

ADMINISTRATIVE REPORT

DATE: JULY 20, 2018

TO: MAYOR AND CITY COUNCIL

ERIC CASHER, CITY ATTORNEY

FROM: MICHELLE FITZER, CITY MANAGER

PLACES TO BE

Date and Time	Event	Location
Monday, July 23, 2018	Planning Commission	City Council Chamber
7:00 pm	Meeting	2131 Pear Street
Tuesday, August 21, 2018 7:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Monday, August 27, 2018	Planning Commission	City Council Chamber
7:00 pm	Meeting	2131 Pear Street

• NATIONAL NIGHT OUT – AUGUST 7TH

The August 7th City Council meeting is cancelled due to the National Night Out event.

Please plan to join the Pinole Police Department and your neighbors at Fernandez Park on Tuesday, August 7, from 5 p.m. to 8 p.m. Please see the attached flyer for more information about the event.

PINOLE SUMMER DAY CAMP – JUNE 11TH – AUGUST 17TH

Don't miss out on our fun themed weeks that will include swimming, science experiments, outdoor activities, art projects, cooking, special guests and so much more. For additional information, visit our website www.ci.pinole.ca.us/youth. We have also attached a flyer for your review.

SUMMER SOUNDS AT THE PARK

Join us on July 12th and July 26th for our summer concert series at the gazebo in Fernandez Park. Concerts are scheduled to commence at 6:30 pm. Below are the featured bands.

- July 12th Fito Reinoso and his Cuban Salsa band
- July 26th Chelle and Friends, a Jazz and R&B band

• <u>AUGUST 21ST – POLICE DEPARTMENT PROMOTION AND SWEARING IN</u> CEREMONY

The Pinole Police Department will be having a Swearing In and Promotion Ceremony on Tuesday, August 21st, at 5:30 p.m. in the City Council Chamber. Please see the attached announcement.

SEPTEMBER 5TH - THE PARENT PROJECT IS COMING TO PINOLE

The Pinole Police Department is proud to be partnering with a nationally recognized program, The Parent Project, and will be offering the program to our community beginning on September 5th. The Parent Project, along with the Pinole Police Department, believes that parents are the answer. In their 28 years of experience, The Parent Project has worked with over half a million parents who have been challenged with raising difficult or out-of-control children. Their programs are based on experiences and successes, no matter how difficult the situation.

Parents will meet once a week over the course of 10 weeks. Parents will be provided the tools and skills necessary to assist their children to be a success in school and at home. This model has proven to be effective in reducing crime, building police/community relations and reducing juvenile related calls for service. Please see the attached flyer for more information.

ITEMS OF INTEREST

• FILING PERIOD FOR THE NOVEMBER 6, 2018 CITY COUNCIL ELECTION

The City of Pinole is a general law city and operates under a Council-Manager form of government. The Council consists of five members who are elected at large for four year overlapping terms. The Council selects one of the Councilmembers to serve as Mayor each year, based on the Council's adopted procedures. The upcoming General Municipal Election will be conducted on November 6, 2018. Three (3) City Council seats are open in this election.

The Nomination Period opened July 16, 2018 and will close **Thursday, August 9, 2018 at 4:30 pm**. Nomination Papers will be available **by appointment** with the City Clerk during the filing period, between the hours of 8 a.m. to 4:30 p.m. Monday through Thursday. Please contact the City Clerk at (510) 724-8928 to schedule an appointment.

The Candidate Handbook is available for review on the City Website at http://www.ci.pinole.ca.us/admin/elections.html for those interested in reviewing the candidate criteria and process.

• CITY COUNCIL REFERS SIDEWALK ORDINANCE BACK TO SUBCOMMITTEE

On Tuesday night the City Council referred the draft sidewalk ordinance and associated implementation plan back to the Municipal Code Update Subcommittee. Additional discussion will occur regarding the implementation plan and potential mitigation measures for residents with damaged sidewalks. At this time there is no planned date for this item to return for consideration.

NEW SEWER RATES APPROVED

Also on Tuesday night the Council approved the new sewer rates for fiscal years 2018/19 – 2022/23. That staff report can be found on our website at http://www.ci.pinole.ca.us/admin/docs/cc-rda/2018/2018-07-17/8B.pdf. For the first year residential rates will be going from \$62.55 to \$65.40. Each subsequent year there will be a three percent (3%) increase. These increases are required due to the increased costs of operations and maintenance, as well as to repay the \$26.5 million loan from the State we received to fund our half of the upgrade project currently underway at the Plant.

CITY COUNCIL SUBMITS OPPOSITION LETTER TO FEDERAL SMALL-CELL BILL

Also on Tuesday night the Council authorized submittal of an opposition letter to S.3157, the Federal small cell bill. This Federal bill is very similar to the State legislation (SB 649) vetoed by Governor Brown in 2017. Basically it allows for telecommunications providers to install "small cell" equipment on public property/in the public right-of-way without any say of the City or public, for little or no lease fees, and through an expedited application process. Both the California League of Cities and the National League of Cities have submitted their opposition and are working hard on our behalf to see that this legislation does not pass. Residents are encouraged to contact our Federal representatives and let them know your thoughts on this bill. Our full staff report and letter can be found on our website at http://www.ci.pinole.ca.us/admin/docs/cc-rda/2018/2018-07-17/10C.pdf.

RECREATION DEPARTMENT ACTIVITIES

Weekday Lunch at the Senior Center

Monday-Thursday at 12pm; Fri at 11:30am \$5.50 for a full lunch - \$6.00 for lunch to go

The Pinole Senior Center serves lunch daily and is open to the public. The Senior Center serves hot, chef prepared lunches that vary every day. Lunch is open to all ages! An entrée is served with salad, soup, and dessert. You have the option of sandwich and soup only. Call 510-724-9805 to place your "to go" order. Please visit our website for the menu. www.ci.pinole.ca.us/senior/services and click on view menu.

GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!

There are several vacancies our City boards and commissions! If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available.

Contra Costa Transportation Citizens Advisory Committee (4 year term):

The Contra Costa Transportation Authority (CCTA) maintains a standing Citizens Advisory Committee (CAC) to provide citizen perspective, participation and involvement in the CCTA's \$3 billion voterapproved Transportation Expenditure Plan and Growth Management Program.

The CAC is comprised of 23 members: 20 are appointed by each of the 20 local jurisdictions within Contra Costa (the cities, towns, and the County); three "at large" members are nominated by community-based stakeholder organizations within Contra Costa, and subsequently appointed to the CAC by CCTA.

Currently the Committee meets the fourth Wednesday of the month at 6:30 p.m. in the CCTA's Walnut Creek office. More information can be found on their website at: http://www.ccta.net/.

For an application or additional information, please contact Rosa G. Acosta, Pinole City Clerk at racosta@ci.pinole.ca.us or by phone at (510) 724-8928. Candidates must be recommended by action of the City Council to be appointed to the Commission.

Contra Costa Library Commission (2 year term as Alternate Delegate):

The Contra Costa County Library Commission was established by the Contra Costa County Board of Supervisors in March 1991. The Commission was created to serve in an advisory capacity to the Board of Supervisors and the County Librarian. The Library Commission is comprised of 24 members:

- 18 members representing the cities/towns in Contra Costa County these Commissioners are appointed by the city/town councils (Richmond does not participate)
- 5 members represent Contra Costa County each member of the Board of Supervisors appoints one Commissioner
- 1 member representing the Central Labor Council.

Currently the Commission meets every other month, on the fourth Thursday evening at 7:00 p.m. at the Library Administration in Martinez http://guides.ccclib.org/Commission.

Please submit your **Letter of Interest** to Rosa Acosta, Pinole City Clerk at <u>racosta@ci.pinole.ca.us</u> or call 510-724-8928 for additional information.

Contra Costa County Advisory Council on Aging (2 year term):

The Contra Costa County Advisory Council on Aging (ACOA) is appointed by the Board of Supervisors to advise them on all matters associated with the planning, development and administration of programs relating to older adults. The ACOA consists of forty (40) members. Fifty percent (50%) of the ACOA must be age 60 and above.

Currently the ACOA meets on the third Wednesday of each month, 9:30 a.m. – 11:30 a.m. at 500 Ellinwood Way, Pleasant Hill in Board Rooms A & B.

For an application or additional information, please contact Rosa G. Acosta, Pinole City Clerk at racosta@ci.pinole.ca.us or by phone at (510) 724-8928.

• PINOLE VALLEY HIGH SCHOOL PROJECT NEWSLETTER

Edition 24 is attached.

• ADMINISTRATIVE REPORT HIATUS

The Administrative Report will have a hiatus until August 24th, as the August 7th Council meeting is cancelled.

-END-



NATIONAL NIGHT OUT 2018

One Community-One Event-One Location

TUESDAY, AUGUST 7, 2018

5PM - 8PM

FERNANDEZ PARK

THE EVENT WILL INCLUDE:

K9 Demonstration
DUI/Command Center
Crime Prevention
Traffic/Motor Unit
Pinole Fire Department

DJ-Music by Pistello Bounce House Snow Cones/Popcorn Local Vendors

We encourage everyone to bring your block party to Fernandez Park and join the Pinole Police Department in celebrating National Night Out!

Pinole Summer Day Camp



June 11th - August 17th 2018

Mon-Fri 8:30am-6pm with Early Care 7am-8:30am

Weekly Cost

Resident: \$200

Early Care: \$38

Non-Resident: \$233

Early Care. \$43

Scholarships

The Pinole Youth
Foundation
will be offering a limited
number of scholarships.
Applications will
be available April 3rd.

Don't Miss

Out!

Fun themed weeks that will include swimming, cience experiments, outdoor ctivities, art projects, cooking, special guests, and so much more!!

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Weel	www.Week.of	Theme	Trip	
1	June 11-15	Superhero	Bridges Rock Gym	
2	June 18-22	Around the	Learn International	
		World in 80	Dances & Cook	
-		Days	Exotic Foods!	
3_	June 25-29	Beach	Antioch Water Park	
4	July 2-6	Disney	Hilltop Century 16	
5	July 9-13	Kids Got Talent	Children's	
			Creativity Museum	
6	July 16-20	Wild Safari	Live Animal	
			Presentation	
7	July 23-27	Camping	Lake Anza	
8	July 30-Aug 3	On The Town	Walking Field Trip	
			Around Pinole	
9	Aug 6-10	Outer Space	Lawrence Hall of	
			Science	
10	Aug 13-17	Go Make	Local Artist to Teach	
1		Something	Art Classes	

NOTE: *Themes and Field Trips are subject to change.
*Additional waivers are required for some field trips.

Proof of residency and picture identification required: Utility bill and DMV I.D.

Proof of guardianship required: Birth Certificate o Cour Approved Documents

Participants need to bring a big lunch, two snacks, water bottle and dress in layers!

Leader-in-Training (LIT)

For ages 15-17

Residents: \$100

Non-Residents: \$120

635 Tennent Ave., Pinole, CA 94564 ● (510) 724-9004 ●

www.ci.pinole.ca.us/youth • email: youth@ci.pinole.ca.us



City of Pinole Presents:

Free concerts in July on selected dates!

Summer Sounds in the Park

Fernandez Park 6:30 pm-8:00 pm July 12th Fito Reinoso Cuban Salsa Band



July 26th Chelle and Friends Jazz/R&B Band





Contact: recreation@ci.pinole.ca.us or 724-9062 Sponsored by Measure S and Mechanics Bank



Pinole Police Department

Introduction

Community Service Officer

Caroline Powell

Promotion Ceremony

Sergeant Zach Blume

Suearing In Ceremony

Officer Josh Shavies
Officer Anthony Vasquez

Tuesday, August 21st, 5:30 p.m. City Council Chambers





The Pinole Police Department is proud to be partnering with The Parent Project. In their 28 years of experience, The Parent Project has worked with over half a million parents who have been challenged with raising difficult or out-of-control children. Their programs are based on experiences and successes, no matter how difficult the situation

Parents will meet for once a week over the course of 15 weeks. Parents will be provided the tools and skills necessary to assist their children to be a success in school and at home. This model has shown to be effective in reducing crime, building police/community relations and reducing juvenile related calls for service.

When: Wednesday September 5, 2018

Where: Alex Clark Room (Located at Pinole Police Department)

Time: 7pm-9pm



For more information about this upcoming program, or how to sign up please contact CPU Valdepena at nvaldepena@ci.pinole.ca.us or by phone (510) 741-3892

Foin us for Lunch

Served Daily at the Pinole Senior Center

12:00 PM • \$5.50 per person

Open to the Public 2500 Charles Ave in Pinole



CONSTRUCTION NEWS

July 2018 Edition 24



CONSTRUCTION MANAGER'S CORNER

We hope your summer has gotten off to a fun start! Here on site, we are accomplishing more than meets the eye from outside the fence. Elevators are being installed in Building C, interior painting and cabinetry installation is in progress, and the gym scoreboards have been installed. It has been a very busy month with all hands on deck as we are taking advantage of this beautiful dry weather we've been lucky to have.



UPCOMING CONSTRUCTION ACTIVITIES

- · Continued concrete work on site retaining walls
- Erection of lunch shelter steel framing
- Brick veneer and tiling work on Classroom Building exterior
- Continued ceiling grid and interior window installation in Classroom and Gymnasium Buildings
- Roofing on Performing Arts and Library Buildings
- Metal framing and hanging gypsum board on walls in Classroom,
 Library, Performing Arts, and Gymnasium Buildings
- Continued plumbing piping, mechanical duct, electrical conduit,



CONTACT INFORMATION:

Rich Miller (916) 224-5249 Inez Ayerra (510) 502-1850



Classroom & Gymnasium Building Street View – Courtesy of Earl Combs



WORK COMPLETED THIS MONTH

- Concrete footings for lunch shelter and site retaining walls
- Brick veneer and tiling work on Classroom building exterior
- Doors and windows installation in Classroom and Gymnasium Buildings
- Roofing work at Performing Arts and Library Buildings
- Metal framing and hanging gypsum board on walls in Classroom, Library, Performing Arts, and Gymnasium buildings
- Plumbing piping, mechanical duct, electrical conduit, and fire sprinkler piping placement in all buildings
- Excavation at school utility yard and temporary campus entrance



MONITORING AND STATISTICS

Storm Water Pollution Prevention Program in place with Specialist onsite weekly for monitoring. Dust control measures such as a water truck are in use onsite.



POTENTIAL IMPACT TO NEIGHBORS

Impacts this coming month will be similar to what occurred last month. They will include the following:

- Noise
- Increased Truck Traffic
- Crane on site
- Concrete work along Pinole Valley Road



Exterior Construction Street View - Courtesy of Earl Combs