



ADMINISTRATIVE REPORT

DATE: JANUARY 18, 2019

TO: MAYOR AND CITY COUNCIL
ERIC CASHER, CITY ATTORNEY

FROM: MICHELLE FITZER, CITY MANAGER

PLACES TO BE

Date and Time	Event	Location
Tuesday, January 22, 2019 Workshop starts at 6:00 pm	Special City Council Workshop on Fire Services	City Council Chamber 2131 Pear Street
Monday, January 28, 2019 6:00 pm	Joint City Council and Planning Commission Meeting	Pinole Senior Center 2500 Charles Avenue
Monday, January 28, 2019 Following the Joint Meeting	Planning Commission Meeting	Pinole Senior Center 2500 Charles Avenue
Tuesday, February 19, 2019 6:00pm	City Council Meeting	City Council Chamber 2131 Pear Street

- **FIRE SERVICES WORKSHOP ON TUESDAY, JANUARY 22ND**

Please join us for a City Council workshop to discuss Fire Services. The Council will discuss and consider whether to study options such as re-opening Station 74, contracting with Contra Costa Consolidated Fire Protection District, and consolidating/contracting with Rodeo/Hercules Fire District. As noted above, the meeting will be held in the Council Chamber. Closed session starts at 5:00 pm (as noted on the agenda), but the Workshop should start around 6:00 pm. Depending on the Council's direction, this would be the first of several workshops/meetings to come. You can review the agenda materials on our website at the following link:

https://www.ci.pinole.ca.us/UserFiles/Servers/Server_10946972/File/City%20Government/City%20Clerk/Agendas/01-22-2019-Workshop/6A.pdf

- **JOINT CITY COUNCIL/PLANNING COMMISSION MEETING ON MONDAY, JANUARY 28TH**

Please join us for a special joint meeting of the City Council and the Planning Commission to discuss three (3) potential new projects. The first is the Appian/80 (Safeway center) redevelopment. The other two projects are potential mini-storages on separate parcels on San Pablo Avenue. As noted above, this meeting is Monday, January 28th at 6:00 pm **at the Senior Center**. Agenda materials for this meeting will be posted on the City's website on Thursday, January 24th.

ITEMS OF INTEREST

- **NEW WEBSITE IS ONLINE**

The City's new website is up and running! It is still under some construction, so please bear with us.

Our website address remains the same: www.ci.pinole.ca.us. If you are having trouble loading the new website, or the old website keeps coming up, please clear your browsing history and try again. That should allow the new site to be viewed.

- **BART SCHEDULE CHANGES IN FEBRUARY**

We received the following update from BART on their February schedule changes, and a flyer is also attached:

February schedule change impacts weekdays and Sundays

BART is making major schedule changes beginning February 11th to accommodate Measure RR funded improvements to our infrastructure to keep BART safe and reliable. Projects to upgrade our electrical power system in downtown San Francisco and the Transbay Tube Seismic Retrofit require adjustments to our schedules. The Fleet of the Future roll out is also allowing us to expand some service and run longer trains.

Riders are encouraged to check before you go. Download the [official BART app](#) or check the [Trip Planner](#) to see how these changes impact your trip.

Weekday Changes

To retrofit the Transbay Tube, we need to open at 5am on weekdays- that's one hour later. Visit www.bart.gov/earlybirdexpress for bus service alternatives during the 4am hour. We will also be single-tracking trains through the Tube on weeknights for this project. Impacts from this project include:

- Weekdays after 9pm, trains will run every 24 minutes instead of 20 because of single tracking.
- On Friday evenings, trains will be added to the schedule after 8pm to the Green, Red, and Yellow lines to reduce wait times and increase capacity.
- The first train from Daly City (5:03 am) to Antioch will skip from MacArthur directly to Pittsburg/Bay Point. The train will not pick up or drop off passengers between these stations. The next train from Daly City (5:11 am) will make all stops.

Weekday service improvements include:

- New direct Millbrae to SFO service on weekdays from 6:30 am to 9 pm every 30 minutes.
- Early morning/late-evening trains will now be longer.
- A Fleet of the Future train will run as part of the schedule on each transbay line and some trains will be lengthened thanks to the arrival of the new fleet.
- We are adding an additional Yellow Line train to the morning commute and we will extend one late afternoon train from Pleasant Hill to Pittsburg Bay Point.
- New Richmond-Daly City (Red) and Warm Springs-Daly City (Green) trains on Friday evenings at select times.

Sunday Changes

To upgrade the electrical power system in Downtown San Francisco from 8am-6pm, we need to single track trains in San Francisco on *some* Sundays. We will maintain 20-minute headways, but impacts include:

- For the most part, only one line (the Antioch/Yellow Line) will provide service through the Transbay Tube (some direct Red and Green line trains will be part of the schedule at select times).
- Sunday service changes vary week to week and riders are encouraged to check the Trip Planner or the official BART app before *each* trip to see the service plan.
- Dublin/Pleasanton/Blue Line service will operate between Dublin/Pleasanton and MacArthur.
- All Lake Merritt-Dublin/Warm Springs Transbay riders must transfer at 12th Station—go downstairs one level.
- All Millbrae riders must transfer to/from a San Francisco/Antioch train at SFO.

Sunday service improvements include:

- Yellow Line passengers transferring to an East Bay line should transfer at MacArthur and will now have increased service with both a Blue and Orange Line train depending on destination.
- Additional trains/train length will be added to the Orange/Richmond/Warm Springs service.
- New direct Red and Green line trains added to the schedule on Sundays at select times.

There are no changes to Saturday service.

Check Before You Go

The new schedule has been loaded into the [Trip Planner](#) on [bart.gov](#) as well as the [official BART app](#). Select a date Feb. 11th and beyond to see how these changes impact your trip.

Sunday riders are encouraged to check the Trip Planner or the app before each trip as it varies week by week based on single tracking weekends.

The extra Friday service *will be* reflected in the [Trip Planner](#) and in [Real Time Departures](#). However, these extra trains are not listed in the [Schedule by Station](#) or [Schedule by Line](#) sections of [bart.gov](#) or the printed brochures.

Sunday's new Red and Green line trains will be reflected in the [Trip Planner](#), and [Schedules by Station](#), [Schedules by Line](#) and [Real Time Departures](#). They are not listed in the printed brochures because they vary week by week.

- **RECYCLING CONTAINER AUDITS TO START AGAIN**

We received the below message from Republic Services to share with the community regarding the prior, and upcoming, recycling container audits:

As you may recall, in response to the strict requirements that China (China Sword) has imposed, where they are not accepting material with more than .05 level of contamination we recognized that an increased focus would be required to remind and educate our customers on what should and should not be placed in the recycling cart. Preliminary contamination audits were conducted in August to evaluate the extent and types of contamination.

Following communication and feedback with our cities we temporarily suspended the program to create a more detailed tag and to send out educational information inserts in the customer billing.

We are resuming the audits the week of January 28th. A customer “call blast” will be going out on January 14th to our customers. We are optimistic that this effort will produce cleaner material in our recycling carts.

Flyers are attached and additional information can be found on Republic’s website at:

<https://www.republicservices.com/cms/documents/municipality/ca/west-contra-costa-county/all-in-one-recycling.pdf>

<https://www.republicservices.com/municipality/wccc-ca>

- **CURRENT BUILDING PERMIT ACTIVITY**

Below is a brief summary of the City’s building permit activity for the past thirteen months.

Month	Number of Building Permits	Value
December 2018	34	\$406,756.00
November 2018	38	\$ 526,406.03
October 2018	76	\$ 1,532,905.93
September 2018	54	\$ 736,582.67
August 2018	55	\$ 2,067,784.96
July 2018	48	\$ 1,030,220.04
June 2018	60	\$ 1,036,328.12
May 2018	53	\$ 4,204,773.96
April 2018	70	\$ 1,921,208.49
March 2018	50	\$ 1,140,679.36
February 2018	41	\$ 2,088,324.90
January 2018	39	\$ 723,233.01
December 2017	60	\$ 592,711.70

Source: Development Services Department January 8, 2019

- **CODE ENFORCEMENT ACTIVITY SUMMARY**

Below is a brief summary of the City's Code Enforcement activity for the past thirteen months.

Month	New Cases	Cases Closed	Total Cases Closed
December 2018	6	2	153
November 2018	16	5	151
October 2018	14	3	146
September 2018	31	8	143
August 2018	13	7	135
July 2018	36	8	128
June 2018	22	0	120
May 2018	21	5	120
April 2018	17	2	115
March 2018	14	8	113
February 2018	8	1	105
January 2018	13	4	104
December 2017	8	2	100

Source: Development Services Department – January 8, 2019

New Cases – Cases initiated in a given month

Cases Closed – Cases closed in a given month

Total Cases Closed – Cases closed in past 13 months

- **GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!**

The City is recruiting to fill vacancies on the following boards and commissions! If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available. These vacancies will remain *open until filled*:

Planning Commission (2 positions):

The Pinole Planning Commission is a seven-member panel of Pinole residents who take action on development requests and make policy recommendations to the City Council. The Commission usually meets on the 4th Monday of every month at 7:00 pm in the City Council

Chamber, although additional meetings may be called as required. Commissioners serve four-year terms.

Community Services Commission (3 positions):

The Pinole Community Services Commission seeks to enhance quality of life for the citizens of Pinole through responsive and interactive community services. A critical aspect of the Commission is their community advocacy. They provide feedback for a number of organizations and projects. The Commission also weighed in on issues such as the Skate Park, Swim Center, No Smoking in Parks policy and exploration of the Charter School concept. Commissioners regularly talk to community members and bring ideas back to the Commission and Recreation Department on what our community needs and wants.

<http://www.ci.pinole.ca.us/play/csc.html>

Traffic and Pedestrian Safety Committee (1 position)

The Pinole Traffic and Pedestrian Safety Committee is a five member panel who recommend or review action on traffic safety, traffic control and planning, speed limits, parking and other traffic related matters. The committee makes recommendations to the City Council; committee members service two-year terms.

Contra Costa Library Commission (1 position - 2-year term as Alternate Delegate):

The Contra Costa County Library Commission was established by the Contra Costa County Board of Supervisors in March 1991. The Commission was created (March 1991) to serve in an advisory capacity to the Board of Supervisors and the County Librarian. The Library Commission is comprised of 24 members:

- 18 members representing the cities/towns in Contra Costa County - these Commissioners are appointed by the city/town councils (Richmond does not participate)
- 5 members represent Contra Costa County - each member of the Board of Supervisors appoints one Commissioner
- 1 member representing the Central Labor Council.

Currently the Commission meets every other month, on the fourth Thursday evening at 7:00 p.m. at the Library Administration in Martinez <http://guides.ccclib.org/Commission>.

Contra Costa County Advisory Council on Aging (1 position):

The Contra Costa County Advisory Council on Aging (ACOA) is appointed by the Board of Supervisors to advise them on all matters associated with the planning, development and administration of programs relating to older adults. The ACOA consists of forty (40) members.

Fifty percent (50%) of the ACOA must be age 60 and above.

Currently the ACOA meets on the third Wednesday of each month, 9:30 a.m. – 11:30 a.m. at 500 Ellinwood Way, Pleasant Hill in Board Rooms A & B. Please submit your **Letter of Interest** and/or an application or additional information.

Applications for all Commissions and Committees, and supplemental questionnaires for certain positions, are available on the City's website at:

https://www.ci.pinole.ca.us/city_government/city_clerk/boards_and_commission

For more information, you are encouraged to contact the City Clerk's office at 510-724-8928 or email Interim City Clerk Patricia Athenour at pathenour@ci.pinole.ca.us. Candidates must be appointed by action of the City Council to all Commissions or Committees.

-END-

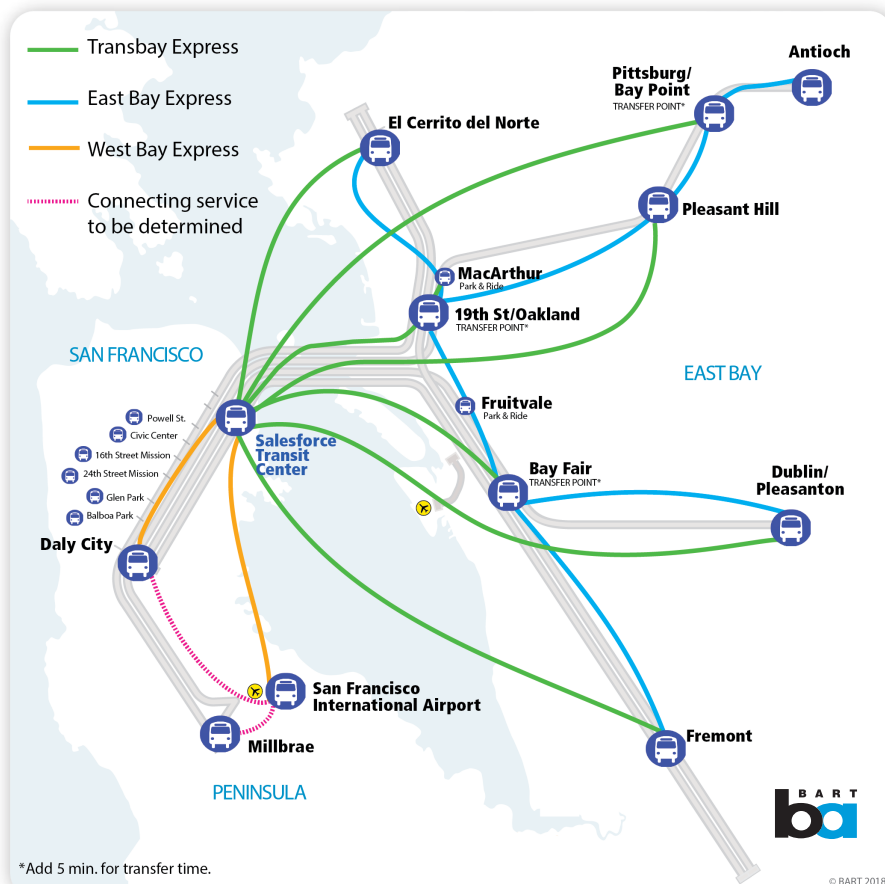
Early Bird EXPRESS

Starting on February 11, 2019, morning weekday BART trains will start one hour later for vital repairs and critical earthquake safety work. Alternative bus service will run between 3:45 am and 6:00 am.

Roughly 2,900 passengers enter the BART system during that first hour of service. Over 2,400 of those riders begin their trips in the East Bay with 64% disembarking at downtown San Francisco stations.

First hour BART riders surveyed during extensive outreach in the Spring of 2018 guided the development of a robust alternative bus service plan between the 4:00 am - 5:00 am window.

The alternative service plan creates 14 new express bus lines that will run from 3:45 am until 6:00 am. This includes 7 Transbay bus routes, 5 East Bay routes and 2 San Francisco/Peninsula routes. BART is partnering with 8 Bay Area bus agencies to operate this network. All fares between express bus stops will be the same as, or less than, current BART fares for the same trips. Train service will start at approximately 5 am. Check the schedule at www.bart.gov.



BART trains will start running an hour later each weekday at 5:00 am, beginning on February 11, 2019, so that a vital retrofit of the Transbay Tube and other necessary system upgrades can be performed.

To install the steel lining and make other systemwide upgrades, our crews will need extra time to be in the trackway overnight. Opening an hour later will speed up these projects by at least 25% and provide a minimum 12% cost savings.

Bus Service Schedule

Route	Operator	Bus Service
Antioch to Pittsburg/Bay Point	Tri Delta	15 min service beginning at 3:50 am
Pittsburg/Bay Point to STC*	AC Transit	15 min service beginning at 4:15 am
Pleasant Hill to STC	AC Transit	15 min service beginning at 4:25 am
MacArthur to 19th Street to STC	Multiple Operators	15 min service beginning at 4:30 am
Fremont to STC	AC Transit	30 min service beginning at 4:10 am
Dublin/Pleasanton STC	AC Transit	15 min service beginning at 4:10 am
Bay Fair to STC	AC Transit	15 min service beginning at 4:25 am
El Cerrito del Norte STC	Golden Gate Transit	15 min service beginning at 4:40 am
Pittsburg/Bay Point to Pleasanton Hill to 19th Street	County Connection	30 min service beginning at 4:10 am
Fremont to Bay Fair to 19th Street	AC Transit	30 min service beginning at 4:00 am
Dublin/Pleasanton to Bay Fair	Wheels	30 min service beginning at 3:45 am
El Cerrito del Norte to 19th Street	WestCAT	30 min service beginning at 4:30 am
STC to Daly City Daly City to STC	SFMTA	15 min service beginning at 4:45 am 15 min service beginning at 3:55 am
STC to SFO SFO to STC	SamTrans	15 min service beginning at 4:50 am 15 min service beginning at 4:15 am

*Salesforce Transit Center

Parking Options

Because BART stations won't open until 5 am, current parking payment methods will not be available for Early Bird Express riders. There will be two options to allow these riders to continue to pay for parking. The first is the Pay by Smart Phone App. BART will launch the new single sign-on app this fall with the parking payment feature expected to be available for early morning parkers only between 3:45 am and 5:15 am beginning February 2019.

For those who prefer to pay by cash, day passes will be available for advance purchase by mail or at the Lake Merritt and Embarcadero Clipper Card Office customer service centers.

If you need language assistance services, please call BART's Transit Information Center at (510) 465-2278.

如需語言援助服務，請致電 BART 公共交通資訊中心，電話號碼為 (510) 465-2278。

통역이 필요하시면, BART 수송 정보 센터 (510) 465-2278로 전화해 주십시오.

Si necesita servicios de asistencia de idioma, llame al centro de información de tránsito del BART al (510) 465-2278.

Nếu quý vị cần các dịch vụ trợ giúp ngôn ngữ, xin gọi cho Trung Tâm Thông Tin Chuyên Chở Công Cộng của BART tại số (510) 465-2278.

Kung kailangan mo ang tulong ng mga serbisyo ng wika, paki tawagan ang BART Transit Information Center na (510) 465-2278.



For project updates, visit www.bart.gov or sign up for text and email alerts at www.bart.gov/alerts



What Work is Being Done?

The Transbay Tube is made up of a giant concrete liner and an outer steel shell. To address concerns of flooding in the Tube, BART crews will install an inner steel lining designed to minimize leakage in the event of a very large earthquake on the Hayward or San Andreas faults. Workers will also upgrade the water pumping system to allow more time to safely evacuate riders and make necessary repairs if a large quake causes damage. Upgrades to other vital parts of the system will also be made to ensure safe and reliable service.



How Long will the Later Weekday Start Time Last?

We anticipate the Transbay Tube retrofit work will last approximately 3.5 years.



We'll handle it from here.™



Residential Recycling & Waste Service News & Information

Serving Hercules, Pinole, Richmond, San Pablo, and Unincorporated West Contra Costa County

1st Quarter 2019

Republic Services Holiday Schedule

If any of the following holidays fall on Monday-Friday, service will be delayed by one day for the remainder of that week.

July 4th (Independence Day) | Labor Day | Thanksgiving | Christmas Day | New Year's Day

If the holiday falls on Saturday or Sunday, there will be no change in the collection schedule.



With recent changes in recycling, here are some quick Do's & Don'ts to help keep your recycling cart clean and to avoid potential extra charges on your next bill:

What is Recyclable?

Rigid
Plastic
Containers



Metal



Glass



To Bag or Not to Bag?

Don't bag your recyclables. Put them in your cart loose. Only clean, bagged film and bags should be tied in a clear plastic bag.

Paper



Sort Smarter

Never put these items in your recycling cart:

- Green waste or food waste
- Polystyrene foam
- Chip bags and candy wrappers
- Diapers
- Clothes and shoes
- Ceramics
- Garden hose
- Electrical cord
- *Electronic waste
- *Batteries
- Dirty containers
- Single-use plastic utensils

* These items should be taken to the Household Hazardous Waste facility:
101 Pittsburg Ave,
Richmond
Wed-Sat 9AM-4PM
888.412.9277



Do you have any questions? Call us at 510.262.7100 or visit us at www.richmondsanitaryservice.com



REPUBLIC
SERVICES

We'll handle it from here.™



Primer
Trimestre 2019

Noticias e Información de Servicios Residenciales de Reciclaje y Desechos

Sirviendo a Hercules, Pinole, Richmond, San Pablo, y al Condado no incorporado del Oeste de Contra Costa



Horario Festivo de Republic Services

Si alguno de los siguientes días festivos cae de lunes-viernes, el servicio de recogido será atrasado por un día por el resto de esa semana.

4 de julio (Día de la Independencia) | Día del Trabajo | Acción de Gracias | Navidad | Año Nuevo

Si el día festivo cae en sábado o domingo, no habrá cambio en el calendario de recolección.

Con los cambios recientes en el reciclaje, a continuación, le presentamos algunas recomendaciones rápidas para ayudar a que su depósito de reciclaje se mantenga limpio y evitar posibles cargos adicionales en su próxima factura:

¿Qué es Reciclable?

Recipientes de Plástico Rígidos



Metal



Vidrio



Papel



¿Embolsar o No Embolsar?

No empaque sus materiales reciclables. Póngalos sueltos en su depósito. Sólo las envolturas de plástico adherente y las bolsas limpias deben atarse en una bolsa de

Clasifique Más Inteligente

Nunca ponga estos artículos en su depósito de reciclaje:

Desperdicios verdes o residuos de alimentos

Espuma de poliestireno

Bolsas de botanas y envolturas de golosinas

Pañales

Ropa y zapatos

Cerámica

Manguera de jardín

Cordón eléctrico

*Desechos electrónicos

*Baterías

Envases sucios

Utensilios de plástico

de un solo uso

* Estos artículos deben llevarse a la instalación de Desechos Domésticos Peligrosos (Household Hazardous Waste)

101 Pittsburg Ave, Richmond,
Abierta miércoles a sábado,
9AM-4PM
888.412.9277



¿Tiene alguna pregunta? Llámenos al 510.262.7100 o visítenos al www.richmondsanitaryservice.com

Do your part to help the environment, please keep trash out of the recycling!

- Place recyclables in cart loosely (not bagged).
- Bag your clean and dry film plastic bags inside a larger CLEAR plastic bag.
- Keep shoes and clothes out of your recycling cart, and donate them to a local charity.
- Toss food soiled paper (such as napkins, paper towels, pizza boxes) into your green organics cart, and not in the recycling cart.
- Keep paper, plastics and containers empty, as clean and dry as possible.
- Wipe, scrape, or rinse food residue out of containers (such as cans, peanut butter, jelly, mayo jars).
- Visit www.richmondsanitaryservice.com or call 510.262.7100 for more information.
- Contaminated recycling carts may be collected as garbage and / or be subject to additional charges.
- To avoid contamination, place your recycling carts out on your service day before 6AM.



RECYCLING
ONLY



We'll handle it from here.™

¡Haga su parte para ayudar al medio ambiente, por favor mantenga la basura fuera del reciclaje!

- Coloque los materiales reciclables sueltos en el depósito (no embolsado).
- Empaque sus bolsas de plástico de capa limpia y seca dentro de una bolsa de plástico TRANSPARENTE más grande.
- Mantenga los zapatos y la ropa fuera de su depósito de reciclaje y dónelos a una organización benéfica local.
- Tire el papel sucio (como servilletas, toallas de papel, cajas de pizza) en su depósito de orgánicos verde, y no en el depósito de reciclaje.
- Mantenga los papeles, plásticos y recipientes vacíos, tan limpios y secos como sea posible.
- Limpie, raspe o enjuague los residuos de alimentos de los recipientes (como latas, frascos de crema de cacahuete, jalea, mayonesa).
- Visite www.richmondsanitaryservice.com o llame al 510.262.7100 para obtener más información.
- Los depósitos de reciclaje contaminados pueden recogerse como basura y / o están sujetos a cargos adicionales.
- Para evitar la contaminación, coloque sus depósitos de reciclaje en el lugar de recolección en su día de servicio antes de las 6 am.



We'll handle it from here.™



RECICLAJE
SOLAMENTE