



# ADMINISTRATIVE REPORT

**DATE:** MAY 4, 2018

**TO:** MAYOR AND CITY COUNCIL  
ERIC CASH, CITY ATTORNEY

**FROM:** MICHELLE FITZER, CITY MANAGER

## PLACES TO BE

Date and Time	Event	Location
Tuesday, May 15, 2018 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Monday, May 21, 2018 7:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Wednesday, May 23, 2018 6:00 p.m.	Special City Council Meeting Closed Session Discussion	City Council Chamber 2131 Pear Street
Tuesday, May 29, 2018 6:00 p.m.	Special City Council Meeting Budget Workshop	City Council Chamber 2131 Pear Street
Tuesday, June 5, 2018 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

- **COOKIES AND CANVAS FUNDRAISER MAY 5<sup>TH</sup> 10:00 AM -12:30 PM**

Have you wanted to paint with friends and family and have a masterpiece to remember the event? Well this is the fundraising event for you! We will feature an artist who will guide you as you create beautiful artwork. This fundraiser is open to the Pinole Community, and benefits the Pinole Youth Center. Please see the attached flyer for additional information.

- **COFFEE WITH A COP – WEDNESDAY MAY 9<sup>TH</sup> – NOAH'S BAGELS**

Please join the Police Department at Coffee with a Cop on Wednesday, May 9<sup>th</sup>. We will be at Noah's Bagels, 1552 Fitzgerald Drive, at 8 a.m., and we hope to see you there!

- **POLICE DEPARTMENT NEIGHBORHOOD MEETING – MAY 10<sup>TH</sup>**

The Police Department will be having a Beat 2 Neighborhood meeting next Thursday, May 10<sup>th</sup>. Beat 2 includes: Pinole Valley Shopping Center, Pinole Valley High School, Ellerhorst Elementary School, and all of Pinole Valley. If you live or work in this area, we invite you to come and meet the Officers who patrol your neighborhood. The meeting will be at Pinole Valley Community Church, 2885 Pinole Valley Road, beginning at 7:30 p.m. Please see attached flyer for more information.

- **CANDIDATE WORKSHOP – MAY 12<sup>TH</sup>**

Have you ever considered running for office? Then consider checking out the Contra Costa Elections Division's Candidate Workshop on Saturday, May 12<sup>th</sup> from 9:00 a.m. to 12:30 p.m. at the Pacheco Community Center. This engaging workshop is designed to remove the mystery from running for office. Experts will cover what's involved in running for office, including how to file and appear on the ballot, campaign finance disclosure requirements, strategies for spreading your message (including social media), and what happens when you're in the public eye. To RSVP, call 925-335-7805 or email Outreach@vote.cccounty.us.

- **HOUSEHOLD HAZARDOUS WASTE MAY 19<sup>TH</sup> - ONE DAY EVENT!**

**Date:** Saturday May 19, 2018

**Time:** 8am—1pm

**Place:** City of Hercules Corp Yard, 1000 Sycamore Ave at Willet St, Hercules

**Required:** \*\*Bring proof of Pinole residency\*\*

**Accepted Items:**

- Electronic waste with circuit boards (including microwaves, computers, TVs, & cell phones)
- Auto products (antifreeze, gasoline, batteries, used motor oil & filters)
- Propane gas cylinders, hazardous aerosols/cleaners/sprays & poisons
- Paints, solvents, thinners, and adhesives
- Household batteries, fluorescent lights, mercury thermometers and switches
- Garden products (pesticides and fertilizers)
- Pool & photo chemicals

**Not allowed:**

- No business waste or garbage
- No explosives, ammunition, medical waste, pharmaceuticals, sharps, or radioactive waste
- No appliances including stoves, refrigerators, washers/dryers, vacuums, toasters, coffeemaker
- No TV's in consoles or TV's over 36" (flatscreens are accepted)
- No treated wood waste or contaminated soil

Questions? Call (888) 412-9277 or visit [www.RecycleMore.com](http://www.RecycleMore.com)

If you cannot make the event, take your waste to our permanent HHW Facility at 101 Pittsburg Ave. in Richmond (Wed-Sat 9am-4pm). Please see the attached flyer.

- **COMMUNITY SERVICE DAY JUNE 2<sup>ND</sup> 8:00 AM – 12:00 PM**

Join the Community Service Commission as they host Community Service Day. This is an opportunity to make our community beautiful by volunteering on service projects. These projects will clean, brighten and prune public spaces, community resources, and schools. If you would like to volunteer, please email [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us) or call 510-724-9062. Please see the attached flyer for additional information.

- **CAR SHOW RETURNS JUNE 24<sup>TH</sup>**

The classic car show will return to downtown Pinole on June 24<sup>th</sup>. There are new organizers and sponsors, who have opened the show to both American and foreign car models. Mark your calendar and join us for a fun day in the sun – and while you're downtown, visit one of our many restaurants and businesses! For more information please call Megan at 510-283-5757.

## **ITEMS OF INTEREST**

- **PLANNING DIVISION ACTIVITIES**

Below are updates from our Planning Manager Winston Rhodes on current and upcoming development projects, as were highlighted in his presentation to the Council on May 1<sup>st</sup>:

### **Projects Under Construction**

- East Bluff Apartments – 1813 Marlesta Court – The 144-unit multi-family apartment renovation is nearing completion. All dwelling units have been renovated and community building has been expanded. Common area improvements including two new playgrounds are nearing completed. We are awaiting confirmation that accessibility requirements have been fully satisfied and that crime prevention design measures relating to lighting and cameras are adequate. A grand reopening event is scheduled for May 17<sup>th</sup>.
- American Automobile Association (AAA) Office Tenant Improvement – 1202 Fitzgerald Drive – Tenant improvement to a portion of the commercial pad building within Pinole Vista Crossing Shopping Center. Completion is anticipated Spring 2018.
- Verizon Pfeiffer Lane new wireless communication facility – New facility is nearing completion. Completion is anticipated in Spring 2018. (note from Michelle: This will of course trigger the clock on the potential Verizon claim. As a reminder, according to

the Settlement Agreement, they have 45 days after completion of the replacement facility to submit a claim.)

- New CVS Development – 1617 Canyon Drive – The building permit has been issued and the project is under construction. Both cell on wheels (COWs) have been placed on site for temporary use and disconnection of gas service by PG&E is needed before the existing medical office building gets demolished. Completion anticipated in late 2018.
- Planet Fitness Athletic Facility – 1570 Fitzgerald Drive - The building permit for the façade modification has been issued. The tenant improvement plans have been reviewed and building permit issuance is expected in May. Completion of the project is anticipated during the late Summer of 2018.
- Lucky's Façade Modification -1530 Fitzgerald Drive – The building permit has been issued. Completion anticipated later in 2018.
- O'Reilly Auto Parts – 610L San Pablo Avenue – Building permits have been issues to convert previously separated individual retail tenant space to one larger space. Completion expected during second half of 2018.
- DaVita Dialysis Clinic - 1335 Pinole Valley Road – Project building shell grading plans issued awaiting energy efficiency information from applicant to satisfy environmental review requirements before issuance of building permit. Building permit issuance anticipated in May with completion anticipated in second half of 2019.
- Bay Park Retaining Wall – 2621 Appian Way – Building permit was issued. Proposed design change in field to wall requires further plan check. Once plan revision is approved construction will take approximately four months. Completion anticipated in second half of 2018.

### **Projects in Construction Plan Check**

- DaVita Dialysis Clinic - 1335 Pinole Valley Road – Project tenant improvement plan check is completed. Awaiting issuance of building permit for the building shell before issuance of building permit for the tenant improvements. Completion anticipated in first half of 2019.
- Pinole Gateway Medical Facility (Dr. Lee Eye Surgery Center) – 1289 Pinole Valley Road – Project is in third round of plan check. Building permit issuance anticipated in late Spring. Completion anticipated in first half of 2019.
- Westcat Bus Washing Replacement Facility - 650 Pinole Shores Drive – Request to replace existing bus washing facility with new facility that can accommodate larger



sized busses. Project has been approved by the Planning Commission. Project is in plan check. Building permit issuance anticipated in Spring of 2018. Completion anticipated in second half of 2018.

- Flyers Gas Station – 1390 San Pablo Avenue - Plan Check complete – Building permit is ready to issue. Property Owner has yet to select a contractor and pull the building permit.

### **Projects Under Review by Planning**

- Hazel Drive Four-Lot Subdivision / Design Review for single family development and Development Agreement for roadway connection to Sunnyview Drive – West end of Hazel Drive – Project is under review and expected to be considered by the Planning Commission and City Council during second half of 2018.
- Seven -11 Gas Station and Convenience Store Renovation - 2401 Appian Way (currently a Valero Gas Station) – New convenience store and new fueling canopy and fueling system -Application is under review. Design feedback provided and awaiting a re-submittal from applicant. Planning Commission review will depend on date of submittal of modified design.
- Appian 80 Shopping Center Redevelopment / Pinole Square project – Southwest of intersection of Appian Way and Tara Hills Drive - Application submitted to renovate and expand the existing Safeway Grocery store and add a new gas station. Application deemed incomplete and re-submittal of revised plans expected during Summer 2018. Planning Commission action anticipated within 12 months after deeming the application complete. (note from Michelle: This is the project we were attempting to schedule for a joint Council/PC meeting in both March and April. Now that they have amended their application, that is postponed indefinitely.)

### **Expected Planning Submittals**

- AT&T Small wireless communications facility equipment use permit and lease agreement with the City to install equipment at 5 -10 existing light poles within the City public-right of way to improve capacity.
- Request to develop three custom homes at end of Silverado Drive requiring a General Plan Amendment to change open space area designation to low density. (note from Michelle: as I understand it from Winston, the request would likely be to swap the land designation areas. One portion of the property is currently designated for development and one portion as open space – the applicant is looking at building on the open space area and designating the current development area as open space. We'll have to see what the design looks like, but Winston said the proposal seems to be more contiguous with existing surrounding homes.)

- **EBRPD BAY TRAIL PROJECT**

The EBRPD met a major milestone of the Bay Trail Project on Saturday April 28, 2018. Early Saturday morning there was a scheduled disruption in rail service for the installation of the bridge girders. The photo shows a girder on the truck being rigged to be lifted over the rail line and placed on the structure.

EBRPD estimates that the project will finish up in the next 30 days. Their goal is to place the bridge into service by the 4<sup>th</sup> of July.



EBRPD maintains a construction camera. Watch the bridge being built at the following website: <https://api.ibeamsystems.com/?session=R05CcHNidDpwaW5vbGU>

- **ANNUAL SIDEWALK MAINTENANCE PROGRAM COMPLETE**

The City just completed the annual sidewalk maintenance program grinding approximately 300 sidewalk lifts.



- **HAYWIRED EARTHQUAKE SCENARIO RELEASED**

The U.S. Geological Survey and its many partners, including the Association of Bay Area Governments (ABAG) and the Metropolitan Transportation Commission (MTC), unveiled a new scenario and public outreach campaign to showcase what could happen during a major earthquake in the San Francisco Bay Area along the Hayward Fault, and to help the public to prepare for and recover from an earthquake. The HayWired Earthquake Scenario is intended to build awareness of earthquake risk, and to help residents understand what they can do to

mitigate the impacts of an earthquake. The public-engagement campaign – Outsmart Disaster – offers many resources, including a new fact sheet, and is available online at [www.outsmartdisaster.com](http://www.outsmartdisaster.com). Please see the attached flyer for addition information.

-END-



# Cookies + Canvas Fundraiser

\*Enjoy cookies, while painting\*



Pinole Youth Center  
Saturday, May 5, 2018

10am-12:30pm

Ticket Sales:  
510-724-9004  
youth@ci.pinole.ca.us

\*\$20/painter!!!



# Cookies + Canvas Fundraiser

\*Enjoy cookies, while painting\*



Price increase after

April 5th to \$25/painter

Deadline to register 5/1

Register online at

[https://](https://pinolerec.recdesk.com/)

[pinolerec.recdesk.com/](https://pinolerec.recdesk.com/)

Community



# PINOLE POLICE DEPARTMENT

Meet and greet the officers in your neighborhood



**Sergeant Palmini**



**Officer Breckenridge**



**Officer Duggan**



**Officer Ly**



**Officer Myovich**

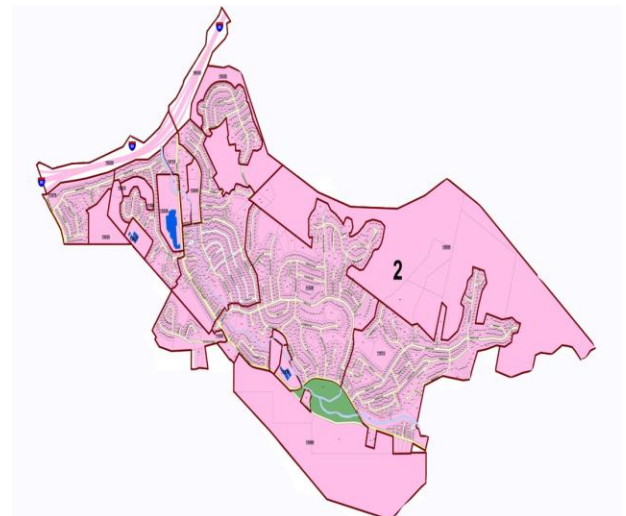
**Where: Pinole Valley Community Church  
2885 Pinole Valley Road  
Pinole, CA 94564**

**When: May 10, 2018  
Time: 7:30PM-8:00PM**

**Come discuss crime trends in your neighborhood and get to know your officers.**

## **BEAT TWO**

- **From interstate I-80 South to Marlin Court:**
  - Pinole Valley Shopping Center
  - Pinole Valley High School
  - Ellerhorst Elementary School
  - "The Valley"
  - Excluding the Fitzgerald Shopping Center



**For more information please contact the Crime Prevention Unit (510) 914-1202**



Considering Running for Office?

# CANDIDATE WORKSHOP

[www.cocovote.us](http://www.cocovote.us)

**MAY 12, 2018**  
**9:00am - 12:30pm**

Join Contra Costa County Elections for a free workshop to learn about the basics of running for public office. Topics include candidate filing and campaign finance disclosure requirements, working with the media, and hearing from past local candidates.



**Pacheco Community Center**  
**5800 Pacheco Blvd, Pacheco**

# Household Hazardous Waste Collection Event One Day Only!



## Accepted Items:

- Electronic waste with circuit boards (including microwaves, computers, TVs, & cell phones)
- Auto products (antifreeze, gasoline, batteries, used motor oil & filters)
- Propane gas cylinders, hazardous aerosols/cleaners/sprays & poisons
- Paints, solvents, thinners, and adhesives
- Household batteries, fluorescent lights, mercury thermometers and switches
- Garden products (pesticides and fertilizers)
- Pool & photo chemicals

Open to West County residents of:  
Richmond, El Sobrante, Hercules,  
Pinole, San Pablo, El Cerrito &  
unincorporated West County  
(Kensington residents are not eligible)

**\*\*Bring proof of residency**

- No business waste or garbage
- No explosives, ammunition, medical waste, pharmaceuticals, sharps, or radioactive waste
- No appliances including stoves, refrigerators, washers/dryers, vacuums, toasters, coffeemakers
- No TV's in consoles or TV's over 36" (flatscreens are accepted)
- No treated wood waste or contaminated soil



State regulations limit the transportation of HHW to 15 gallons  
or 125 pounds per vehicle per visit.

Individual containers are limited to a 5 gallon capacity.



City of Hercules Corp Yard; 1000 Sycamore Ave at Willet St, Hercules

Date: Saturday May 19, 2018

Time: 8am—1pm

Questions? Call 888—412—9277 or  
visit [www.RecycleMore.com](http://www.RecycleMore.com)

If you cannot make the event,  
take your waste to our permanent  
HHW Facility at 101 Pittsburg Ave.  
in Richmond (Wed-Sat 9am-4pm)



**recyclemore**  
WEST CONTRA COSTA INTEGRATED  
WASTE MANAGEMENT AUTHORITY

**REPUBLIC  
SERVICES**

A free event in partnership with the City of Hercules, City of Pinole,  
RecycleMore, West County Resource Recovery, & Republic Services





# Pinole Community service day

## Helping is as easy as 1-2-3:

1

### REGISTER

Use the back of this form or visit <https://pinolerec.recdesk.com/Community/Program>, and click on Community Events on the left side to complete registration online

2

### Volunteer

For a variety of 3 hour community projects including weeding along the creek, reviving parks and community centers, gardening at local schools and MORE! Volunteers will work 9-NOON.

3

### Meet & Work

Meet at Pinole Youth Center at 635 Tennent Avenue for a FREE breakfast and FREE post event lunch! Head out to your project, meet neighbors, make a friend and make a difference for Pinole

## Saturday, June 2nd

8am breakfast; 9-noon service work; 12pm lunch  
Meet at the Pinole Youth Center  
635 Tennent Ave

Parks  
Make  
Life  
Better!



*Pinole Community Service Day is sponsored by the Pinole Community Services Commission. You may also register the morning of the event, beginning at 8am, at the Pinole Youth Center*

For more information call 510-724-9062 or email [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us)



# PINOLE COMMUNITY SERVICE DAY

Hosted by the Pinole Community Services Commission

**Saturday, June 2, 2018, at the Pinole Youth Center**

**Registration at 8 am, projects at 9 am, and lunch at 12 pm**

**Registration and lunch will be at the Pinole Youth Center**

**635 Tennent Avenue, Pinole, CA 94564 ~ 510-724-9062 Day of 510-724-9052**



Please complete the form below to volunteer for a project. You may submit it for yourself or for a group of people.

\*Registration is also available online visit <https://pinolerec.recdesk.com/Community/Program>, and click on Community Events on the left side to complete registration online

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Are you registering for a group? YES \_\_\_\_ NO \_\_\_\_ How many volunteers in your party? \_\_\_\_\_

Name of organization (if applicable) \_\_\_\_\_

Please mark your top three choices of a volunteer project by writing 1, 2 and 3 next to your top choices.

Location	Type of Project	Location	Type of Project
San Pablo Avenue	Clean debris	Tiny Tots	Organize Closets Disinfect play equipment/toys
Pinole Youth Center	TSP Walls, Deep Clean Kitchen, Wash and Dry tables and chairs, Wash PYC vehicles	Creek Side	Weeding & Litter Removal
Fernandez Park	Paint Picnic tables	Amber Swartz Park	Clean debris
Fernandez Park	Spread & compact decomposed granite near picnic tables	Pinole Senior Center	Clean chairs
Pinole Valley Dog Park	Fill Gopher Holes	Library garden/tennis courts	Weeding
Skate Park	Spread wood chips	Pinole Community Corner, Tennent and San Pablo avenues.	Weeding & Top Dressing Rock and Bark Areas

**If you would like to recommend a project, feel free to write it in!**

**For work projects like painting and clean up, please be sure to wear appropriate clothing.**

**Bring your own work gloves and any small garden tools are extremely helpful (trowel, hoe, weeder)**

**Photo Consent:** By signing this registration form, you authorize the City of Pinole to use your name (or child's/ward's name) and/or photograph in any future educational and/or community informational purposes, either printed or otherwise (including, but not limited to, use on the city's website and on its public television station) produced by the City of Pinole. Further, there is no monetary compensation for this consent. ☐ Check here only if you do not give photographic consent.

### Liability Waiver:

- 1) I understand that my (or my child's) participation in City of Pinole activities may involve the risk of harm.
- 2) With knowledge of the potential risks involved, I hereby release and discharge the City of Pinole or City of Pinole officials, officers, employees, agents, volunteers, or appointees, including, without limitation, appointees sitting as Youth Commission Members, Community Services Commission Members, Pinole Area Senior Foundation Board Members or Pinole Youth Foundation Board Members ("Indemnitees"), from any and all claims arising from my participation in City of Pinole Recreation Department activities, except when such claims arise from the gross negligence or willful acts of the Indemnitees.
- 3) I hereby certify that I (or my child) is physically and mentally capable of participating in Pinole Recreation activities at or sponsored by the City of Pinole.

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

### To submit your volunteer application:

Mail or drop off at Pinole Recreation – 635 Tennent Avenue, Pinole, CA 94564 or complete registration online

Fax: (510) 724-1528 Phone: (510) 724-9062

Email: [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us)

**Plan to arrive at registration as early as possible. Each individual is required to complete the registration form for liability purposes. Youth under the age of 18 are required to have a parent signature on their registration form.**



# *Pinole's Classic* **CAR SHOW**



**FERNANDEZ PARK | DOWNTOWN PINOLE**

**RAFFLE | CONTESTS | FOOD | AWARDS | MUSIC**

**7AM - 3PM | JUNE 24, 2018**

**For more information please call Megan at 510.283.5757**

# ANNUAL PINOLE CAR SHOW

**Sunday, June 24th 2018**

**6am-3pm**

Pre-registration is required and will be limited to the FIRST 325 Classic American (pre 1975) and Classic Foreign Made (pre-1990) car registrants. Providing space is available, other vehicles will be admitted AFTER 8:00am



**Pancake Breakfast  
Senior Center  
7am - 9:45am  
Vendors, Raffles and  
Awards!**

Pre-Registration is \$30 (\$35 day of) please make checks payable to: Kopp Productions c/o Sequoia Real Estate  
2221 Pear St., Pinole CA 94564. For more information call Megan 510.283.5757

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Vehicle info: Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Club Affiliation \_\_\_\_\_

Shirt (\$25): Small \_\_\_\_\_ Medium \_\_\_\_\_ Large \_\_\_\_\_ XL \_\_\_\_\_ 2XL \_\_\_\_\_ 3XL \_\_\_\_\_ 4XL \_\_\_\_\_



**SEQUOIA**  
REAL ESTATE

Located in downtown Pinole

Registration \_\_\_\_\_

T-Shirts \_\_\_\_\_

Grand Total \_\_\_\_\_

In consideration of the acceptance of the participants to the annual Pinole Car Show Event by execution of the entry form, I/WE hereby release the City of Pinole, Kopp Productions, Sequoia Real Estate, their members, Officers and anyone else connected with this event from any and all known or unknown damages, injuries, liabilities, losses, judgments, and/or claims arising from any causes whatsoever that may be caused by the participation in this event. I/We accept responsibility for Bank Fees or returned check fees.



# WANTED!

**COMMUNITY MEMBERS TO JOIN YOUR PINOLE POLICE DEPARTMENT AS A MEMBER OF THE PINOLE POSSE VOLUNTEER PATROL TEAM.**



- **BECOME AN AUXILLARY MEMBER OF THE PINOLE POLICE DEPARTMENT.**
- **BE THOSE CRUCIAL ADDITIONAL EYES AND EARS AS YOU PATROL OUR COMMUNITY.**
- **UNIFORMS AND PINOLE POLICE DEPARTMENT POSSE PATROL VEHICLE PROVIDED.**

**FOR ADDITIONAL INFORMATION OR APPLICATION,  
PLEASE CONTACT OUR CRIME PREVENTION UNIT AT  
(510) 914-1202**

