-Thursday at 12 pm; Fri at 11:30 am    \$5.50 for a full lunch - \$6.00 for lunch to go

- **NATIONAL NIGHT OUT 2018 WAS A GREAT EVENT!**

Thank you to all who participated and attended National Night Out on August 7<sup>th</sup>. It was a grand evening with hundreds of residents joining the Pinole Police Department at Fernandez Park. They enjoyed the Police and Fire vehicles, the canine demonstrations, the petting zoo, the jump houses, the dunk tank, the DJ and the impromptu band, popcorn and snow cones. Special thanks to the Police Department staff, Explorers and volunteers, the Pinole Fire Department, the California Highway Patrol that brought its helicopter, the Mounted Unit from East Bay Regional Parks, and the businesses in our city.



- **GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!**

There are several vacancies our City boards and commissions! If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available.

**Fowler House Re-Use Committee - Open until filled**

The Committee will be charged with analyzing options for the reuse of the Fowler Property located at 2548 Charles St., meeting with parties on potential joint use opportunities for the site, and making recommendations to the City Council and, if necessary, the Planning Commission.

Applications are available at Pinole City Hall and the City board applications may also be downloaded from the City website. It is anticipated that the Committee would remain in existence until it presents its final recommendations to the City Council or until the Council dissolves the Committee.

**Contra Costa Transportation Citizens Advisory Committee (4 year term):**

The Contra Costa Transportation Authority (CCTA) maintains a standing Citizens Advisory Committee (CAC) to provide citizen perspective, participation and involvement in the CCTA's \$3 billion voter-approved Transportation Expenditure Plan and Growth Management Program.

The CAC is comprised of 23 members: 20 are appointed by each of the 20 local jurisdictions within Contra Costa (the cities, towns, and the County); three "at large" members are nominated by community-based stakeholder organizations within Contra Costa, and subsequently appointed to the CAC by CCTA.

Currently the Committee meets the fourth Wednesday of the month at 6:30 p.m. in the CCTA's Walnut Creek office. More information can be found on their website at: <http://www.ccta.net/>.

**Contra Costa Library Commission (2 year term as Alternate Delegate):**

The Contra Costa County Library Commission was established by the Contra Costa County Board of Supervisors in March 1991. The Commission was created (March 1991) to serve in an advisory capacity to the Board of Supervisors and the County Librarian. The Library Commission is comprised of 24 members:

- 18 members representing the cities/towns in Contra Costa County - these Commissioners are appointed by the city/town councils (Richmond does not participate)
- 5 members represent Contra Costa County - each member of the Board of Supervisors appoints one Commissioner
- 1 member representing the Central Labor Council.

Currently the Commission meets every other month, on the fourth Thursday evening at 7:00 p.m. at the Library Administration in Martinez <http://guides.ccclib.org/Commission>.

**Contra Costa County Advisory Council on Aging (2 year term):**

The Contra Costa County Advisory Council on Aging (ACOA) is appointed by the Board of Supervisors to advise them on all matters associated with the planning, development and administration of programs relating to older adults. The ACOA consists of forty (40) members. Fifty percent (50%) of the ACOA must be age 60 and above.

Currently the ACOA meets on the third Wednesday of each month, 9:30 a.m. – 11:30 a.m. at 500 Ellinwood Way, Pleasant Hill in Board Rooms A & B.

Please submit your **Letter of Interest** and/or an application or additional information, please contact Rosa G. Acosta, Pinole City Clerk at [racosta@ci.pinole.ca.us](mailto:racosta@ci.pinole.ca.us) or by phone at (510) 724-8928. Candidates must be recommended by action of the City Council to be appointed to the Commission.

• **CURRENT BUILDING PERMIT ACTIVITY**

Below is a brief summary of the City's building permit activity for the past thirteen months.

Month	Number of Building Permits	Value
July 2018	48	\$1,030,220.04
June 2018	60	\$1,036,328.12
May 2018	53	\$4,204,773.96
April 2018	70	\$1,921,208.49
March 2018	50	\$1,140,679.36
February 2018	41	\$2,088,324.90
January 2018	39	\$ 723,233.01
December 2017	60	\$ 592,711.70
November 2017	54	\$ 767,035.50
October 2017	75	\$1,009,108.01
September 2017	47	\$3,448,527.49
August 2017	50	\$1,009,627.62
July 2017	51	\$1,389,639.70

**Source: Development Services Department August 9, 2018**

- **CODE ENFORCEMENT ACTIVITY SUMMARY**

Below is a brief summary of the City's Code Enforcement activity for the past thirteen months.

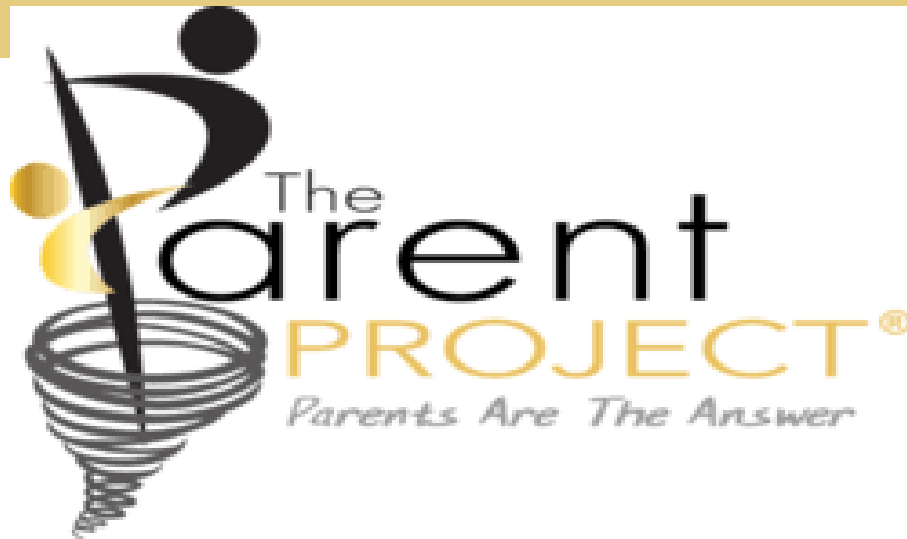
<b>Month</b>	<b>New Cases</b>	<b>Cases Closed</b>
July 2018	36	128
June 2018	22	120
May 2018	21	120
April 2018	17	115
March 2018	14	113
February 2018	8	105
January 2018	13	104
December 2017	8	100
November 2017	5	98
October 2017	26	98
September 2017	16	89
August 2017	12	81
July 2017	22	109

**Source: Development Services Department – August 9, 2018**

**New Cases – Cases initiated in a given month**

**Cases Closed – Cases closed in a given month**

-END-



The Pinole Police Department is proud to be partnering with The Parent Project. In their 28 years of experience, The Parent Project has worked with over half a million parents who have been challenged with raising difficult or out-of-control children. Their programs are based on experiences and successes, no matter how difficult the situation

Parents will meet for once a week over the course of 15 weeks. Parents will be provided the tools and skills necessary to assist their children to be a success in school and at home. This model has shown to be effective in reducing crime, building police/community relations and reducing juvenile related calls for service.

When: Wednesday September 5, 2018

Where: Alex Clark Room (Located at Pinole Police Department)

Time: 7pm-9pm



For more information about this upcoming program, or how to sign up please contact CPU Valdepena at [nvaldpena@ci.pinole.ca.us](mailto:nvaldpena@ci.pinole.ca.us) or by phone (510) 741-3892

# CITY OF PINOLE'S COASTAL CLEANUP

**Saturday, September 15, 2018**  
**8:30 a.m. to noon**

**Bayfront Park (on-site registration)**

Please volunteer for the 33rd annual Coastal Cleanup Day,  
Coastal Cleanup Day is a global volunteering event celebrated locally.  
Volunteers come together to pick up trash on coastlines and creeks.

**Come help beautify Pinole and help the environment.**

*Sponsored by the California Coastal Commission*

**Please bring gloves and wear work clothing.**

For information call 724-9062 or  
e-mail : [CoastalCleanup@ci.pinole.ca.us](mailto:CoastalCleanup@ci.pinole.ca.us)



# Household Hazardous Waste Collection Event

## One Day Only!



### Accepted Items:

- Electronic waste with circuit boards (including microwaves, computers, TVs, & cell phones)
- Auto products (antifreeze, gasoline, batteries, used motor oil & filters)
- Propane gas cylinders, hazardous aerosols/cleaners/sprays & poisons
- Paints, solvents, thinners, and adhesives
- Household batteries, fluorescent lights, mercury thermometers and switches
- Garden products (pesticides and fertilizers)
- Pool & photo chemicals

Open to West County residents of:  
El Sobrante, Hercules, Richmond,  
Pinole, San Pablo, El Cerrito &  
unincorporated West County

### \*\*Bring proof of residency

- No business waste or garbage
- No explosives, ammunition, medical waste, pharmaceuticals, sharps, or radioactive waste
- No appliances including stoves, refrigerators, washers/dryers, vacuums, toasters, coffeemakers
- No TV's in consoles or TV's over 36" (flatscreens are accepted)
- No treated wood waste or contaminated soil

State regulations limit the transportation of HHW to 15 gallons or 125 pounds per vehicle per visit. Individual containers are limited to a 5 gallon capacity.

Galileo Club parking lot; 371 South 23rd Street, Richmond

**Date:** Saturday, September 22, 2018

**Time:** 8am—1pm

**Questions?** Call 888—412—9277 or visit [www.RecycleMore.com](http://www.RecycleMore.com)

Our permanent HHW Facility is open year round! Take your HHW to 101 Pittsburg Ave. in Richmond  
Wed-Sat 9am-4pm

A free event in partnership with the City of Richmond,  
RecycleMore, West County Resource Recovery & Republic Services



**recyclemore**  
WEST CONTRA COSTA INTEGRATED  
WASTE MANAGEMENT AUTHORITY



**REPUBLIC**  
SERVICES

# ¡Evento de Un Solo Día para la Recolección de Residuos Domésticos Peligrosos!



## Artículos aceptados:

- Residuos electrónicos con tableros de circuito (incluyendo microondas, computadoras, televisores y teléfonos celulares)
- Productos automotrices (anticongelante, gasolina, baterías, aceite de motor y filtros usados)
- Cilindros de gas propano, aerosoles/limpiadores/rociadores y venenos peligrosos
- Pinturas, solventes, diluyentes y pegamentos
- Baterías/pilas domésticas, lámparas fluorescentes, termómetros e interruptores con mercurio
- Productos para el jardín (pesticidas y fertilizantes)
- Productos químicos de piscinas y revelado de fotografías

## Evento abierto

a los residentes en el oeste del Condado de Contra Costa: El Sobrante, Hercules, Richmond, Pinole, San Pablo, El Cerrito y áreas no incorporadas en el oeste del Condado

### **\*\* Traiga prueba de residencia en el área**

- No se aceptarán los residuos peligrosos de negocios; No basura
- No se aceptarán explosivos, municiones, desechos médicos, productos farmacéuticos, objetos punzocortantes o desechos radiactivos
- No se aceptarán aparatos electrodomésticos, incluyendo estufas, refrigeradores, lavadoras/secadoras, aspiradoras, tostadores, cafeteras
- No se aceptarán los televisores con consola o televisores mayores de 36 pulgadas (se aceptan televisores de pantalla plana)
- No se aceptarán los residuos de madera tratada o tierra contaminada

Las regulaciones estatales limitan el transporte de Residuos Domésticos Peligrosos a 15 galones o 125 libras por vehículo por visita. Los contenedores individuales están limitados a una capacidad de 5 galones.

**Estacionamiento de Galileo Club; 371 South 23rd Street, Richmond**

**Fecha:** Sábado, 22 de Septiembre, 2018

**Horario:** 8am - 1pm

**¿Preguntas?** Llame al 888-412-9277

O ir a [www.RecycleMore.com](http://www.RecycleMore.com)

Nuestro edificio permanente de Recolección de Residuos Domésticos Peligrosos está abierta todo el año! Lleve sus residuos peligrosos a 101 Pittsburg Ave. en Richmond, de Miércoles a Sábado de 9 a.m. a 4 p.m.



**recyclemore**  
WEST CONTRA COSTA INTEGRATED  
WASTE MANAGEMENT AUTHORITY



**REPUBLIC**  
SERVICES

Un evento gratuito en colaboración con el Ciudad de Richmond,  
RecycleMore, West County Resource Recovery & Republic Services



*Join us for*  
**Lunch**

Served Daily at the  
*Pinole Senior Center*

**12:00 PM • \$5.50 per person**

**Open to the Public**  
**2500 Charles Ave in Pinole**

