

**SPECIAL CITY COUNCIL MEETING
MINUTES
May 28, 2019**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held in the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Murray called the Special Meeting of the City Council to order at 6:08 p.m. and led the Pledge of Allegiance.

2. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

A. COUNCILMEMBERS PRESENT

Peter Murray, Mayor
Roy Swearingen, Mayor Pro Tem
Norma Martinez-Rubin, Councilmember
Vincent Salimi, Councilmember
Anthony Tave, Councilmember

B. STAFF PRESENT

Michelle Fitzer, City Manager
Hector De La Rosa, Assistant City Manager
Heather Iopu, City Clerk
Eric Casher, City Attorney
Neil Gang, Police Chief
Scott Kouns, Fire Chief
Andrea Miller, Finance Director
Tamara Miller, Development Services Director/City Engineer

City Clerk Iopu announced the agenda was posted on May 23, 2019 at 4:00 p.m. All legally required notice was provided.

City Clerk Iopu announced that an additional item pertaining to Item 4A of the agenda was provided at the dais for the Council and copies were placed at the rear of the Chamber for the public.

Following an inquiry to the Council, the Council reported there were no conflicts with any items on the agenda.

3. CITIZENS TO BE HEARD (Public Comments)

At 6:08 pm, the Mayor inquired if there were any Public Comments. The following speaker addressed the City Council:

Rafael Menis, resident of Pinole, made an inquiry as to the City's policy and Brown Act requirement regarding submitting speaker cards at Council meetings. Requested left hand lane turn lights be installed at the Appian and San Pablo Avenue intersection.

City Attorney Casher, Mayor Murray and Councilmember Swearingen addressed the public comment.

4. WORKSHOP ITEM

A. Review Proposed FY 2019/20 Operating Budget [Action: Discuss and provide direction (A. Miller)]

Finance Director Miller presented report and outlined the proposed budget.

Councilmembers asked questions and held discussion regarding fund balance management, details of report, per capita and FTE expenditures for Pinole as compared with neighboring municipalities, financial contingency plan, financial reserves, trending of funds, sources of revenue, and history of tax revenue sources.

City Manager Fitzer and Finance Director Miller provided clarification and details of the report to address questions.

The following speakers addressed the City Council:

Rafael Menis, resident of Pinole, made comments regarding the details of the report, discussed budget overview comparison section, Proposition 13 imposed limitations on property tax, and User Utilities Tax, and asked that additional information be provided in the next budget related report that comes to Council.

Bob Kopp, resident of Pinole, thanked Finance Director Miller for doing a fantastic job on the report. Stated that the City Council should have waited until after the Special Budget Workshop to approve the Library agreement with the County.

Councilmembers and staff addressed the public comments.

City Manager Fitzer made closing comments and outlined additional changes to the budget that staff will attempt to implement before its adoption at the June 18, 2019 Council meeting.


Mayor Murray made comments about the recent financial audit and the praise that the auditor gave the City regarding its level of transparency in its financial management and procedures.

Councilmembers thanked Finance Director Miller and recognized her for her hard work in the budget process.

5. ADJOURNMENT to the Regular City Council Meeting of June 4, 2019 In Remembrance of Amber Swartz.

At 7:32 p.m., Mayor Murray adjourned to the Regular City Council Meeting of June 4, 2019 In Remembrance of Amber Swartz.

Submitted by:



Heather Iopu, CMC
City Clerk

Approved by City Council: June 18, 2019

