

## AGENDA FOR THE



### CITY OF PINOLE PLANNING COMMISSION REGULAR MEETING

**Monday, August 24, 2020**

**7:00 P.M.**

Via Zoom Videoconference

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**DUE TO THE STATE OF CALIFORNIA'S DECLARATION OF EMERGENCY – THIS MEETING IS BEING HELD PURSUANT TO AUTHORIZATION FROM GOVERNOR NEWSOM'S EXECUTIVE ORDERS – CITY COUNCIL AND COMMISSION MEETINGS ARE NO LONGER OPEN TO IN-PERSON ATTENDANCE.**

#### **WAYS TO WATCH THE MEETING**

- LIVE ON CHANNEL 26. The Community TV Channel 26 schedule is published on the City's website at [www.ci.pinole.ca.us](http://www.ci.pinole.ca.us). The meeting can be viewed again as a retelecast on Channel 26.
- VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, [www.ci.pinole.ca.us](http://www.ci.pinole.ca.us). and remain archived on the site for five (5) years.
- If none of these options are available to you, or you need assistance with public comment, please contact Planning Manager David Hanham at (510) 724-8912 or [ghanham@ci.pinole.ca.us](mailto:ghanham@ci.pinole.ca.us).

#### **COMMENTS**

Please submit public comments to Planning Staff before or during the meeting via email [ghanham@ci.pinole.ca.us](mailto:ghanham@ci.pinole.ca.us). Comments received before the close of the item will be read into the record and limited to 3 minutes. Please include your full name, city of residence and agenda item you are commenting on.

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a City meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the Development Services Department at (510) 724-8912. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Assistant listening devices are available at this meeting. Ask staff if you desire to use this device.

**CITIZEN PARTICIPATION:**

Persons wishing to speak on an item listed on the Agenda may do so when the Chair asks for comments in favor of or in opposition to the item under consideration. After all of those persons wishing to speak have done so, the hearing will be closed and the matter will be discussed amongst the Commission prior to rendering a decision.

**NOTE FOR VIDEOCONFERENCE MEETINGS:** Public comments may be submitted to Planning Staff before or during the meeting via email [ghanham@ci.pinole.ca.us](mailto:ghanham@ci.pinole.ca.us). Comments received before the close of the item will be read into the record and limited to 3 minutes. Please include your full name, city of residence and agenda item you are commenting on.

Any person may appeal an action of the Planning Commission or of the Planning Manager by filing an appeal with the City Clerk, in writing, within ten (10) days of such action. Following a Public Hearing, the City Council may act to confirm, modify or reverse the action of the Planning Commission and the Planning Commission may act to confirm, modify, or reverse the action of the Planning Manager. The cost to appeal a decision is \$500 and a minimum \$2,500 deposit fee.

**Note:** If you challenge a decision of the Commission regarding a project in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in writing delivered to the City of Pinole at, or prior to, the public hearing.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE AND ROLL CALL**

**C. CITIZENS TO BE HEARD:**

The public may address the Planning Commission on items that are within its jurisdiction and not otherwise listed on the agenda. Planning Commissioners may discuss the matter brought to their attention, but by State law (Ralph M. Brown Act), action must be deferred to a future meeting. Time allowed: five (5) minutes each.

**D. CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine and non-controversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Commissioner(s) wishes to discuss a consent item, it will be removed from the Consent Calendar and taken up in order after the last item under New Business.

**1. Planning Commission Meeting Minutes from July 27, 2020**

**E. PUBLIC HEARINGS:**

At the beginning of an item, the Chair will read the description of that item as stated on the Agenda. The City Staff will then give a brief presentation of the proposed project. The Commission may then ask Staff questions about the item.

For those items listed as Public Hearings, the Chair will open the public hearing and ask the applicant if they wish to make a presentation. Those persons in favor of the project will then be given an opportunity to speak followed by those who are opposed to the project. The applicant will then be given an opportunity for rebuttal.

The Public Hearing will then be closed and the Commission may discuss the item amongst themselves and ask questions of Staff. The Commission will then vote to approve, deny, approve in a modified form, or continue the matter to a later date for a decision. The Chair will announce the Commission's decision and advise the audience of the appeal procedure.

**Note: No Public Hearings will begin after 11:00 p.m. Items still remaining on the agenda after 11:00 p.m. will be held over to the next meeting.**

**1. Conditional Use Permit CUP 20-04: East Bay Coffee Alcohol Service in Outdoor Dining Area**

**Request:** Consideration of a use permit request to sell beer and wine in an outdoor dining area at East Bay Coffee, 2529 San Pablo Avenue.

**Applicant:** Lisa Ancira  
2529 San Pablo Ave  
Pinole, CA 94564

**Location:** 2529 San Pablo Avenue (APN: 401-184-015)

**Planner:** David Hanham

**2. Design Review DR17-10, Tentative Parcel Map TSM17-01, Development Agreement DA17-01: Four new single family residences, four-lot subdivision, and development agreement for public improvements**

**Request:** Consideration of a design review, tentative parcel map, and development agreement request to develop the vacant lot identified as APN 402-013-060 at the end of Hazel Street. The project proposes the subdivision of the lot into four new parcels, development of a single family residence on each new parcel, and execution of a development agreement to make public improvements, including the extension of Hazel Street.

**Applicant:** Baljit Dhaliwal  
1068 Turquoise Drive  
Hercules, CA 94547

**Location:** Hazel Street (APN: 402-013-060)

**Planner:** David Hanham

**3. Water Efficient Landscape Ordinance Update (ZCA 20-03)**

**Request:** Consideration of amendments to the Pinole Municipal Code to update regulations regarding water efficient landscape requirements under Chapter 15.54 for consistency with State law. Consideration shall be made on whether to recommend adoption of the amendments to City Council.

**Applicant:** City of Pinole

**Location:** Citywide

**Planner:** Justin Shiu

**F. OLD BUSINESS:**

None

**G. NEW BUSINESS:**

**1. Review of Draft Five Year Capital Improvement Plan for Consistency with the General Plan**

**Request:** Review of the Draft 2020/21 – 2024/25 City Capital Improvement Plan for Consistency with the City's General Plan

**Project Staff:** Misha Kaur

**H. CITY PLANNER'S/COMMISSIONER'S REPORT:**

**1. Verbal Updates of Projects**

**I. COMMUNICATIONS:**

None

**J. NEXT MEETING:**

Planning Commission Regular Meeting, September 28, 2020 at 7:00PM

**K. ADJOURNMENT**

**POSTED: August 19, 2020**

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**David Hanham**  
**Planning Manager**