

# AGENDA FOR THE



## CITY OF PINOLE PLANNING COMMISSION REGULAR MEETING

**Monday, December 16, 2019**

**7:00 P.M.**

City Council Chambers, 2131 Pear Street, Pinole, CA 94564

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In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a City meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the Development Services Department at (510) 724-8912. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Assistant listening devices are available at this meeting. Ask staff if you desire to use this device.

### **CITIZEN PARTICIPATION:**

Persons wishing to speak on an item listed on the Agenda may do so when the Chair asks for comments in favor of or in opposition to the item under consideration. After all of those persons wishing to speak have done so, the hearing will be closed and the matter will be discussed amongst the Commission prior to rendering a decision.

Prior to speaking on an item, you must fill out one of the speaker cards (available at the back of the Council Chambers) and hand it to the Secretary. If a number of persons wish to speak on an item, the Chair may limit each speaker to a set time period in which to address the Commission.

Any person may appeal an action of the Planning Commission or of the Planning Manager by filing an appeal with the City Clerk, in writing, within ten (10) days of such action. Following a Public Hearing, the City Council may act to confirm, modify or reverse the action of the Planning Commission and the Planning Commission may act to confirm, modify, or reverse the action of the Planning Manager. The cost to appeal a decision is \$500 and a minimum \$2,500 deposit fee.

Note: If you challenge a decision of the Commission regarding a project in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in writing delivered to the City of Pinole at, or prior to, the public hearing.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE AND ROLL CALL**

**C. CITIZENS TO BE HEARD:**

The public may address the Planning Commission on items that are within its jurisdiction and not otherwise listed on the agenda. Planning Commissioners may discuss the matter brought to their attention, but by State law (Ralph M. Brown Act), action must be deferred to a future meeting. Time allowed: five (5) minutes each.

**D. CONSENT CALENDAR:**

All matters listed under the Consent Calendar are considered to be routine and non-controversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Commissioner(s) wishes to discuss a consent item, it will be removed from the Consent Calendar and taken up in order after the last item under New Business.

1. Planning Commission Meeting Minutes from May 20, 2019

2. Planning Commission Meeting Minutes from June 24, 2019

3. Planning Commission Meeting Minutes from August 26, 2019

4. Planning Commission Meeting Minutes from September 23, 2019

5. 2020 Planning Commission Regular Meeting Schedule

**E. PUBLIC HEARINGS:**

At the beginning of an item, the Chair will read the description of that item as stated on the Agenda. The City Staff will then give a brief presentation of the proposed project. The Commission may then ask Staff questions about the item.

For those items listed as Public Hearings, the Chair will open the public hearing and ask the applicant if they wish to make a presentation. Those persons in favor of the project will then be given an opportunity to speak followed by those who are opposed to the project. The applicant will then be given an opportunity for rebuttal.

The Public Hearing will then be closed and the Commission may discuss the item amongst themselves and ask questions of Staff. The Commission will then vote to approve, deny, approve in a modified form, or continue the matter to a later date for a decision. The Chair will announce the Commission's decision and advise the audience of the appeal procedure.

**Note: No Public Hearings will begin after 11:00 p.m. Items still remaining on the agenda after 11:00 p.m. will be held over to the next meeting.**

**1. Design Review 19-13 and Variance 19-01 New Two-Story Single-Family Residence on a Vacant Lot**

**Request:** Consideration of a design review request to construct an approximately 2,856 square foot two-story single-family home containing an accessory dwelling unit and a variance request to allow for development of a 5,000 square foot vacant lot, which is less than the standard 6,000 square foot minimum lot size for the R-1 district.

**Applicant:** Bacilia Macias  
732 Gilman St.  
Berkeley, CA 94710

**Location:** 1169 Pinole Valley Road (APN: 401-193-006)

**Planner:** Justin Shiu

**2. Zoning Code Amendment 20-01 Amending Title 17 Regarding the Approval Authority for Design Review of Single Family Homes**

**Request:** An ordinance amending Title 17 of the Municipal Code to transfer design review authority over single family homes from the Zoning Administrator to the Planning Commission.

**Applicant:** N/A

**Location:** Citywide

**City Staff:** Alex Mog

**F. OLD BUSINESS:**

None

**G. NEW BUSINESS:**

**1. Appointment of Two Members to the City Council Beautification Committee**

**H. CITY PLANNER'S/COMMISSIONER'S REPORT:**

**1. Verbal updates of projects**

**2. Verbal update of SB2 Grant Application and Project**

**3. New Housing Law Summary**

**4. Planning Commission Workshop at Sonoma State, February 1, 2020**

**I. COMMUNICATIONS:**

None

**J.     NEXT MEETING:**

Planning Commission Regular Meeting, January 20, 2020 at 7:00PM

**K.     ADJOURNMENT**

**POSTED: December 13, 2019**

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**David Hanham**  
**Planning Manager**